

**BOARD OF EDUCATION  
RUNNEMEDE PUBLIC SCHOOL DISTRICT**

Mary Volz School Library

June 19, 2018

*6:30 p.m. Meet and Greet / 7:00 p.m. Regular Meeting*

**Minutes**

**Mission Statement**

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Student Learning Standards (NJSLS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

**I. Call Meeting to Order** - The meeting was called to order by President Spaulding at 6:35 pm. Sunshine Law: The Runnemede Board of Education Meeting is called to order. The Board of Education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act". The time, date and location of this meeting was appropriately advertised by notifying the Retrospect, as well as posting notices in the Borough Hall, Runnemede Post Office, Mary Volz School, Aline Bingham School, Grace Downing School, and the Runnemede Public School District website.

**II. Pledge of Allegiance** - All members present stood and recited the pledge of allegiance.

<b>III. Roll Call:</b>	<b>PRESENT</b> Patricia Adair Charles Buchheim Naomi Davidson Dennis Leggoe Maria Panzarella Barbara Sams Samantha Spaulding	<b>ABSENT</b> Angel Beebe Daniel Murray
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Also Present:

Mark Iannucci, Superintendent  
Sean McCarron, Business Administrator / Supervisor of Curriculum & Instruction  
Jade Yezzi, Principal – Bingham/Downing Schools  
Steve Pili, Principal – Mary Volz  
Gladys Hubbard, Child Study Team Supervisor  
Frank Hines, Supervisor of Buildings & Grounds

\*A motion was made by Patricia Adair and seconded by Naomi Davidson to begin the thirty minute meet and greet.

**IV. Approval of Minutes** - A motion was made by Charles Buchheim and seconded by Patricia Adair to RECOMMEND that the Board of Education approve the minutes of the following meetings:

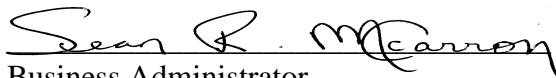
1. Regular Meeting – May 15, 2018
2. Special Meeting – June 5, 2018

ROLL CALL VOTE:            7 Yes            0 No            0 Abstain            2 Absent

- V. Financial Report – Period Ending May 31, 2018** - A motion was made by Maria Panzarella and seconded by Patricia Adair to RECOMMEND that the Board of Education approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of *May*. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of *May*. The Treasurer’s and Secretary’s report are in agreement for the month of *May 2018*.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

  
Business Administrator

June 19, 2018  
Date

ROLL CALL VOTE:            7 Yes            0 No            0 Abstain            2 Absent

- VI. Presentations – Sustainable Schools UPDATE – Dr. McCarron discussed sustainable schools**
- VII. Correspondence**
- VIII. Recognition of Citizens - Public Comments on Agenda Items Only**
- IX. Secretary / Curriculum Report – Dr. McCarron spoke about summer construction, technology, security and PARCC scores.**
- X. Superintendent’s Report – Mr. Iannucci discussed the summer camps, pre-kindergarten, physical forms (please get them now). He thanked those that attended graduation.**
- XI. Principals’ Reports**

- A. Fire and Security Drills to date were conducted as follows:

SCHOOL	TYPE OF DRILL	DATES	DURATION
BINGHAM	Fire Drill	May 9, 2018	2 minutes
	Evacuation	May 30, 2018	3 minutes
DOWNING	Fire Drill	May 9, 2018	2 minutes
	Evacuation	May 31, 2018	8 minutes
VOLZ	Fire Drill	May 26, 2018	2 minutes 27 seconds
	Lockdown	May 31, 2018	3 minutes 2 seconds

- B. Nurses' Reports
- C. Buildings and Grounds Report
- D. Special Education Report

## XII. Other Reports

- A. PTA Report
- B. Committee Reports
  - Camden County Educational Services Commission – Mr. Buchheim discussed collaboration with Virtua
  - NJSBA Report – Flyer for convention in November
  - Black Horse Pike Regional School District
  - Negotiations
  - Zoning & Planning

## XIII. Unfinished Business

## XIV. New Business

- A. **PROPERTY & TRANSPORTATION** - A motion was made by Maria Panzarella and seconded by Patricia Adair to approve the following on the recommendation of the Superintendent:

### 1. Field Trips

Location	Purpose	Date	Students	Advisor	Transportation
Phily Diner	End of Year Trip	6-8-18	Peer Mediation	Lauren Eaton	Runnemed Little Bus

ROLL CALL VOTE: 7 Yes      0 No      0 Abstain      2 Absent

- B. **PERSONNEL** - A motion was made by Charles Buchheim seconded by Dennis Leggoe to approve the following on the recommendation of the Superintendent:
1. Resignation of Korinne Hughes One-One Aide at Volz beginning August 20, 2018
  2. Resignation of Victoria Kelly One-One Aide Volz School, beginning July 1, 2018

3. Resignation of Christine Cirillo One-One Aide Bingham School beginning July 1, 2018
4. Resignation of Gina Ehler, Math Teacher Volz School, beginning July 1, 2018
5. Resignation of Courtney McGee Speech/Language Teacher Volz School, beginning July 1, 2018
6. Adjustment to Maternity Leave for Employee #412 – February 16<sup>th</sup> through June 6<sup>th</sup>. 7 week using sick time, 3 week unpaid sick time and and 5 weeks NJFMLA
7. Maternity Leave for Employee#590 – September 1<sup>st</sup> through December 31<sup>st</sup>, using 30 sick days and 11 weeks of NJFMLA
8. Maternity Leave for Employee #539 – September 1<sup>st</sup> through December 31<sup>st</sup>, using 43 sick days and 8 weeks of NJFLMA
9. Maternity Leave for Employee #585 – November 30<sup>th</sup> through April 5<sup>th</sup>, using 23 sick days and 12 weeks NJFMLA
10. Maternity Leave for Employee # 477 – November 28<sup>th</sup> through June 30, 2019, using 30 sick days, 12 weeks NJFMLA and remaining days unpaid leave
11. Korinne Hughes, Ryan Moore, Veronica Oramas and Joseph Camarillo as Counselors for the Summer Camp
12. The following Coaches for Summer Camp (Pending registration numbers)
  - a. Christina Ayusa – Field Hockey
  - b. Lauren Eaton – Cheerleading
  - c. Larry Stone – Baseball
  - d. Lindsey Folsom – Softball
  - e. Ashley Ordile – Soccer
  - f. Leo Mahon – Basketball ( Pending paperwork)
  - g. Jimmy Karwacki - Volunteer Basketball
  - h. Lee-Anne Michell – (Substitute if needed) (Field Hockey)
13. Approve the following salaries
  - a. Camp Supervisor - \$20.00 per hr. (Certified Teacher)
  - b. Head Counselors - \$15.00 per hr. (CPR / State Background Check)
  - c. Camp Counselors - \$10.00 per hr. (CPR / State Background)
  - d. Camp Coaches - \$750.00 / week
14. Joan Greenwood & Lisa Maitag for Summer Library, 2 hrs. per week/school (rates as per REA Agreement)
15. Marques Carlisle, Michael Dewaski, Connor McErlean, Thomas Huffnell-Pegs, Joseph Camarillo, Alex Hauer and Ryan Moore as Substitute/Summer Custodians @\$12.00 per hour

16. Stephen Bonora for Chromebook Summer Prep at \$30/hr. not to exceed 80 hours. This time will be used to inventory, prepare and ensure devices are ready for start of the school year.(Also involves maintenance of Chromebooks during Chromebook Summer Program)
17. The following Teacher to be Facilitators of the Chromebook Summer Program(\$38.00/hr. as per REA Agreement) and Write Courses for the Chromebook Summer Program (\$30.00/hr. as per REA Agreement). Hours and assignments will be based on student interest/need of course – TBD

Frank Auletto	Kevin Michell	Kayleigh Root
Stephen Bonora	Bailey O'Brien	Valerie Ryan
Shawn Clancy	Ashley Ordile	Linda Schreiber
Christine Duffield	Melissa Ralston	Laura Seckinger
Shannon House	Michael Ralston	
Mel Maatje	Regina Ritchie	

18. The following staff for Before/AfterCare Program for the 18 – 19 School Year  
Supervisor \$20.00 per hr. – Scott Marakovits  
Daily Workers \$15.00 per hr. –

Michelle Betteridge	Judith Leming
Elaine Colton	Lisa Pagan
Dana D'Ilario	Nicole Putnick
Deborah Hammen	Cindy Stone
Dorothy Harkinson	Madelyn Sullivan
Tracy Kohlepp	Tracy Wells

19. The following Extra-Curricular Position for 2018 – 2019 School Year

#### **Clubs/Activities**

- |   |                        |
|---|------------------------|
| a. Band Director (Middle School)                                  | Melissa Maajte         |
| b. Chorus Director (Middle School)                                | Melissa Maajte         |
| c. 4 <sup>th</sup> & 5 <sup>th</sup> grade Chorus & Band Director | Karen Engelhart        |
| d. Student Council  | Angela Torres          |
| e. Yearbook   | Regina Ritchie         |
| f. Student Recognition/Home School Coordinator                    | Kayleigh Root          |
| g. Volz Honor Society   | Christine Duffield     |
| h. ATOD   | Christie Kerslake      |
| i. Environmental Club   | Scott Marakovits       |
| j. Science Club (Gardening)                                       | Linda Schreiber        |
| k. Detention  | J. Zimmerman/A. Torres |
| l. Men of Distinction   | Scott Marakovits       |
| m. Women of Distinction   | Jackie DeFeo           |
| n. Battle of the Books (4 <sup>th</sup> Grade)                    | Melissa Ralston        |
| o. Battle of Books (5 <sup>th</sup> & 6 <sup>th</sup> Grade)      | Mike Ralston           |
| p. Battle of Books (7 <sup>th</sup> & 8 <sup>th</sup> Grade)      | Mike Ralston           |
| q. Basketball Security  | Scott Marakovits       |

#### **Intramurals:**

r. 4 <sup>th</sup> & 5 <sup>th</sup> Grade	16 sessions	Mike Kline
s. 4 <sup>th</sup> & 5 <sup>th</sup> Grade	20 sessions	Mike Ralston
t. 4 <sup>th</sup> & 5 <sup>th</sup> Grade	24 sessions	Mike Kline
u. 6 <sup>th</sup> – 8 <sup>th</sup> Grade	24 sessions	Shawn Clancy
v. 4 <sup>th</sup> & 5 <sup>th</sup> Grade	20 sessions	Kristin Ambrose

**Sports:**

w. Head Boys Soccer Coach (Season will begin August 21 <sup>st</sup> )	Christian Whipple
x. Assistant Boys Soccer Coach (Season will begin August 21 <sup>st</sup> )	Lindsey Folsom
y. Head Girls Soccer Coach (Season will begin August 21 <sup>st</sup> )	Kristin Ambrose
z. Assistant Girls Soccer Coach (Season will begin August 21 <sup>st</sup> )	Ashley Ordile
aa. Head Field Hockey Coach (Season will begin August 21 <sup>st</sup> )	Lee-Anne Michell
bb. Assistant Field Hockey Coach (Season will begin August 21 <sup>st</sup> )	Nicole Putnick
cc. Head Boys Basketball	Mike Kline
dd. Assistant Boys Basketball Coach	Jackie Trakimas
ee. Head Girls Basketball Coach	Lisa Maitag
ff. Assistant Girls Basketball Coach	Ashley Ordile
gg. Cheerleading Coach	Lauren Eaton
hh. Assistant Cheerleading Coach	Christine Duffield
ii. Head Baseball Coach	Larry Stone
jj. Assistant Baseball Coach	Michael Wade (Pending Paperwork)
kk. Head Softball Coach	Lindsey Folsom
ll. Assistant Softball Coach	Christina Ayusa

**\*Volunteer for Girls Basketball Mindy Martinez**

20. The following appointments for the 2018 – 2019 School Year

Name	Position	Title
Frank Hines	Maintenance Supervisor	Indoor Air Quality Designee
Frank Hines	Maintenance Supervisor	Pest Management Coordinator
Frank Hines	Maintenance Supervisor	Right to Know Officer
Frank Hines	Maintenance Supervisor	Chemical Hygiene Officer
Frank Hines	Maintenance Supervisor	AHERA Coordinator
Jade Yezzi	Principal – Bingham / Downing	Affirmative Action Officer
Jade Yezzi	Principal – Bingham / Downing	504 Committee Coordinator
Sean McCarron	School Business Administrator	Public Agency Compliance Officer
Sean McCarron	School Business Administrator	Custodian of Records
Sean McCarron	Supervisor of C & I	District HIB Coordinator
Sean McCarron	Supervisor of C & I	District Testing Coordinator
Mark Iannucci	Superintendent	School Safety Specialist

21. **Melissa Hearn as Speech –Language Specialist, 1<sup>st</sup> Step Masters \$52,750.00**

ROLL CALL VOTE: 7 Yes 0 No 0 Abstain 2 Absent

**A. FINANCE** - A motion was made by Naomi Davidson and seconded by Patricia Adair to approve the following on the recommendation of the Superintendent and School Business Administrator to approve the following as attached:

1. Transfers and Appropriation/Revenue Adjustments – May 2018  
Cash Report – May 2018

Receipt Report – May 2018  
 Treasurer’s Report – May 2018  
 Board Secretary’s Report – May 2018

2. Professional Development Workshops

NAME	WORKSHOP/CONFERENCE	DATE(S)/TIME	COST
Karen Engelhart	Feiraband Association of Music Educators	August 6 to August 8	\$300.00
Sean McCarron, Steve Pili & Jade Yezzi	Danielson Refresher for Experienced Administrators	August 16 <sup>th</sup>	\$106.00 per person + mileage
Steve Pili, Barbara Epstein & Lori Carroll	51 <sup>st</sup> Annual Reading & Writing Conference	October 26 <sup>th</sup>	\$180.00 per person + Mileage

3. Payment of Bills (Bills Lists attached)

ACCOUNT PERIOD/BATCH #	TOTAL AMOUNT
Bills List #1 – Payroll 05/15/18-Batch #51	\$ 385,525.18
Bills List #2 – Payroll 05/30/18-Batch #52	\$ 392,399.05
Bills List #3 – A/P Batch #63	\$540,210.58
Bills List #4 –	\$
Bills List #5 – Other A/P Batch #79, 80	\$172,279.00
Cafeteria – A/P Batch #60, #61	\$24,755.87
<b>TOTAL</b>	<b>\$1,515,169.68</b>

4. Runnemedede Before and After Care Program at all three schools for the 2018 – 2019 school year –no change in pricing.
5. Approve change in contractor from Duall Construction (Lowest Bidder – approved at May 2018 BOE Meeting) to Multi-Temp Mechanical (State Contract) for Volz Kitchen remodel .
6. Health Care Staffing Agreement with Epic Health Services, Inc. to provide private duty nursing services for the 2018-2019 school year.
7. Contract with Strauss Esmay Associates, LLP to provide Policy Alert and Support Service, District*OnLine* and PublicAccess*Online* for the 2018-2019 school year.
8. Nightlinger, Colavita & Volpa to continue as School Auditor for the 2018-2019 school year.
9. Pest Elimination Agreement with Western Pest Services for the 2018-2019 school year.
10. Contract with Paul’s Commodity Hauling, Inc. to haul state commodities from Safeway Cold Storage in Vineland, NJ for the 2018-2019 school year.
11. Ashok A. Patel, M.D. (Kennedy Medical Group Practice) to continue as School Physician for the 2018-2019 school year.

12. Special Education Tuition Contract – *Extended School Year* with Gloucester County Special Services Commission to provide educational services to SID# 5980998953 from July 9, 2018 through August 9, 2018.
13. Gloucester County Special Services School District – CRESS 2018-2019 Services Proposal to provide 3 hours per marking period of Educational Consultation-Teacher of the Deaf/Hard of Hearing for SID#4136071845 for a total of 9 hours @ \$126.00 per hour not to exceed \$1,134.00 and for SID#5845239937 a total of 3.5 hours @ \$126.00 per hour not to exceed \$441.00 from September 2018 to June 2019.
14. Agreement with Education Inc. to provide 10 hours educational services per week to SID#8001863124 commencing on June 13, 2018.
15. Be it resolved the Runnemede Board of Education does not require the Archway Schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture’s Child Nutrition Program regulations.
16. Runnemede Board of Education authorize the maintenance of petty cash accounts, for general use in 2018-2019 school year, not to exceed \$300 for the Business Office, \$100 for Mary Volz School office, \$100 for Downing School office and \$100 for Bingham School office.
17. Cafeteria prices for the 2018-2019 school year: Breakfast \$1.50 / Lunch \$2.85
- 18. Approve a shared services agreement with Runnemede Boro to provide a School Resource Officer , Class I, II, III or regular full time officer to the Runnemede School District Monday thru Friday (all school days) 9-3 pm at an annual cost of \$27,000.**
19. Approve the submission of the IDEA and ESEA (formerly NCLB) grant applications for the 2018-2019 school year (Fiscal 2019), and accept the grant award of the funds upon subsequent approval of the FY 2019 applications.
20. Approve the amendment of the ESEA grant application for the 2018 school year, and accept the revised grant award of funds.
21. Approve transportation provided to BHP Regional School District – Triton High School on 6/1/18 for a student trip to Philadelphia Lantern Festival, Philadelphia, PA for \$280.00 (large bus).
22. Approve transportation provided to Stratford School District on 5/29/18 for students traveling between Samuel S. Yellin and Parkview Elementary for \$156.00 (large bus).
23. Approve transportation provided to Stratford School District on 5/29/18 for softball championship game at Barrington for \$140.00 (large bus).



24. NJSIG as insurance provider for Property, Liability, Workers Compensation, Bonds and Student Accident for 3 years, July 1, 2018 – June 30, 2021.
25. Adams, Gutierrez and Lattiboudere, LLC to continue as School Solicitor for the 2018-2019 School Year.
26. Resolution authorizing execution of a shared service agreement with the Barrington Board of Education

RESOLUTION 18-0620

Resolution authorizing execution of a shared service agreement with the Barrington Board of Education, the Runnemede Board of Education will provide a shared service for part-time IT Support;

NOW, THEREFORE, BE IT RESOLVED by the Runnemede School District, County of Camden, and State of New Jersey as follows:

- a. The Runnemede Board of Education agrees to assign a part-time I.T. Assistant to the Barrington School District, with total hours not to exceed 10/week.
  - b. The Barrington Board of Education shall pay the Runnemede Board of Education all incremental costs associated with this position, on a 1/5th schedule (0.25 FTE), with a cost not to exceed \$12,745/year.
  - c. The terms of this Agreement shall commence on July 1, 2018 until such notice is given by either party to terminate the agreement with thirty (30) days notice.
  - d. A copy of the Agreement shall be put on file with the Board Secretary for inspection by the public upon adoption of this Resolution authorizing execution of the Agreement.
27. That the School Business Administrator be authorized to process invoices and pay necessary bills for summer 2018 with Board confirmation at the next scheduled meeting.
  28. The School Business Administrator to do account transfers that may be needed to close the fiscal year with Board confirmation at the next regular meeting.
  29. Dr. Sean McCarron, School Business Administrator/Board Secretary, as the district Purchasing Agent with a bid threshold of \$40,000 and a quote threshold of \$6,000 (Dr. McCarron holds his QPA Certification).
  30. The Business Administrator/Board Secretary to transfer and wire funds by telephone or Internet.
  31. Resolution to transfer funds to Reserve Accounts

RESOLUTION 18-0619

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-13, and NJSA 18A7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Runnemede Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the following accounts at year end if funds are available: *Capital Reserve and Maintenance Reserve*, and

WHEREAS, the Runnemede Board of Education has determined that a transfer amount *not to exceed* \$800,000 into the Capital Reserve and \$700,000 into the Maintenance Reserve is made available;

NOW THEREFORE BE IT RESOLVED by the Runnemede Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

32. The Business Administrator to manage the grant allocations throughout the 2018-2019 school year and submit amendments as necessary.
33. The following persons to be authorized to sign checks and vouchers of the Board of Education:

<u>Account Name</u>	<u>Number of Signatures Required</u>	<u>Personnel Responsible</u>
<u>Regular Checking Accounts</u>	<u>3</u>	<u>President or Vice-President, Board Secretary, Treasurer</u>
<u>Payroll Account</u>	<u>1</u>	<u>President or Treasurer</u>
<u>Agency Account</u>	<u>1</u>	<u>Board Secretary, Superintendent</u>
<u>Student Activity Account</u>	<u>2</u>	<u>Board Secretary, Superintendent, Principal, Assistant Principal</u>
<u>Petty Cash</u>	<u>2</u>	<u>Board Secretary, Superintendent, or Principal</u>
<u>Lunch Account</u>	<u>1</u>	<u>Board Secretary, Superintendent, or Principal</u>
<u>Unemployment Account</u>	<u>2</u>	<u>Board Secretary, Superintendent, or Principal</u>
<u>Flexible Spending Account</u>	<u>2</u>	<u>Board Secretary, Superintendent, or Principal</u>

34. The following staff for Tuition Reimbursement per REA Agreement (pending paperwork):

Kayleigh Root	\$ 365.85
Kristin Ambrose	\$ 365.85
Ann Paolini	\$ 365.85
Robyn White	\$1,097.55
Meghan Bollendorf	\$1,097.55
Samantha Eib	\$ 365.85
Marisa Burpulis	\$ 731.70

35. Pursuant to PL 2015, Chapter 47 the Runnemede Board of Education intends to renew the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2C FR, Par200:

<i>ACES Electric Program</i>	<i>GCSSSD Co-Op Transp.</i>	<i>Realtime</i>
<b>Adams, Gutierrez &amp; Lattiboudere</b>	<b>GCSSSD Misc. Services</b>	<b>Reese Investigations, LLC</b>
<b>All Occasions Transport Service</b>		<b>Renaissance Learning AR 360</b>
<b>Archbishop Damiano</b>	<b>GCSSSD – Cress</b>	<b>Republic Services</b>
<b>Bayada Health Care</b>	<b>Hillman Bus Company</b>	<b>School Dude</b>
<b>Brett DiNovi &amp; Associates</b>	<b>Holcomb Bus Company</b>	<b>Source4Teachers (ESS Northeast, LLC)</b>
<b>Brookfield Schools</b>	<b>Industrial Valley</b>	<b>SRI &amp; ETTC Services</b>
<b>Brown &amp; Brown Benefits</b>	<b>Kennedy University Hospital</b>	<b>South Jersey Energy ACES (Gas)</b>
<b>B-Safe</b>	<b>Kingsway Learning Center</b>	<b>Star Pediatric Home Care Agency</b>
<b>Camden County Elementary League</b>	<b>Lindenwold BOE Title III Consortia</b>	<b>Stewart Business Systems</b>
<b>CCESC IDEA/Non Public</b>	<b>Line Systems</b>	<b>Strauss Esmay Associates</b>
<b>CCESC Misc. Services</b>	<b>Maxim Healthcare Services</b>	<b>Systems 3000</b>
<b>Colonial Transport</b>	<b>McGough Bus Company</b>	<b>T &amp; L Transportation</b>
<b>Comcast</b>	<b>McKinney-Vento</b>	<b>Tab Shredding</b>
<b>Cooper Employee Assistance Prog.</b>	<b>Med-Flex</b>	<b>Verizon Wireless</b>
<b>Delta-T Group</b>	<b>Multi-Temp Mechanical</b>	<b>Western Pest Services</b>
<b>Direct Energy/PSE&amp;G ACES (Electric)</b>	<b>Nemours - Alfred I. DuPont</b>	<b>Xerox</b>
<b>Duff &amp; Phelps (American Appraisal)</b>	<b>Networks &amp; More</b>	
<b>Education Inc.</b>	<b>Nightlinger, Colavita &amp; Volpa</b>	
<b>Educational Data, Inc.</b>	<b>NJ Commission for the Blind</b>	
<b>Epic Environmental Services</b>	<b>Omni Group</b>	
<b>Epic Health Services</b>	<b>Patel M.D., Ashok</b>	
<b>Epstein, Barbara</b>	<b>Pfifer Financial Services</b>	
<b>E-rate</b>	<b>Pitney Bowes</b>	
<b>First Student Transportation</b>	<b>Professional Education Services, Inc.</b>	
<b>Garrison Architects</b>	<b>Quality Landscaping</b>	

ROLL CALL VOTE: 7 Yes 0 No 0 Abstain 2 Absent

**B. CURRICULUM** - A motion was made by Maria Panzarella and seconded by Charles Buchheim to Approve the following on the recommendation of the Superintendent:

1. Meghan Ezekial for Practicum Hours with Amanda Mazzone and Robin Clark Fall 2018
2. Course Approval for:
  - a. Scott Marakovits – #RES6531 “*Literature Review*” July 9<sup>th</sup> – September 17<sup>th</sup>
  - b. Meghan Bollendorf – SPD400 “*Creating and Managing Mild to Moderate Learning Environment*” Oct. 8<sup>th</sup> – Dec. 2<sup>nd</sup> ELM360 “*Methods & Strategies*”

*of Teaching” August 13<sup>th</sup> – Oct. 7<sup>th</sup>, EDU480 “Research Based Methods and Strategies Teaching English Language Arts” June 18, 2018 – Aug. 12<sup>th</sup>, #SPD330 “Language Development with Mild to Moderate Disabilities and Disorders” June 18, 2018 – Aug. 12<sup>th</sup>*

ROLL CALL VOTE: 7 Yes 0 No 0 Abstain 2 Absent

**C. POLICIES/PUBLIC RELATIONS** - A motion was made by Charles Buchheim and seconded by Naomi Davidson to approve the following on the recommendation of the Superintendent:

1. Policies & Regulations for First Reading:

P & R 1550	Equal Opportunity/Anti-Discrimination Practices (M) (Revised)
P 2431	Athletic Competition (M) (Revised)
R2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
P2431.8	Varsity Letters for Interscholastic Extracurricular Activities (M) (New)
P & R5350	Student Suicide Prevention (M) (Revised)
P5533	Student Smoking (M) (Revised)
P5535	Passive Breath Alcohol Sensor Device (Revised)
P & R5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
P8462	Reporting Potentially Missing or Abused Children (M) (Revised)
P8561	Procurement Procedures for School Nutrition Programs (New)

2. HIB Report as presented by the HIB Coordinator

3. Job Description for Cook/Head Food Service Aide

4. Red Nose Day Soles4 Soles Fundraiser at Bingham School May 21<sup>st</sup> – May 25<sup>th</sup>

ROLL CALL VOTE: 7 Yes 0 No 0 Abstain 2 Absent

**XV. Recognition of Citizens and Staff – non-agenda items**

**XVI. Executive Session - student, personnel, legal, or contractual matters** - A motion was made by Patricia Adair and seconded by Naomi Davidson to enter executive session at 7:25 pm.

### RESOLUTION

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Runnemede School District, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,“ i.e. without the public being permitted to attend; and

**WHEREAS**, the Runnemede Public School District, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the Runnemede Public School District, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

X—— Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting; **(Superintendent Evaluation / Buildings and Grounds Supervisor & Maintenance Job Descriptions)**

WHEREAS, the length of the Executive Session is undetermined; however, the Runnemede Public School District, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at \_\_\_\_\_ pm and the Runnemede Public School District, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the Runnemede Public School District, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Runnemede Public School District, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Runnemede Public School District, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Runnemede Public School District, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq. Action on any item may or may not be taken in Open Session at the conclusion of the Executive Session.

ROLL CALL VOTE:            7 Yes            0 No            0 Abstain            2 Absent

**Return to Public Session** - A motion was made by Charles Buchheim and seconded by Dennis Leggoe to return to open sessions at 8:05 pm

**XVII. New Business** - A motion was made by Charles Buchheim and seconded by Dennis Leggoe to approve the superintendent’s evaluation for the 2017-2018 school year.

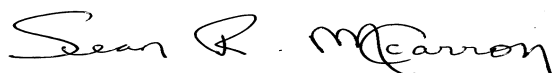
ROLL CALL VOTE:            7 Yes            0 No            0 Abstain            2 Absent

**XVIII. Board Meetings**

Reminder: Next regular BOE meeting date: July 17, 2018

**XIX. Adjournment** - A motion was made by Maria Panzarella and seconded by Dennis Leggoe to adjourn the meeting at 8:08 pm.

**Respectfully Submitted**



**Sean R. McCarron, Ed.D.**

Runnemede Board of Education

June 19, 2018