

**BOARD OF EDUCATION
RUNNEMEDE PUBLIC SCHOOL DISTRICT**

Mary Volz School Library
March 15, 2016 @ 7:00 p.m.

MINUTES

Mission Statement

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

- I. **Call Meeting to Order** – The meeting was called to order by President Spaulding at 7:05 pm.
II. **Pledge of Allegiance** – All present stood and recited the pledge of allegiance

- III. **Roll Call:**
- | | | |
|------------------|--------------------|--------------------|
| Present | | Absent |
| Patricia Adair | Arlene Anderson | Joseph Impagliazzo |
| Angel Beebe | Charles Buchheim | |
| Naomi Davidson | Amy Farry | |
| Maria Panzarella | Samantha Spaulding | |

Also Present:

- X Mark Iannucci, Superintendent
- X Sean McCarron, Business Administrator / Supervisor of Curriculum & Instruction
- X Jade Yezzi, Principal – Bingham/Downing Schools
- X Phil Silva, Vice Principal
- X Gladys Hubbard, Child Study Team Supervisor
- X Frank Hines, Supervisor of Buildings & Grounds

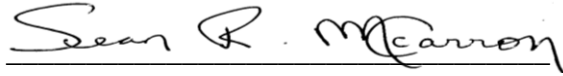
- IV. **Approval of Minutes** – A motion was made by Maria Panzarella and seconded by Patricia Adair to RECOMMEND that the Board of Education approve the minutes of the following meetings:

1. Regular Meeting – February 24, 2016
2. Executive Session – February 24, 2016

ROLL CALL VOTE: 7 Yes 0 No 1 Abstain 1 Absent
A. Farry

- V. **Financial Report – Period Ending February 2016** – A motion was made by Charles Buchheim and seconded by Maria Panzarella to RECOMMEND that the Board of Education approve the following resolution:
- Board Secretary Financial, Revenue and Treasurer’s Reports
- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of *February*. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of *February*. The Treasurer’s and Secretary’s report are in agreement for the month of *February* 2016.

- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.



Business Administrator

March 15, 2016

Date

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

- VI. **Presentations** –
1. Mrs. Maitag and Mr. Bonora – Volz Technology
 2. Budget Presentation
- VII. **Correspondence** -
1. NJSBA – Patti Adair will be recognized with a Certificated Board Member Award at May 3, 2015 Camden County School Boards Dinner
 2. President Spaulding recognized Naomi Davidson for her service on NJSBA Finance Committee
- VIII. **Recognition of Citizens - Public Comments on Agenda Items Only - None**
- IX. **Secretary / Curriculum Report** – Dr. McCarron reviewed the budget presentation at the front end of the meeting.
- X. **Superintendent’s Report** – Mr. Iannucci discussed QSAC Visit, Sports Award Banquet, Baseball and Softball start dates
- XI. **Principals’ Reports**
- A. Fire and Security Drills to date were conducted as follows:

SCHOOL	TYPE OF DRILL	DATES	DURATION
BINGHAM	Fire Drill	March 10, 2016	4 minutes
	Shelter In Place	March 11, 2016	5 minutes
DOWNING	Fire Drill	March 10, 2016	3 minutes
	Shelter In Place	March 11, 2016	3 minutes
VOLZ	Fire Drill	February 22, 2016	3 minutes 1 second
	Bomb Threat	February 25, 2016	3 minutes 27 seconds

- B. Nurse’s Report
- C. Buildings and Grounds Report
- D. Special Education Report
- XII. **Other Reports**
- A. PTA Report – April 29, 2016 will be the annual Basket Auction (all donations should be dropped off at Volz by April 13, 2016)
- B. Committee Reports
- Camden County Educational Services Commission – No Report

- NJSBA Report – There will be a meeting in May 2016
- Black Horse Pike Regional School District – Budget Presentation (Runnemedede taxes down 0.44)
- Negotiations – Next meeting will be 3/16
- Personnel Committee – Staffing, Personnel Processes, Evaluations, Job Descriptions, and Stipends were all discussed.

XIII. Unfinished Business – None

XIV. New Business

A. **PROPERTY & TRANSPORTATION** – A motion was made by Maria Panzarella and seconded by Naomi Davidson to approve the following on the recommendation of the Superintendent:

1. Facility Use

FACILITY	USER	PURPOSE	DATE	TIME
Mary Volz Classroom D-4	Holiday Committee	Storage and distribution of Spring food baskets to needy families	3-22-16	4:00 pm - 6:00 pm (food will be delivered in the morning and stored until distribution time)

2. Field Trips

Location	Purpose	Date	Students	Advisor	Transportation
Edelman Planetarium Rowan University Glassboro, NJ	Planetarium and college tour	5-18-16	Mary Volz Honor Society	Kayleigh Root	<i>TBD</i>
Rohrer Middle School Collingswood, NJ <i>Previously approved 2-24-16</i>	Battle of the Books Competition	5-23-16	5 th and 6 th Grade Students	Michael Ralston	NEW BUS COMPANY: First Student Transportation 1 bus @ \$200.00* Mt. Ephraim students will share the bus ride with us to Berlin. Cost will be split between the two districts - * \$100.00 ea.

3. Runnemedede school bus to transport Triton Regional High School students home from a science competition in Bridgewater, NJ on May 14, 2016 at a rate of \$180.00.

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

B. **PERSONNEL** – A motion was made by Charles Buchheim and seconded by Maria Panzarella to approve the following on the recommendation of the Superintendent:

1. Mindy Martinez as Softball Head Coach at \$2600
2. Lindsey Lamonica as Softball Assistant Coach at \$1900
3. Michael Root as Baseball Coach (pending paperwork) at \$2600
4. Medical leave for Employee #455, beginning March 18, 2016 with end date to be determined.
5. Tom Torrillo as Volunteer Baseball Assistant Coach – *It was noted that Mr. Torrillo requested to be a volunteer*

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

C. **FINANCE** – A motion was made by Maria Panzarella and seconded by Naomi Davidson to approve the following on the recommendation of the Superintendent and School Business Administrator to approve the following as attached:

1. Transfers and Appropriation/Revenue Adjustments – *February*
 Cash Report – *February*
 Receipt Report – *February*
 Treasurer’s Report – *February*
 Board Secretary’s Report – *February*

2. Professional Development Workshops

NAME	WORKSHOP/CONFERENCE	DATE(S)/TIME	COST
Becky Giordano	SEMI Regional Spring Meeting Sponsor: NJ Public Consulting Group US Location: Burlington County Special Services School Dist. Westhampton, NJ	3-16-16 9:30 am - 11:30 am	0 Mileage
Mark Iannucci	Transitional Leadership: The Role of the Superintendent Sponsor: NJ Association of School Administrators Location: Crowne Plaza Monroe Township., NJ	3-17-16 9:00 am – 1:30 pm	\$149.00 Mileage
Patricia Adair	Integrative STEAM Student Achievement Location: PSE&G, Salem, NJ	4-6-16 6:00 pm – 9:00 pm	0 Mileage
Patricia Adair	Camden/Gloucester County Joint SBA Meeting Sponsor: NJ School Boards Assoc. Location: Villari’s Lakeside Sicklerville, NJ	5-3-16 6:00 pm – 9:00 pm	0 Mileage
Steven Bonora Sean McCarron (*presenting)	Garden State Summit Featuring Google for Education Sponsor: Georgian Court Univ. Location: Georgian Court Univ. Lakewood, NJ	5-25-16 8:30 am – 4:00 pm	0 Mileage

3. Payment of Bills (Bills Lists attached)

ACCOUNT PERIOD/BATCH #	TOTAL AMOUNT
Bills List #1 – Payroll 02/12/2016	\$ 357,815.32
Bills List #2 – Payroll 02/29/2016	\$ 371,569.81
Bills List #3 – A/P Batch #69	\$ 297,971.49
Bills List #4 – A/P Batch #61	\$513,217.48
Bills List #5 -	\$151,749.53
Cafeteria – Batch #60	\$17,418.26
TOTAL	\$1,709,741.89

4. Approve the tentative 2016-2017 budget to submit to the Executive County Superintendent for approval by the March 22, 2016 deadline. Final budget to be approved during the public hearing in April 2016.

5. Hampton Behavioral Health Center to provide homebound instruction for SID #9746673123.
6. Amend the district's Long Range Facility Plan (LRFP) via Garrison Architects to include land acquisition.

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

D. CURRICULUM – A motion was made by Maria Panzarella and seconded by Angel Beebe to approve the following on the recommendation of the Superintendent:

1. 2016 – 2017 Calendar
2. Accept the fully funded donation from DonorChoose.org for:
 - a. Lindsey Lamonica's project "Weebling and Wobbling Through 3rd Grade" \$460.00
 - b. Jamie Dutkin's project "The Wonderful World of Writing" \$250.00
3. Approve application submissions of the following grant opportunities to the NJ Department of Education:
 - a. Innovate NJ Summer Blended and Personalized Learning
 - b. Mathematics and Science Partnership Program MSP

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

E. POLICIES/PUBLIC RELATIONS – A motion was made by Maria Panzarella and seconded by Charles Buchheim to approve the following on the recommendation of the Superintendent:

1. Policies & Regulations for First Reading
 - a. P 0167 Public Participation in Board Meetings Revised
 - b. P 0168 Recording Board Meetings (Revised)
 - c. P 2422 Health and Physical Education (Revised)
 - d. P 2425 Physical Education (Abolished)
 - e. P 2431 Athletic Competition (M) Revised
 - f. P 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) Revised
 - g. P & R 5111 Eligibility of Resident/Nonresident Students (M) Revised
 - h. P & R 5310 Health Services (M) Revised
 - i. P & R 5330.01 Administration of Medical Marijuana (M) (New)
 - j. P & R 8462 Reporting Potentially Missing or Abused Children (M) Revised
 - k. P8550 Outstanding Food Service Charges (Revised)

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

XV. Recognition of Citizens and Staff – non-agenda items

1. Rochelle Cepero (803 Crescent Ave., Runnemede, NJ) – Stated concerns of 8th grade students and safety of others within the district. President Spaulding and Mr. Iannucci reassured everyone present that student safety is the top priority within the district.
2. Danielle Kroll (544 N. Read Ave., Runnemede, NJ) – Mother of 8th grade student rebutted comments.

XVI. Executive Session - student, personnel, legal, or contractual matters - NONE

XVII. Board/Committee Meetings

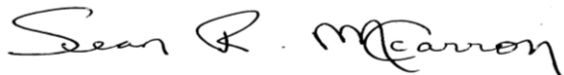
Reminder:

Committee: Curriculum will meet on April 27, 2016 @ 6pm (Chaz, Joe, Amy, and Missy)

Regular BOE meeting (Public Hearing of Budget) date: April 27, 2016 @ 7:00 pm

XVIII. Adjournment – A motion was made by Maria Panzarella and seconded by Patricia Adair to adjourn at 8:15pm

Respectfully Submitted,



Sean R. McCarron, Ed.D.