

**BOARD OF EDUCATION
RUNNEMEDE PUBLIC SCHOOL DISTRICT**

Mary Volz School Library

January 26, 2016

7:00 p.m. Regular Meeting

MINUTES

Mission Statement

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

Call Meeting to Order - President Spaulding called the meeting to order at 7:03 pm.

Pledge of Allegiance – All present recited the pledge of allegiance

Roll Call:

Present

Patricia Adair (7:05)

Angel Beebe

Amy Farry

Maria Panzarella

Arlene Anderson

Charles Buchheim

Joseph Impagliazzo (7:12)

Samantha Spaulding

Absent

Naomi Davidson

Also Present:

Mark Iannucci, Superintendent

Sean McCarron, Business Administrator / Supervisor of C & I

Frank Hines, Supervisor of Buildings and Grounds

Approval of Minutes – A motion was made by Maria Panzarella and seconded by Charles Buchheim to RECOMMEND that the Board of Education approve the minutes of the following meetings:

1. Work Session – December 16, 2015
2. Regular Meeting -- December 16, 2015
3. Executive Session -- December 16, 2015
4. Reorganization – January 6, 2015

ROLL CALL VOTE: 5 Yes 0 No 1 Abstain 3 Absent

Anderson

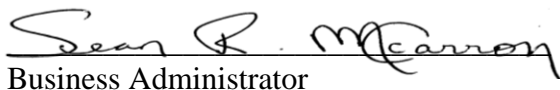
Financial Report – Period Ending December 2015 – A motion was made by Maria Panzarella and seconded by Angel Beebe to RECOMMEND that the Board of Education approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of *December*.
The Board Secretary certifies that no line item account has been over expended in violation of

N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

- B. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of *December*. The Treasurer’s and Secretary’s report are in agreement for the month of *December 2015*.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.


 Business Administrator

January 26, 2016
 Date

ROLL CALL VOTE: 6 Yes 0 No 0 Abstain 3 Absent

Presentations – Men & Women of Distinction (Student Group) – Two students (Autumn and Connor) discussed everything they have worked on as members of this group. The advisors of the group (Mr. Marakovits and Mrs. Defeo) joined the students as they discussed goals, challenge week, and field trips they go on to assist others.

Correspondence - None

Recognition of Citizens - Public Comments on Agenda Items Only - None

Secretary / Curriculum Report- Dr. McCarron reported on Business and Curriculum happenings throughout the district.

Superintendent’s Report - The Superintendent Report is presented in the attached document.

Principals’ Reports

A. Fire and Security Drills to date were conducted as follows:

| SCHOOL | TYPE OF DRILL | DATES | DURATION |
|---------|---------------|-------------------|----------------------|
| BINGHAM | Fire Drill | January 15, 2016 | 3 minutes |
| | Lockdown | January 21, 2016 | 4 minutes |
| DOWNING | Lockdown | January 15, 2016 | 3 minutes |
| | Fire Drill | January 21, 2016 | 2 minutes |
| VOLZ | Fire Drill | December 7, 2015 | 3 minutes 22 seconds |
| | Lockdown | December 18, 2015 | 3 minutes 16 seconds |

- B. Nurse’s Report
- C. Buildings and Grounds Report
- D. Special Education Report

Other Reports

- A. PTA Report – Ms. Spaulding reminded the board to bring in a monetary donation for the basket auction.
- B. Committee Reports
 - Camden County Educational Services Commission
 - NJSBA Report – next meeting will be in May
 - Black Horse Pike Regional School District
 - Negotiations – Meeting scheduled for February 10, 2016
 - Ad Hoc (Building) – Met with borough and next meeting is scheduled for February

New Business

- A. **PROPERTY & TRANSPORTATION** – A motion was made by Charles Buchheim and seconded by Maria Panzarella to approve the following on the recommendation of the Superintendent:

1. Facility Use

| FACILITY | USER | PURPOSE | DATE | TIME |
|--|---|---|-----------------------------------|---|
| Mary Volz Gymnasium and All Purpose Room | Kaitlyn Taraschi | Jump Rope for Heart | 2-20-16 2-27-16 (rain date) | 8:00am – 1:00pm (9-12 event) (1 hour before and 1 hour after event for set up & clean up) |
| Mary Volz All Purpose Room and Kitchen | Runnemede Board of Education/NJ School Boards Association | Student 8 th Grade Dialogue for County Meeting | 3-9-16 | 5:00pm - 9:00pm |

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

- B. **PERSONNEL** – A motion was made by Charles Buchheim and seconded by Angel Beebe to approve the following on the recommendation of the Superintendent:

1. Accept with regret the Retirement of Kathy Zdanowski beginning July1, 2016
2. Anthony Chiaravalloti as Substitute Bus Driver
3. Danel Joyce as Long-term Substitute from February 22, 2016, to May 13, 2016, at Step 2 \$49,645.00 (Pro-rated)
4. Shaena McCoy as School Nurse, Step 6 Bachelor +15 \$53,818.00 (Pro-rated) beginning tentatively February 8, 2016
5. Patricia Rizzi on Step 1 Custodial/Maintenance Guide \$34,161.00 to perform duties as School Bus Driver and Maintenance as needed. Effective February 1, 2016

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

- C. **FINANCE** – A motion was made Maria Panzarella and Patricia Adair approve the following on the recommendation of the Superintendent and School Business Administrator to approve the following as attached:

1. Transfers and Appropriation/Revenue Adjustments – *December*
 Cash Report – *December*
 Receipt Report – *December*
 Treasurer’s Report – *December*
 Board Secretary’s Report – *December*

2. Professional Development Workshops

| NAME | WORKSHOP/CONFERENCE | DATE(S)/TIME | COST |
|-------------------------------------|---|--|--|
| Ruby Jewell | USDS Foods Conference Sponsor: USDA Location: Hyatt Regency New Brunswick, NJ | 1-21-16 8:30am – 2:30pm | 0 Mileage |
| Jeanette Schiraldi | TECHSPO 2016 Sponsor: NJASA Location: Harrah’s Atlantic City, NJ | 1-28-16 8:00am – 5:00pm 1-29-16 8:00am – 3:30pm | \$420.00 Mileage |
| Angel Beebe | Camden/Gloucester/Salem Tri County Meeting Sponsor: NJSBA Location: Bogey’s Mantua, NJ | 2-1-16 6:00pm – 9:00pm | 0 Mileage |
| Sean McCarron Kathleen Malatesta | Public & Non-Public Coordination of Transp. Services Annual Meeting Sponsor: Camden County Office of Education Location: CCEC Clementon, NJ | 2-2-16 8:30am – 12:00pm | 0 Mileage |
| Jade Yezzi Kristin Callahan | Duties & Responsibilities of the District Anti-Bullying Coordinator & Specialist Sponsor: EIRC Location: EIRC Mullica Hill, NJ | 2-2-16 8:30am – 1:30pm | 2 @ \$149.00 ea.= \$298.00 Mileage |
| Kari Passarella | Help Your Students Meet Your Math Standards Sponsor: BER Location: Mansion on Main St., Voorhees, NJ | 2-9-16 8:30am – 3:15 | \$239.00 Mileage |
| Samantha Eib Steve Pili | 2016 Conference for NJ Pre-School Teachers Sponsor: Staff Development for Educators Location: Resorts Casino Hotel, Atlantic City, NJ | 2-22-16 2-23-16 | 1 @ \$388.00 (Principals attend free of charge) Mileage |
| Frank Hines | PEOSH NJADP 2015-2016 Indoor Air Quality Training Sponsor: NJ Dept. of Health Location: Gloucester County Government Bldg. | 2-24-16 8:00am – 12:30pm | 0 Mileage |

| | | | |
|----------------|--|-----------------------------|------------------------------------|
| | Clayton, NJ | | |
| Steve Pili | Prepare for Unpredictability! Improv to React Efficiently and Become a Better Administrator! Sponsor: FEA Location: FEA, Monroe, NJ | 2-26-16 9:00am – 3:00pm | \$149.00 Mileage |
| Steve Pili | Behavior Programming for Students with ADHD & Emotional Disabilities Sponsor: EIRC Location: Mullica Hill, NJ | 3-15-16 8:30am – 1:30pm | \$149.00 Mileage |
| Becky Giordano | Claims Coordinator – Train the Trainer Sponsor: NJ Schools Insurance Group Location: NJ Schools Ins. Group, Mt. Laurel, NJ | 3-18-16 9:00am – 12:00pm | \$10.00 (refundable) Mileage |
| Becky Giordano | Title I Technical Assistance Sponsor: NJ Dept. of Educ. Location: EIRC South Mullica Hill, NJ | 3-21-16 9:30am – 1:15pm | 0 Mileage |

3. Payment of Bills (Bills Lists attached)

| ACCOUNT PERIOD/BATCH # | TOTAL AMOUNT |
|-------------------------------|-----------------------|
| Bills List #1 – Payroll | \$ 397,211.39 |
| Bills List #2 – Payroll | \$ 360,582.87 |
| Bills List #3 – A/P Batch #64 | \$630,910.31 |
| Bills List #4 – N/A | \$0 |
| Cafeteria – Batch #65 | \$23,361.76 |
| TOTAL | \$1,412,066.33 |

4. Gloucester County Special Services School District – CRESS 2015-2016 Services Proposal to provide 10 hours of Educational Consultation Services (Behavior) from January 11, 2016 through June 30, 2016.
5. Runnemede School Bus to transport the following:
 - a. Boys Basketball Team to game in Bellmawr on January 19, 2016
 - b. Mary Volz Cheerleaders to Carusi Middle School in Cherry Hill, NJ for a Cheerleading Competition on February 5, 2016.
6. Delaware Valley Friends School Enrollment Agreement to provide educational services to SID#7454161800 and SID#7600332578 during the 2015-2016 school year.
7. **WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) program for the 2016-2017 school year; & **WHEREAS**, the Runnemede Borough Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

RESOLVED, that the Runnemede Borough Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Camden an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2016-2017 school year.

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

D. CURRICULUM – A motion was made Charles Buchheim and seconded by Patricia Adair to approve the following on the recommendation of the Superintendent:

1. Meghan Bollendorf for course approval for “*History 109*”, “*Math 121*”, “*Spanish 102*” (Spring 2016)
2. Andrea Foglietta for course approval for TSP1 “*Behavior Assessment and Measurement*” (Spring 2016), XSUOC.G.C.E “*Learning & Behavior*” (Spring 2016)
3. Kristen Ambrose for course approval for EDSU 28546 “*Educational Organizations and Leadership*”, EDAM “*School Finance & Records*” (Spring 2016) *Organizations and Leadership*”, (Spring 2016), CURR29580 “*Fundamentals of Curriculum Development*” (Fall 2016)
4. Colleen Gagliardi from Camden County College to do 15 hours Field Experience with Ms. Bergman

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

E. POLICIES/PUBLIC RELATIONS A motion was made by Maria Panzarella and seconded by Angel Beebe to approve the following on the recommendation of the Superintendent:

1. Policy 2431 Athletic Competition for 2nd Reading
2. Job Description J-43 Basic Skills Teacher
3. Policies & Regulations for 1st Reading
 - a. P & R 1240 Evaluation of Superintendent (M) Revised
 - b. P & R 3221 Evaluation of Teachers (M) Revised
 - c. P & R 3223 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) Revised
 - d. P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (M) Revised
 - e. P & R 3224 Evaluations of Principals, Vice Principals. and Assistant Principals (M) Revised
 - f. P 3431.1 Family Leave (M) Revised
 - g. P 4431.1 Family Leave (M) Revised
 - h. P 5337 Service Animals (New)
 - i. P 5516 Use of Electronic Communication and Recording Devices (M) Revised
4. “*Go Red for Women*” staff fundraiser for February 5, 2016 for Heart Association

5. Revision to 2016 Board of Education meeting dates
 - Tuesday, January 26, 2016
 - Wednesday, February 24, 2016
 - Tuesday, March 15, 2016
 - Wednesday, April 27, 2016
 - Tuesday, May 24, 2016
 - Wednesday, June 22, 2016

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

Recognition of Citizens and Staff – non-agenda items

1. Karen Impagliazzo discussed issues with school on Monday, stating that a day off was warranted with the amount of snow we received.
2. Amy Farry commented on how much she appreciated the flip book as an information resource. This would be a way to inform residents of their responsibilities within the neighborhood.
3. Joe Impagliazzo questioned the athletics programs within the school, stating he was dissatisfied with school sports and asked if there was a way of expanding the coaching pool.
4. Pat Wilson shared with the board that Triton was recognized as a green school and Black Horse Pike was also recognized for their Farm to Table program. They are using fresh produce within their food service program.
5. Samantha Spaulding – commended Patricia Adair on receiving a public award for the Camden County Freeholders

Executive Session - NONE

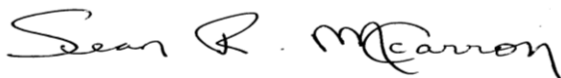
Board/Committee Meetings

Reminder:

Next regular BOE meeting date: Wednesday, February 24, 2016 at 7:00 p.m. (tentatively)

Adjournment – A motion was made by Maria Panzarella and seconded by Patricia Adair to adjourn the meeting at 8:10 pm.

Respectfully Submitted,



Sean R. McCarron, Ed.D.