

**BOARD OF EDUCATION  
RUNNEMEDE PUBLIC SCHOOL DISTRICT**

Mary Volz School Library  
September 23, 2015

**MINUTES - Regular Meeting**

**Mission Statement**

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

**Call Meeting to Order** – President Spaulding called the meeting to order at 7:10pm.

**Pledge of Allegiance** – All present stood and recited the pledge.

**Roll Call      PRESENT**

Patricia Adair

Angel Beebe

Charles Buchheim

Naomi Davidson

Amy Farry

Joseph Impagliazzo

Samantha Spaulding

**ABSENT**

Arlene Anderson

Maria Panzarella

**Also Present:**

  X Mark Iannucci, Superintendent

  X Sean McCarron, Business Administrator / Supervisor of Curriculum & Instruction

  X Jade Yezzi, Principal – Bingham/Downing Schools

  X Steve Pili, Principal – Mary Volz

  X Phil Silva, Vice Principal

  X Gladys Hubbard, Child Study Team Supervisor

  X Frank Hines, Supervisor of Buildings & Grounds

**Approval of Minutes** - A motion was made by Patricia Adair and seconded by Charles Buchheim to RECOMMEND that the Board of Education approve the minutes of the following meetings:

1. August 19, 2015 -- Work Session
2. August 19, 2015 -- Regular Meeting

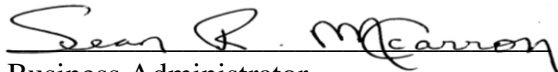
ROLL CALL VOTE:            7 Yes            0 No            0 Abstain            2 Absent

**Financial Report – Period Ending August, 2015** – A motion was made by Naomi Davidson and seconded by Patricia Adair to RECOMMEND that the Board of Education approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of *August*. The Board Secretary certifies that no line item account has been over expended in

- violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- B. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of *August*. The Treasurer's and Secretary's report are in agreement for the month of *August* 2015.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

  
Business Administrator

September 23, 2015  
Date

ROLL CALL VOTE: 7 Yes                      0 No                      0 Abstain                      2 Absent

**Recognition of Citizens - Public Comments on Agenda Items Only – None at this time.**

**Secretary / Curriculum Report** – Dr. McCarron discussed enVisions Mathematics implementation, Insurance Claim from summer, Audit progress, and ROD Grant update

**Superintendent's Report** – Mr. Iannucci reported the current student count as 865, increased by 18 from last year. He discussed that opening went well, a handicapped spot will be added at Downing, and Kelly Carson (6<sup>th</sup> Grade ELA Teacher) had four students selected to participate in a National Leadership Conference in D.C.

**Principals' Reports**

- A. Fire and Security Drills to date were conducted as follows:

SCHOOL	TYPE OF DRILL	DATES	DURATION
BINGHAM	Fire Drill	September 9, 2015	2 minutes
	Security	TBD	
DOWNING	Fire Drill	September 11, 2015	2 minutes
	Security	TBD	
VOLZ	Fire Drill	September 14, 2015	3 minutes 31 seconds
	Lockdown	September 16, 2015	3 minutes 49 seconds

- B. Nurse's Report  
C. Buildings and Grounds Report  
D. Special Education Report

**Other Reports**

- A. PTA Report – Reggie Dobbs will be presenting to all 3 schools and performing a family night on October 15<sup>th</sup>. The PTA will be co-sponsoring this event.  
B. Committee Reports

- Camden County Educational Services Commission - None
- NJSBA Report – Next mtg. November 21<sup>st</sup> / NJSBA Convention October 27<sup>th</sup>
- Black Horse Pike Regional School District - None
- Negotiations – Committee is beginning to meet

### New Business

**PROPERTY & TRANSPORTATION** A motion was made by Charles Buchheim and seconded by Naomi Davidson to approve the following on the recommendation of the Superintendent:

#### 1. Facility Use

<b>FACILITY</b>	<b>USER</b>	<b>PURPOSE</b>	<b>DATE</b>	<b>TIME</b>
Mary Volz Music Room (D-6)	Band and Chorus Ms. Melissa Maatje	Practice/Rehearsals	9/14/15 to 6/1/16	7:00am – 7:40am and 2:15pm – 3:00pm
Mary Volz All Purpose Room (Stage)	Band	Small group lessons for band	9/14/15 to 6/1/16	Mondays <i>3<sup>rd</sup> and 7<sup>th</sup> period</i> Tuesdays <i>2<sup>nd</sup> and 3<sup>rd</sup> period</i>
Mary Volz All Purpose Room	Honor Society Ms. Kayleigh Root Ms. Jeneane DeJohn	Honor Society Induction Ceremony	10/8/15	7:00pm – 9:00pm
Mary Volz All Purpose Room	Student Council	Halloween Dance	10/23/15	2:30pm – 3:45pm <i>4<sup>th</sup> and 5<sup>th</sup> Grade</i> 6:30pm – 8:30pm <i>6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> Grade</i>

#### 2. Field Trips

<b>Location</b>	<b>Purpose</b>	<b>Date</b>	<b>Students</b>	<b>Advisor</b>	<b>Transportation</b>
Zimmerman's Country Market Sewell, NJ	Pumpkin picking	10-15-15	Preschool	Cathleen Summerfield Samantha Eib	<b>McGough Bus Company</b> <b>3 buses @ \$225.00 each</b> <b>= \$675.00</b>

3. First Student to transport Soccer team to an additional away game in Barrington due to a conflict in scheduling, this game was changed from home to away @ \$175.00.

ROLL CALL VOTE:    7 Yes                      0 No                      0 Abstain                      2 Absent

**PERSONNEL** A motion was made by Patricia Adair and seconded by Naomi Davidson to approve the following on the recommendation of the Superintendent:

1. Alex Taliaferro to move from B+15 Step 6 (\$52,718.00) to Masters Step 6 (\$54,718.00)
2. Geri Lagnella as a substitute Cafeteria/Playground Aide
3. Rick Coraluzzo as a Substitute Custodian
4. Christine Cirillo as Volunteer Field Hockey Coach

5. Blaise Cascio as Maintenance worker at \$35,772.00 (pro-rated) start date pending release from other district.
6. Marissa Dragani as Instructional Aide 5<sup>th</sup> Grade @\$16,400.00 Step 1
7. Volunteer nurses from Newborn Nurses (student's private nurse) for student #6100472894 to be with student so that they may stay afterschool for extra help.
8. Employee #688 to extend NJ FMLA to March 7, 2015
9. Maureen Duffy as Long-term Substitute from October 5, 2015 to March 4, 2015 at Step 2, \$49,645.00 (pro-rated)
10. Bookmates to support the Bingham and Downing Elementary School for the 15-16 school year – 15 approved volunteers
11. Stephen Bonora for Chromebook Repair, Updates, PARCC preparation, and presentations not to exceed 10 hours per month (as per REA Agreement).  
  
*Mrs. Farry asked if this would be enough time to complete the assignment.*
12. Employee #6 for medical leave from October 1, 2015 to October 30, 2015
13. Anthony Azzarano, Gloria Lancioni and Tina Bestanic for Substitute Playground/Cafeteria Aides (Pending Paperwork)
14. Employee #397 medical leave from September 1, 2015 to October 30, 2015
15. Employee #412 for FLA (6 weeks) January 4, 2016 to February 15, 2016
16. Amanda Mazzone as Long Term Substitute (TBD)
17. Kristin Thompson as Instructional Aide at \$16,400.00 Step 1
18. Brittany Hearn as Instructional Aide at \$16,400.00 Step1

ROLL CALL VOTE:    7 Yes                      0 No                      0 Abstain                      2 Absent

**FINANCE** A motion was made by Charles Buchheim and seconded by Patricia Adair to approve the following on the recommendation of the Superintendent and School Business Administrator to approve the following as attached:

1. Transfers and Appropriation/Revenue Adjustments – *August*  
     Cash Report – *August*  
     Receipt Report – *August*  
     Treasurer's Report – *August*  
     Board Secretary's Report – *August*

## 2. Professional Development Workshops

NAME	WORKSHOP/CONFERENCE	DATE(S)/TIME	COST
Naomi Davidson	Salem County School Boards Association Meeting Sponsor: NJSBA Location: Salem County, NJ	9/10/15 6:00pm – 9:00pm	0 Mileage
<b>Gladys Hubbard</b>	<b>2015 NJ APA Administration Training</b> <b>Sponsor: NJ Department of Education</b> <b>Location: Hotel ML Mt. Laurel, NJ</b>	<b>9/15/15</b> <b>9:00am – 3:30pm</b>	<b>0</b> <b>Mileage</b>
Patricia Adair Naomi Davidson	Camden County Fall Meeting Sponsor: NJSBA Location: Villari's Lakeside Sicklerville, NJ	9/29/15 7:00pm – 9:00pm	0 Mileage
Patricia Adair Angel Beebe Charles Buchheim Naomi Davidson	NJSBA – PARCC Workshop Sponsor: NJSBA Location: Villari's Lakeside Sicklerville, NJ	10/06/15 6pm	0 Mileage
Michelle DiMatties	Incorporating Cultural Competence into Ethical Decision Making Sponsor: Rutgers School of Social Work Location: Glassboro, NJ	10/9/15 9:30am – 3:30pm	\$129.00 Mileage
Sean McCarron	What Brain Research Says About Explicit Instruction for Spelling & Word Study: Implications for Success with CCSS Especially for Students with Dyslexia Sponsor: Zaner-Bloser Location: Maggiano's Cherry Hill, NJ	10/16/15 9:00am – 2:30pm	0 Mileage
Patricia Wilson	NJSBA 2015 Conference Sponsor: NJSBA Location: Tropicana Casino and Resort, Atlantic City, NJ	10/27/15 10/28/15	0
Charles Buchheim Naomi Davidson	Fall Delegate Meeting Sponsor: NJSBA Location: TBA	11-21-15 Time TBA	0 Mileage
Naomi Davidson	Camden/Gloucester County Joint SBA Meeting Sponsor: NJSBA Location: Villari's Lakeside Sicklerville, NJ	12-1-15 6:00pm – 9:00pm	0 Mileage
<b>Michelle DiMatties</b>	<b>Supporting Children &amp; Families Healthy Schools, Healthy Children</b> <b>Sponsor: Stockton University</b> <b>Location: SRI &amp; ETTC</b>	<b>12-2-15</b> <b>9:00am – 3:00pm</b>	<b>\$30.00</b> <b>Mileage</b>
Michelle DiMatties	Building Effective IEP's within the Guidelines of NJ Admin. Law Sponsor: Rutgers School of Social Work Location: Bordentown, NJ	12/11/15 9:30am – 3:30pm	\$129.00 Mileage

## 3. Payment of Bills (Bills Lists attached)

<b>ACCOUNT PERIOD/BATCH #</b>	<b>TOTAL AMOUNT</b>
Bills List #1 – Payroll 08/14/15	\$ 89,250.60
Bills List #2 – Payroll	\$ 69,218.00
Bills List #3 – A/P Batch #61	\$465,980.31
Bills List #4 – A/P Batch #63	\$719,279.44
Bills List #5 – Batch #77,#78,#79, #80	\$108,537.56
Cafeteria – A/P Batch #62	\$5,912.21
<b>TOTAL</b>	<b>\$1,458,178.12</b>

4. **RESOLVE** to enter into a cooperative pricing system as part of the Garden State Co-Op for the purchase of goods and services for food service for the 2015-2016 school year and;

**FURTHER RESOLVED** to agree that the Atlantic County Special Services School District (ACSSSD) be the lead agency and represent the Co-Op for bidding purposes.

5. Acknowledge Memorandum of Understanding for SEMI (Special Education Medicaid Initiative), originally BOE approved March 2013, allowing us to continue participation in this state-wide program initiative.
6. Transportation of a “domiciled homeless” Runnemede resident, grade 8, to Gateway Regional School District for the 2015-2016 school year on the RUNN1 Runnemede School District bus.
7. Enter into a shared service transportation agreement with the Black Horse Pike Regional School District for the transportation of a “domiciled homeless” Runnemede resident, grade 9, to the Gateway Regional School District for the 2015-2016 school year on the RUNN1 Runnemede School District bus to be billed monthly at \$2,250; \$125 per diem or \$22,500 yearly.
8. Agreement with Blackboard Connect Inc. to provide notification service from July 1, 2015 through June 30, 2016.
9. Contract with Kennedy University Hospital to examine and treat our students who are suspected of substance abuse for the 2015-2016 school year.
10. Special Education Tuition Contract – *Extended School Year* with Gloucester County Special Services Commission to provide educational services to SID# 7338058655, SID# 6847236573, SID# 5980998953, SID# 2043172384, SID# 7813462374, SID# 1729627751 from July 13, 2015 through August 13, 2015.
11. Contract with Archbishop Damiano School to provide educational services to SID# 7443059652 for the 2015-2016 school year.

12. Submission of NJQSAC Statement of Assurance / District Performance Review for the 2015-2016 school year.

13. Kingdom Charter School of Leadership tuition, as directed by State notice, for SID#3270323232 for the 2015-2016 school year.  
*The reason behind the payment was asked.*

ROLL CALL VOTE: 7 Yes 0 No 0 Abstain 2 Absent

**CURRICULUM** – A motion was made by Naomi Davidson and seconded by Charles Buchheim to approve the following on the recommendation of the Superintendent:

1. Maureen Musilli, student from CC College completing 15 hours Field Experience in Miss Majewski’s classroom for Fall semester 2015.
2. Center for Family Service “*Girls Circle Program*” at Volz School working with Mrs. Bada and small group of girls. (No cost to the District)
3. Meghan Bollendorf for course approval “*101-(3763) Spanish, 202-P (3720) Philosophy*” for September 2015 – December 2015
4. Jeneane De John for course approval “*EDC6095 Practicum 126 Applied Thesis1*” Fall 2015
5. Steve Bonora for course approval “*STEM Education Curriculum & Instruction*” Summer 2015
6. Scott Marakovits for course approval “*LEAD 6001 Introduction to Advanced Studies*”
7. Jade Yezzi as mentor for Mary Moore for Master in Educational Leadership
8. HIB Self Assessment for the 14-15 school year
9. Approve Phil Silva, Vice Principal, as alternate HIB Specialist for Volz School
10. Nicole Larocco student from Camden County College completing 15 hours of Field Experience in Mrs. Hummel classroom for Fall semester 2015

ROLL CALL VOTE: 7 Yes 0 No 0 Abstain 2 Absent

**POLICIES/PUBLIC RELATIONS** – A motion was made by Naomi Davidson and seconded by Patricia Adair to approve the following on the recommendation of the Superintendent:

1. Music Fundraisers for the 2015 – 2016 School Year
  - a. September-October P & B Fundraiser (Candy Bars)
  - b. February – Krispy Kreme Donuts
  - c. March – Custom Ink/Image Market – (Music Tea Shirts)

2. “Lee Denim Day” as fundraiser for staff to donate to American Cancer Society on Friday, October 2, 2015.
3. We Care Club Fundraisers for 2015 – 2016 School Year
  - a. Collecting soda tabs for Ronald McDonald House
  - b. St. Jude’s Math-a-thon
  - c. Leukemia and Lymphoma Society Pennies for Patients
  - d. Local seniors’ projects/donations
  - e. Jump Rope for Heart
  - f. CHOP projects/donations
  - g. Local animal shelter projects/donations
  - h. Alex’s Lemonade Stand
  - i. Box Tops
  - j. Pretzel Sales
4. Bingham & Downing School Holiday Fundraiser October 8<sup>th</sup> thru October 23<sup>rd</sup>.
5. Student Council Dance/Party October 23<sup>rd</sup>
  - a. 4<sup>th</sup> & 5<sup>th</sup> Grade Party 2:30 – 3:45
  - b. 6<sup>th</sup> – 8<sup>th</sup> Grade Dance 6:30 – 8:30
6. Policy/Regulations for Second Reading:
  - a. P #3322 Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices (Revised)
  - b. P #4322 Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices (Revised)
  - c. P & R #5330 Administration of Medication (M) (Revised)
  - d. P #5339 Screening for Dyslexia (M) (Revised)
  - e. P #5615 Suspected Gang Activities (Revised)
  - f. P #5756 Transgender Students (Revised)
  - g. P #8540 School Nutrition Programs (Revised)
  - h. R #8540 Free & Reduced Rate Meals (Abolished)
  - i. P # 8550 Outstanding Food Service Charges (New)
  - j. P # 8820 Opening Exercises/Ceremonies (Revised)

ROLL CALL VOTE:    7 Yes                      0 No                      0 Abstain                      2 Absent

### **Recognition of Citizens and Staff – non-agenda items**

Eleanor Kelly requested a copy of the Board goals and asked if we only quantify our success by test scores. Mr. Iannucci and Mr. Buchheim addressed her concern.

### **Executive Session - student, personnel, legal, or contractual matters – *None***

### **Board/Committee Meetings**

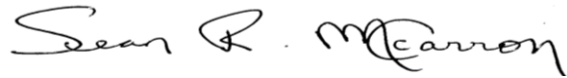


Reminder:

Next regular BOE meeting date: October 21, 2015 (work session at 6:00pm)

**Adjournment** – A motion was made by Patricia Adair and seconded by Naomi Davidson to adjourn the meeting at 7:37 pm.

Respectfully Submitted,

A handwritten signature in black ink that reads "Sean R. McCarron". The signature is written in a cursive style with a large, stylized initial 'S'.

Sean R. McCarron, Ed.D.