

**BOARD OF EDUCATION
RUNNEMEDE PUBLIC SCHOOL DISTRICT**

Mary Volz School Library

August 19, 2015

1:00 p.m. Regular Meeting (Board Retreat)

MINUTES

Mission Statement

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

Call Meeting to Order – President Spaulding called the meeting to order at 1:04 pm.

Pledge of Allegiance – All present recited the pledge of allegiance

Roll Call:

Patricia Adair

Angel Beebe (1:06 pm)

Naomi Davidson

Joseph Impagliazzo (1:07 pm)

Samantha Spaulding

Arlene Anderson

Charles Buchheim

Amy Farry

Maria Panzarella (1:36 pm)

Also Present:

_____ Mark Iannucci, Superintendent

_____ Sean McCarron, Business Administrator / Supervisor of Curriculum & Instruction

_____ Jade Yezzi, Principal – Bingham/Downing Schools

_____ Steve Pili, Principal – Mary Volz

_____ Phil Silva, Vice Principal

_____ Gladys Hubbard, Supervisor of Special Education

_____ Frank Hines, Supervisor of Buildings & Grounds

Approval of Minutes – A motion was made by Charles Buchheim and seconded by Patricia Adair to RECOMMEND that the Board of Education approve the minutes of the following meetings:

Regular Meeting – **June 24, 2015**

Executive Session – **June 24, 2015**

ROLL CALL VOTE: 5 Yes 0 No 3 Abstain 1 Absent

(Abstain: Anderson, Farry, and Spaulding / Absent: Panzarella)

Financial Report – Period Ending July 2015 – A motion was made by Naomi Davidson and seconded by Patricia Adair to RECOMMEND that the Board of Education approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

Other Reports

- A. PTA Report
- B. Committee Reports
- Camden County Educational Services Commission
 - NJSBA Report
 - Black Horse Pike Regional School District
 - Negotiations - The board select Patti Adair, Angel Beebe, Amy Farry, and Joseph Impagliazzo to represent the board during negotiations.

New Business

- A. **PROPERTY & TRANSPORTATION** – A motion was made by Naomi Davidson and seconded by Angel Beebe to approve the following on the recommendation of the Superintendent:

1. Facility Use

FACILITY	USER	PURPOSE	DATE	TIME
Mary Volz Gymnasium	The Youth Alliance (Dr. Sean McCarron)	Heroes and Mentors Family Night with Reggie Dabbs	10-15-15	7:00pm – 9:00pm
Triton Regional High School Gymnasium	Runnemedde Music Association	Holiday Concert	12-14-15	5:30pm – 9:00pm

2. Field Trips – will be presented at September BOE meeting.
3. First Student, Inc. to transport Mary Volz Soccer Team to five (5) away games @ \$175.00 per game = \$875.00 – *Board members asked why we were not using our bus to transport – it was explained that the district bus is used daily and the times don't allow for us to use it for sports.*
4. First Student, Inc. to transport Mary Volz Field Hockey Team to five (5) away games @ \$175.00 per game = \$875.00

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

- B. **PERSONNEL** – A motion was made by Charles Buchheim and seconded by Naomi Davidson to approve the following on the recommendation of the Superintendent:

1. Elizabeth Kehler as an LDTC at Step 10 M+30 \$64,133.00 beginning September 1, 2015
2. Accept the resignation of Elizabeth Armetta, School Psychologist effective September 1, 2015
3. Gladys Hubbard Rosario as Supervisor of CST/School Psychologist at \$87,000.00 pro-rated beginning September 1, 2015

4. Gladys Hubbard Rosario Summer Hours 2015 – 2016 - 10 Days @ \$334.61 per diem
5. Extra-Curricular Positions for 2015 – 2016 School Year – *Mr. Impagliazzo asked what the process is for adding additional sports and events*

Band Director (Middle School)	Melissa Maatje
Chorus Director: (Middle School)	Melissa Maatje
Band/Chorus Director 4 th & 5 th	Karen Kauffmann
Student Council:	Christine Duffield
Yearbook:	Mindy Martinez
Student Recognition/Home School Coordinator:	Kayleigh Root
Volz Honor Society: (Shared Stipend)	Kayleigh Root & Jeneane DeJohn
Soccer Head Coach:	Christian Whipple
Soccer Assistant Coach:	Kristen Ambrose
Field Hockey Coach:	Shannon Griffiths
Field Hockey Assistant Coach:	Mindy Martinez
ATOD Coordinator:	Christi Kerslake
Environmental Club:	Scott Marakovits
Detention:	Angela Torres & Janice Zimmerman

6. Accept the resignation of Bill Powers effective September 11, 2015
7. Julie Carroll as Teacher at Step 2, \$49,645.00
8. Approve the “12 Paid Holidays” for Custodial Staff

July 3, 2015	INDEPENDENCE DAY	FRIDAY
Sept. 7, 2015	LABOR DAY	MONDAY
Oct. 12, 2015	COLUMBUS DAY	MONDAY
Nov. 26, 2015	THANKSGIVING HOLIDAY	THURSDAY
Nov. 27, 2015	THANKSGIVING HOLIDAY	FRIDAY
Dec. 24, 2015	WINTER BREAK	THURSDAY
Dec. 25, 2015	WINTER BREAK	FRIDAY
Jan. 1, 2016	NEW YEARS DAY	FRIDAY
Jan. 18, 2016	MLK DAY	MONDAY
Feb. 15, 2016	PRESIDENT'S DAY	MONDAY
Mar. 25, 2016	SPRING BREAK	FRIDAY
May 30, 2016	MEMORIAL DAY	MONDAY

9. All Certificated Staff for Homebound Instruction
10. Substitute rates for 2015 – 2016 School Year

Substitute Nurse	\$115.00 Day
Substitute Custodian	\$12.00 Hour
Substitute for Lunch Program	\$10.00 Hour

11. List of Substitutes for 2015 – 2016 School Year

CUSTODIAN

Robert Clark

CAFETERIA AIDELinda Ruggiero
Kathleen Kelly
Jacqueline ShawJean Abendschein
Judith Holden

12. Approve following staff for 2015 – 2016 School Year effective September 1, 2015

Stephanie Pease	Pre K 4 Aide Volz School	\$16,400.00
Mary Siravo	Pre K 3 1:1 Aide Volz School	\$16,400.00
Amanda Mazzone	PreK-4 Aide Volz School	\$16,400.00
Angelina DeSantis	5 th Grade 1:1 Aide Volz School	\$16,400.00
Christine Cirillo	Aide Bingham School	\$16,400.00

13. Catherine Briggs for Copy Clerk \$9.00 per hr., not to exceed 25 hrs.

14. Elaine Colton and Tracey Kohlepp as Playground/Cafeteria Aide at \$10.00/hr.

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

C. FINANCE – A motion was made by Naomi Davidson and seconded by Patricia Adair to approve the following on the recommendation of the Superintendent and School Business Administrator to approve the following as attached:

- Transfers and Appropriation/Revenue Adjustments – *June & July*
Cash Report – *June & July*
Receipt Report – *June & July*
Treasurer’s Report – *June & July*
Board Secretary’s Report – *June & July*
- Professional Development Workshops

NAME	WORKSHOP/CONFERENCE	DATE(S)/TIME	COST
Frank Hines	Fundamentals of Boiler Operation Maintenance Seminar Sponsor: NJ Schools Insurance Group & Hartford Steamboiler Inspection & Insurance Co. Location: Courtyard Marriott Glassboro, NJ	7-17-15 8:30am – 3:00pm	0 Mileage
Kathy Malatesta Alice Pollag Anne Wilder	Direct Certification Process School Year 2015-2016 Sponsor: NJ Dept of Agriculture Division of Food & Nutrition Location: Gloucester County College Instructional Center Sewell, NJ	7-29-15 10:00am – 1:00pm	0 Mileage

Phil Silva Gladys Hubbard	Charlotte Danielson Training for Administrators Sponsor: EIRC Location: EIRC, Mullica Hill, NJ	8-24-15 9:00am – 3:00pm	\$189.00 each Mileage
Frank Hines	2015 Southern Regional Facilities Evaluation Training Sponsor: NJ Dept. of Educ. Location: Ann Mullen Middle School, Sicklerville, NJ	8-25-15 9:30am – 12:00pm	0 Mileage
Sean McCarron	The Ethical Culture 2016 Workshop: The Importance of Integrity in Facing the Challenges of our Post Modern World Sponsor: CEUnion Location: Adelpia Restaurant Deptford, NJ	9-11-15 8:30am – 1:00pm	\$89.00 Mileage
Jennifer Karaska Christine Vonderstuck	Team Teaching: Co-Teaching & Collaboration Sponsor: Rowan University Location: TBA Glassboro or Sewell, NJ	10-7-15 8:30am – 2:30pm	\$159.00 each Mileage
Kevin Michell	Classroom Management Solutions to Common Behavior Problems: A Functional Approach Sponsor: EIRC – Ernie Brattstrom Location: Mullica Hill, NJ	10-15-15 8:30am – 1:30pm	\$149.00 Mileage
Lori Carroll-Kline	48 th Annual Conference on Reading and Writing Sponsor: Rutgers University Location: New Brunswick, NJ	10-23-15 8:30am – 3:30pm	\$198.00 Mileage
Sean McCarron	Social Media Mayhem: Best Practices for Managing Your Personal, Work and Digital Life Sponsor: CEUnion Location: Adelpia Restaurant Deptford, NJ	10-23-15 8:30am – 1:00pm	\$89.00 Mileage
Teresa Grassi Jennifer Majewski	Two-Day Conference: Co-Teaching Sponsor: BER Location: Mansion on Main Street Voorhees, NJ	12-7-15 12-8-15 8:30am – 3:45am	\$399.00 each Mileage

3. Payment of Bills (Bills Lists attached)

ACCOUNT PERIOD/BATCH #	TOTAL AMOUNT
Bills List #1 - Payroll Batch #51 - June 15, 2015	\$ 397,098.76
Bills List #2 - Payroll Batch #52 - June 30, 2015	\$ 357,353.06
Bills List #1 - Payroll Batch #50 & 51 - July 15, 2015	\$ 85,908.28
Bills List #2 - Payroll Batch #52 - July 30, 2015	\$ 89,623.88
Bills List #3 - A/P 6/30/15 Batch#64	\$109,970.85
Bills List #4 - A/P JULY Batch #65, #66, #67	\$742,015.30
Bills List #5 - A/P 8/19/15 Batch#68	\$285,393.89
Bills List #7 - A/P 8/19/15 Batch#69	\$536,246.49
Cafeteria	\$48.56
SNEARS/Bank of America/ Petty Cash Batch #79, #80	\$8,851.58
TOTAL	\$2,612,510.65

4. **RESOLVED**, that PNC Bank be designated as the depository of record for the Runnemede Board of Education accounts; and

BE IT FURTHER RESOLVED that the investments can be secured in any other bank holding a current certificate of eligibility from the New Jersey State Banking Association and that the Business Administrator shall be the designated school funds investor.

5. **RESOLVED**, that the Runnemede Board of Education authorize the maintenance of petty cash accounts, for general use in 2015-2016 school year, not to exceed \$300 for the Business Office, \$100 for Mary Volz School office, \$100 for Downing School office and \$100 for Bingham School office.
6. Shared Services Agreement with the Board of Education of Sterling High School District, doing business as South Jersey Technology Partnership (SJTP), to provide project administration and/or organizational oversight of services of vendors/contractors (ROD Grant) on behalf of the Runnemede School District for the 2015-2016 school year.
7. Contract with the State of New Jersey, Department of Human Services, Commission for the Blind and Visually Impaired to provide educational services during the 2015-2016 school year.
8. Contract with McKinney-Vento Education of Homeless Children and Youth Program, LEA General Intent to Collaborate for the 2015-2016 school year.
9. Networks & More! to provide Message Guard for Web Mail PRO – Optional E-mail archiving service, Secure School Internet Content Filtering Appliance (Internet Filtering, Caching Server, Firewall), Transparent Filtering and Optional Home-to-School VPN for the 2015-2016 school year.
10. Gloucester County Special Services School District Services Proposal to provide Speech-Language Services for SID#6847236573 for the 2015-2016 school year.
11. Contract with Kingsway Learning Center to provide educational services to SID#6635935007 and SID# 8603896991 for the 2015-2016 school year.
12. Contract with Durand, Inc. to provide educational services to SID#5910141622 for the 2015-2016 school year.
13. Renaissance Learning to provide Accelerated Reader, STAR Reading, STAR Math and Technical Services for the 2015-2016 school year.
14. Amend the NCLB Title I proportionate shares as per final submission of NCLB grant documents: public share \$170,993 and non public share \$ 4,725.
15. Cancellation of check # 24597 in the amount of \$120 from the 2012-2013 school year.

16. Student lunch price for the 2015-2016 school year: \$2.75

17. Renewal of contract with Phifer Financial Services to provide our district employees with service regarding their financial needs.

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

D. CURRICULUM - A motion was made by Angel Beebe and seconded by Naomi Davidson to approve the following on the recommendation of the Superintendent:

1. Eric Todd as a Student Therapist from Drexel University working with Rehab Connection, September 21, 2015 to December 5, 2015.
2. HIB 2014-2015 report
3. Mrs. Jade Yezzi as Principal of the Aline Bingham and Grace Downing Elementary School for the 2015 – 2016 School Year.

Resolution 081915

WHEREAS, The Runnemede Board of Education will share the same Principal, Mrs. Jade Yezzi, as Principal of both Bingham (K – 3) and Downing Elementary (K-3) in the interest of efficiency.

WHEREAS, the Teacher in Charge will be Mary Ralston at the Grace Downing School and Barbara Fanz at the Aline Bingham School.

THEREFORE BE IT RESOLVED, that Mrs. Yezzi will be assigned as Principal of the Aline Bingham and Grace Downing Elementary Schools for the 2015 – 2016 school year.

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

E. POLICIES/PUBLIC RELATIONS – A motion was made by Charles Buchheim and seconded by Naomi Davidson to approve the following recommendations of the Superintendent

1. Policy/Regulation for First Reading:

P #3322	Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices (Revised)
P #4322	Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices (Revised)
P & R #5330	Administration of Medication (M) (Revised)
P #5339	Screening for Dyslexia (M) (Revised)
P #5615	Suspected Gang Activities (Revised)
P #5756	Transgender Students (Revised)
P #8540	School Nutrition Programs (Revised)
R #8540	Free & Reduced Rate Meals (Abolished)
P #8550	Outstanding Food Service Charges (New)
P #8820	Opening Exercises/Ceremonies (Revised)

2. Policy/Regulation for Second Reading:

Regulation 2624 Grading System
Regulation 5440 Honoring Pupil Achievement

3. Acknowledge reading of the NJSBA code of ethics during the regular Board of Education Meeting

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

Presentation – Board Retreat 2015-2016 School Year Overview

- School administration presented goals for the 15-16 school year
- District administration presented goals for the 15-16 school year
- Board members developed goals for the 15-16 school year

New Business – A motion was made by Patricia Adair and seconded by Charles Buchheim to approve the following on the recommendation of the Superintendent:

1. School Goals for the 15-16 School Year
2. District Goals for the 15-16 School Year
3. Board Goals for the 15-16 School Year

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent
(Naomi Davidson left at 4:15pm)

Recognition of Citizens and Staff – non-agenda items - None

Executive Session - student, personnel, legal, or contractual matters - NONE

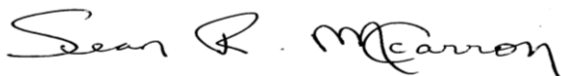
Board/Committee Meetings

Reminder:

Next regular BOE meeting date: September 23, 2015 (work session at 6:00pm)

Adjournment A motion was made by Patricia Adair and seconded by Amy Farry to adjourn the meeting at 5:10 pm.

Respectfully Submitted,



Sean R. McCarron, Ed.D.