

**BOARD OF EDUCATION
RUNNEMEDE PUBLIC SCHOOL DISTRICT**

Mary Volz School Library
February 25, 2015
7:00 p.m. Regular Meeting

MINUTES

Mission Statement

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

Call Meeting to Order – President Spaulding called the meeting to order at 7:08 pm.

Sunshine Law: The Runnemede Board of Education Meeting is called to order. The Board of Education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act”. The time, date and location of this meeting was appropriately advertised by notifying the Retrospect, as well as posting notices in the Borough Hall, Runnemede Post Office, Mary Volz School, Aline Bingham School, Grace Downing School, and the Runnemede Public School District website.

Pledge of Allegiance – All present recited the pledge.

| Roll Call: | Present | | Absent |
|-------------------|--------------------|------------------|---------------|
| | Patricia Adair | Arlene Anderson | None |
| | Angel Beebe | Charles Buchheim | |
| | Naomi Davidson | Amy Farry | |
| | Joseph Impagliazzo | Maria Panzarella | |
| | Samantha Spaulding | | |

Also Present:

Mark Iannucci, Superintendent
Sean McCarron, Business Administrator / Supervisor of Curriculum & Instruction
Jade Yezzi, Principal – Bingham/Downing Schools
Steve Pili, Principal – Mary Volz
James Winkelspecht, Vice Principal
Lori Hynes, Child Study Team Supervisor
Butch Bruner, Supervisor of Buildings & Grounds

Approval of Minutes A motion was made by Maria Panzarella and seconded by Charles Buchheim to RECOMMEND that the Board of Education approve the minutes of the following meetings:

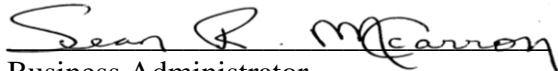
1. Work Session – January 28, 2015
2. Regular Meeting – January 28, 2015

ROLL CALL VOTE: 9 Yes 0 No 0 Abstain 0 Absent

Financial Report – Period Ending January 31, 2015 A motion was Patricia Adair and seconded by Naomi Davidson to RECOMMEND that the Board of Education approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of *January*. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of *January*. The Treasurer’s and Secretary’s report are in agreement for the month of *January* 2015.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.


Business Administrator

February 25, 2015
Date

ROLL CALL VOTE: 9 Yes 0 No 0 Abstain 0 Absent

Presentations – Volz Cheerleaders performed two routines and showed the board of education the award they had won at a recent competition.

Correspondence - None at this time.

Recognition of Citizens - Public Comments on Agenda Items Only - None

Secretary / Curriculum Report – Dr. McCarron provided the Board Secretary / Supervisor of Curriculum Report. This month’s report focused on the upcoming 15-16 budget.

Superintendent’s Report – Mr. Iannucci provided the Superintendent Report for the month. This month’s report focused on PARCC, Mid Year Review, and QSAC Interim Visit.

Principals’ Reports

Fire and Security Drills to date were conducted as follows:

| SCHOOL | TYPE OF DRILL | DATES | DURATION |
|---------|----------------|------------|-----------------------|
| BINGHAM | Fire Drill | 01/15/2015 | 3 minutes |
| | Security | 01/21/2015 | 4 minutes |
| DOWNING | Fire Drill | 01/30/2015 | 2 minutes |
| | Security Drill | 01/15/2015 | 5 minutes |
| VOLZ | Fire Drill | 01/16/2015 | 3 minutes, 29 seconds |
| | Security Drill | 01/30/2015 | 2 minutes, 55 seconds |

Nurse's Report
Buildings and Grounds Report
Special Education Report

Other Reports

PTA Report

Committee Reports

- Camden County Educational Services Commission – No Report
- NJSBA Report – Mr. Buchheim discussed the delegate assembly coming up. Ms. Davidson discussed that NJSBA now has best practices posted on their website.
- Black Horse Pike Regional School District – Mrs. Spaulding congratulated Mr. Buchheim's son who is being honored as a hometown hero on February 28, 2015 at 1:00pm in the Triton Gymnasium. She also congratulated Dominique Dockery, a former Runnemede Student and current PT Employee, for her acceptance into Harvard University.
- Negotiations – No Report

New Business

PROPERTY & TRANSPORTATION – A motion was made by Maria Panzarella and seconded by Naomi Davidson to approve the following on the recommendation of the Superintendent:

Facility Use

| FACILITY | USER | PURPOSE | DATE | TIME |
|--------------------------|---------------------|--|----------|--------------|
| Mary Volz – 8 classrooms | Boy Scout Troop 117 | Boy Scout Leader Training and Den Leader Class | 03/21/15 | 8am – 3pm |
| Mary Volz Library | Christie Kerslake | Girls' Night Out | 04/08/15 | 6pm – 8:15pm |

Field Trips

| Location | Purpose | Date | Students | Advisor | Transportation |
|--------------------------------|---------------------------------|---------|-------------------------|---------------------------------|--|
| Rowan University Glassboro, NJ | Planetarium and College Tour | 4-29-15 | Mary Volz Honor Society | Kayleigh Root Jeneane DeJohn | McGough Bus Co. 2 busses @ \$350 each = \$700 |
| Berlin Community ES Berlin, NJ | Battle of the Books Competition | 6-1-15 | 5-6 Grade | Michael Ralston | McGough Bus Co. 1 bus @ \$325 (sharing w/ Mt. Ephraim) |
| Kershaw School Mt. Ephraim, NJ | Battle of the Books Competition | 6-2-15 | 7-8 Grade | Linda Schreiber | McGough Bus Co., 1 bus @ \$195 |
| Berlin Community ES Berlin, NJ | Battle of the Books Competition | 6-3-15 | 4 Grade | Melissa Lukacsy | McGough Bus Co., 1 bus @ \$295 |

McGough Bus Company to transport girls and boys basketball teams to playoff games in Stratford on February 19, 20, 21, 23, 2015 - \$275 per bus x 4 games = \$1,100

ROLL CALL VOTE: 9 Yes 0 No 0 Abstain 0 Absent

PERSONNEL – A motion was made by Charles Buchheim and seconded by Amy Farry to approve the following on the recommendation of the Superintendent:

Leigh Anne Murray as a Substitute Teacher

Ashley Jentsch as a Long-Term Substitute Aide for Preschool – Volz (Pending paperwork)
Tentative date: April 7th – May 29th

Enrico Coralluzzo as Bus Driver and Substitute Custodian (Pending Paperwork)

ROLL CALL VOTE: 9 Yes 0 No 0 Abstain 0 Absent

FINANCE – A motion was made by Patricia Adair and seconded by Naomi Davidson to approve the following on the recommendation of the Superintendent and School Business Administrator to approve the following as attached:

1. Transfers and Appropriation/Revenue Adjustments – *January*
Cash Report – *January*
Receipt Report -- *January*
Treasurer’s Report – *January*
Board Secretary’s Report – *January*

2. Professional Development Workshops

| NAME | WORKSHOP/CONFERENCE | DATE(S)/TIME | COST |
|-------------------------------------|--|--|---------------------|
| Naomi Davidson and Charles Buchheim | 8 th Grade Dialogue Sponsor: CCSBA Location: Samuel Yellin MS Stratford, NJ | March 3, 2015 6pm – 8pm | 0 Mileage |
| Butch Bruner | EXPO 15 Safe Sustainable Schools Sponsor: NJ Schools Buildings & Grounds Association Location: Bally’s Hotel Casino Atlantic City, NJ | March 16, 17, 18, 2015 9:00am – 4:00pm 2:15pm – 4:00pm 9:15am – 12:00pm | \$100.00 Mileage |
| Devon McDevitt | Practical Treatment Strategies for Childhood Apraxia of Speech Sponsor: BER Loc: Mansion (Voorhees, NJ) | March 26, 2015 8:30am – 3:15pm | \$235.00 Mileage |
| Charles Buchheim | Semi-Annual Delegate Assembly Sponsor: NJSBA Location: TBA | May 16, 2015 | 0 Mileage |
| Sean McCarron | 53 rd Annual NJASBO Conf. Sponsor: NJASBO Location: Borgata Atlantic City, NJ | June 3-5, 2015 9am – 4pm 9am – 4pm 9am – 12pm | \$150 Mileage |

3. Payment of Bills (Bills Lists attached)

| ACCOUNT PERIOD/BATCH # | TOTAL AMOUNT |
|---------------------------------|-----------------------|
| Bills List #1 – Payroll 1/15/15 | \$ 349,956.25 |
| Bills List #2 – Payroll 1/30/15 | \$ 349,360.35 |
| Bills List #3 – | \$ 305,063.73 |
| Bills List #4 - | \$44,840.66 |
| Bills List #5 | \$19,436.86 |
| Cafeteria | \$15,722.44 |
| TOTAL | \$1,084,380.29 |

4. **WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) program for the 2015-2016 school year; and
WHEREAS, the Runnemede Borough Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.
RESOLVED, that the Runnemede Borough Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Camden an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2015-2016 school year.
5. Tuition contract between Gloucester Township Board of Education and the Runnemede Board of Education for SID #6936038642 from January 5, 2015 through June 30, 2015.
6. Contract with Educational Services Agreement to provide bedside instruction to SID # 8574356164 at Kennedy University Hospital.
7. Resolution for approval of the 2015 – 2016 contract between CCESC and the Runnemede Board of Education for educational services.
8. Resolution for approval of the 2015-2016 Budget to submit to the County Superintendent for approval. The board will have to approve the final budget during the Public Hearing in April 2015.
9. Contract with Archway Programs for Just Kids Program for the 2015 – 2016 school year, \$10.00 / day for 180 days = \$1,800.00 (same cost as this year).

ROLL CALL VOTE: 9 Yes 0 No 0 Abstain 0 Absent

CURRICULUM – A motion made by Maria Panzarella and seconded by Patricia Adair to approve the following on the recommendation of the Superintendent:

1. Course approval for Danel Joyce SPED 08555 “Teaching to Exceptional Children” beginning in May 2015
2. Homebound Instruction for Student # 8564711684 (10 days)
3. Homebound Instruction for Student # 4700113261 (5 days)
4. HIB Report as provided by the HIB Coordinator
5. Practicum students May 11th – May 21st – Peter Monzo with Scott Markovits and Pamela Sichelstiel with Valerie Ryan

ROLL CALL VOTE: 9 Yes 0 No 0 Abstain 0 Absent

POLICIES/PUBLIC RELATIONS – A motion was made by Maria Panzarella and seconded by Naomi Davidson to approve the following on the recommendation of the Superintendent:

1. Fundraiser for REA Scholarship fund, “Jean Day” for staff on March 6th (Staff donates \$5.00 to wear jeans on that day)
2. Donor Choose project for Ms. Kauffmann’s music program. Money will be donated to fund purchase of 36 ukuleles for her K-3 Music Classes. This is an online program where people donate funds to purchase materials.
3. \$50.00 donation by Mrs. Hope Catarro for the Volz Character Ed Program

ROLL CALL VOTE: 9 Yes 0 No 0 Abstain 0 Absent

Recognition of Citizens and Staff – non-agenda items

- Eleanor Kelly – discussed a comment made on the “Concerned Citizens of Runnemedede Facebook Page”. Mrs. Spaulding asked her to share the information with building administration.
- Ms. Panzarella stated that there should be a sports banquet to recognize athletes. Ms. Spaulding asked her to share her concerns with administration. Mr. Winkelspecht shared that a banquet has already been scheduled and is on the calendar for May.
- Ms. Spaulding wished board member Patty Adair’s daughter, a former Runnemedede student, good luck at their national competition.
- Ms. Beebe made a comment that she is excited about everything going on in the district.

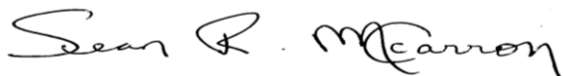
Board/Committee Meetings

Reminder:

Next regular BOE meeting date: March 25, 2015 (work session at 6:00pm)

Adjournment or Recess – A motion was made by Maria Panzarella and seconded by Naomi Davidson to adjourn the meeting at 7:36pm.

Respectfully Submitted,



Sean R. McCarron, Ed.D.