

BOARD OF EDUCATION
RUNNEMEDE PUBLIC SCHOOL DISTRICT

Mary Volz School Library

January 28, 2015

7:00 p.m. Regular Meeting

MINUTES

Mission Statement

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Content Standards (NJCCCS) and Common Core Standards at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS and Common Core Standards
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

The meeting was called to order by President Spaulding at 7:05 pm.

Sunshine Law: The Runnemede Board of Education Meeting is called to order. The Board of Education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act". The time, date and location of this meeting was appropriately advertised by notifying the Retrospect, as well as posting notices in the Borough Hall, Runnemede Post Office, Mary Volz School, Aline Bingham School, Grace Downing School, and the Runnemede Public School District website.

Pledge of Allegiance – All present stood and recited the pledge.

Roll Call: Present

Patricia Adair	Arlene Anderson
Angel Beebe	Charles Buchheim
Naomi Davidson	Amy Farry
Joseph Impagliazzo	Maria Panzarella
Samantha Spaulding	

Also Present:

Mark Iannucci, Superintendent
Sean McCarron, Business Administrator / Supervisor of Curriculum & Instruction
Steve Pili, Principal – Mary Volz
James Winkelspecht, Vice Principal
Lori Hynes, Child Study Team Supervisor
Butch Bruner, Supervisor of Buildings & Grounds

Approval of Minutes – A motion made by **Maria Panzarella** and seconded by Angel Beebe to RECOMMEND that the Board of Education approve the minutes of the following meetings:

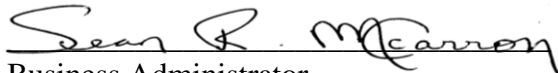
ROLL CALL:

1. Work Session - December 17, 2014	Approved by 5	Abstained by 4 (PA, AA, AF, JI)
2. Regular Meeting - December 17, 2014	Approved by 7	Abstained by 2 (AA and JI)
3. Reorganization - January 8, 2015	Approved by 9	

Financial Report – Period Ending December 2014 A motion made by Charles Buchheim and seconded by Patricia Adair to RECOMMEND that the Board of Education approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of *December*. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of *December*. The Treasurer’s and Secretary’s report are in agreement for the month of *December 2014*.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.


Business Administrator

January 28, 2015
Date

ROLL CALL VOTE: 9 Yes 0 No 0 Abstain 0 Absent

Presentations – Volz Student Presentation (Ms. Maatje’s Choir Performed)

Correspondence – The Election and Budget Calendar for 2015 was reviewed by all members

Recognition of Citizens - Public Comments on Agenda Items Only – No Comment

Secretary / Curriculum Report – Dr. McCarron gave his report for the month.

Superintendent’s Report – Mr. Iannucci reviewed his report for the month

Principals’ Reports

- A. Fire and Security Drills to date were conducted as follows:

SCHOOL	TYPE OF DRILL	DATES	DURATION
BINGHAM	Fire	December 10, 2014	4 minutes
	Security	December 17, 2014	5 minutes
DOWNING	Fire	December 10, 2014	2 minutes
	Security	December 18, 2014	5 minutes
VOLZ	Fire	December 15, 2014	3 minutes
	Security	December 3, 2014	5 minutes

- B. Nurse’s Report
- C. Buildings and Grounds Report
- D. Special Education Report

Other Reports

A. PTA Report – Basket Auction moved to April 17, 2015

B. Committee Reports

- Camden County Educational Services Commission
- NJSBA Report
- Black Horse Pike Regional School District
- Negotiations

New Business

A. **PROPERTY & TRANSPORTATION** A motion made by Maria Panzarella and seconded by Amy Farry to approve the following on the recommendation of the Superintendent:

Facility Use

FACILITY	USER	PURPOSE	DATE	TIME
Volz Gymnasium and All Purpose Room	Volz Boys and Girls Basketball Team	Basketball shooting practice	12-29-14 and 12-30-14	9:00 a.m. - 11:00 a.m.
Volz Gymnasium	Variety Club 4 th & 5 th Grade	Variety Club activities	January 20, 21, 22, 26, 28, 29, 2015 February 2, 3, 4, 5, 10, 12, 17, 18, 19, 23, 25, 26, 2015 March 2, 4, 5, 9, 11, 12, 2015	7:00 a.m. - 7:40 a.m.
Volz All Purpose Room	Volz Preschool	Garden State Discovery Museum Theatre Workshop, Craft and Parent Breakfast	2-5-15	8:30 a.m. - 11:00 a.m.
Bingham All Purpose Room	Bingham Preschool	Garden State Discovery Museum Theatre Workshop, Craft and Parent Breakfast	2-5-15	1:30p.m. - 3:00 p.m.
Volz All Purpose Room	Student Council	Snowball Bingo Snowball Dance	2-6-15	2:15 p.m. - 3:00 p.m. 6:30 p.m. - 8:30 p.m.

Field Trips

Location	Purpose	Date	Students	Advisor	Transportation
Audubon High School	Cheerleading Competition	2-7-15	Volz Cheerleading Squad	Jeneane DeJohn	No transportation required. Cheerleaders will be transported by their parents.
Medieval Times	Field Trip	5-27-15 (originally approved for 5-7-15)	6 th Grade	Carrie Ems	Winslow Township School Dist. 2 busses @ \$400.00 each = \$800.00

ROLL CALL VOTE: 9 Yes 0 No 0 Abstain 0 Absent

B. PERSONNEL - A motion was made by Naomi Davidson and seconded by Patricia Adair to approve the following on the recommendation of the Superintendent:

1. Deborah K. Zabel as Long-Term Substitute maternity leave for Speech at Volz School at \$65,000 pro-rated beginning March 16, 2015
2. Tuition reimbursement :
 - a. Karen Kauffmann “*Curriculum Project*” - \$2,000
 - b. Cathleen Summerfield “*Concepts & Principles of Behavior Analysis*” & “*Basic Elements of Applied Behavior Analysis*” - \$1,700
 - c. Liz Armetta Foundations, “*Concepts & Principles of Behavior Analysis*” - \$850.00
 - d. Meghan Bollendorf “*Special Education Systems*” - \$1,764
3. Maram Salem a Student Physical Therapist from Rutgers University working with Rehab Connection.
4. Dana Rasmussen as One-One Aide Bingham & Downing School at \$16,400 pro-rated.
5. Karen Kauffmann to move from Bachelor step 2 (\$48,212) to Masters (\$50,212).
6. Medical leave for employee #42 February 10, 2015 through March 6, 2015 using sick time.

ROLL CALL VOTE: 9 Yes 0 No 0 Abstain 0 Absent

C. FINANCE A motion was made by Naomi Davidson and seconded by Charles Buchheim to approve the following on the recommendation of the Superintendent and School Business Administrator to approve the following as attached:

1. Transfers and Appropriation/Revenue Adjustments – *December*
 Receipt Report -- *December*
 Cash Report – *December*
 Treasurer’s Report – *December*
 Board Secretary’s Report – *December*
2. Professional Development Workshops

NAME	WORKSHOP/CONFERENCE	DATE(S)/TIME	COST
Ruby Jewell	USDA Foods Conference	January 9, 2015 8:30 a.m. - 2:30 a.m.	0 mileage
Sean McCarron James Winkelspecht Steven Bonora Jade Yezzi Jeanette Schiraldi	PARCC New Jersey State Administration Training Sponsor: Pearson PARCC Program Team Location: Vineland, NJ	January 26, 2015 8:00 a.m. - 3:00 p.m.	0 mileage
Sean McCarron Jeanette Schiraldi	NJASA TECHSPO 2015 Conference Sponsor: NJASA Location: Bally’s Atlantic City, NJ	January 29-30, 2015 8:00 a.m. - 4:00 p.m. 11:15 a.m. - 2:15 p.m.	\$395.00 each mileage
Butch Bruner	Bioshine GHS Training, OSHA Safety Compliance, Critical & Non-Critical Cleaning Strategies,	February 5, 2015 7:30 a.m. - 2:30 p.m.	0 mileage

	Hands-on Equipment Demos Sponsor: Bioshine Location: Monroe Twp., NH		
Jade Yezzi	Free NJ MAP Matters Sponsor: NWEA Location: Galloway, NJ	February 10, 2015 8:45 a.m. – 3:00 p.m.	0 mileage
Sean McCarron Kathleen Malatesta	Annual Update – Public & Non- public Coordination of Transportation Services	February 13, 2015 9:00 a.m. - 12:00 p.m.	0 mileage
Lori Hynes Michelle DiMatties	Turning 3: Transition from the Early Intervention System to Preschool Sponsor: EIRC Location: Learning Resource Center-South, Mullica Hill, NJ	February 25, 2015 9:30 a.m. - 1:00 p.m.	0 mileage
Melissa Lukacsy	Practical Strategies for Meeting and Exceeding the Rigorous Common Core State Standards for Writing (Grades 3-5) Sponsor: BER Location: Mansion on Main Street, Voorhees, NJ	February 25, 2015 8:30 a.m. - 3:15 p.m.	\$229.00 mileage
Tracey Hummel	Common Core State Standards for Writing (Grades K-2) Sponsor: BER Location: Mansion on Main St., Voorhees, NJ	March 20, 2015 8:30 a.m. – 3:15 p.m.	\$235.00 mileage
Jamie Dutkin	Using Close Reading Strategies to Help Students Meet Common Core State Standards (Grades 3-5) Sponsor: BER Location: Mansion on Main St., Voorhees, NJ	March 27, 2015 8:30 a.m. – 3:15 p.m.	\$239.00 mileage
James Winkelspecht Shannon Griffiths Cheryl Fisher Nancy Bada	New Jersey Medal of Honor Character Ed Program Trng. Sponsor: FEA Location: FEA Conference Center, Monroe Twp., NJ	April 15, 2015 8:30 a.m. - 3:00 p.m.	0 mileage
Joan Greenwood	31 st Annual Winners! Workshop, A Closer Look at the Year’s Best Books for Children Sponsor: Judy Freeman’s Winners Workshops, LLC Location: Mansion on Main St., Voorhees, NJ	April 23, 2015 8:30 a.m. – 3:15 p.m.	\$199.00 mileage
Kevin Michell	Harvey “Smokey” Daniels Presents Content-Area Literacy: Comprehension, Collaboration & Inquiry Sponsor: Heinemann Location: Philadelphia, PA	April 29, 2015 8:30 a.m. - 3:00 p.m.	\$239.00 mileage
Naomi Davidson Charles Buchheim	Legislative Committee Mtg. Sponsor: NJSBA	May 3, 2015 9:00 a.m. – 12:00	0 mileage

	Location: Trenton, NJ	p.m.	
Charles Buchheim Naomi Davidson	Camden/Gloucester County Spring Meeting Sponsor: NJSBA Location: Villari's Lakeside Sicklerville, NJ	May 5, 2015 6:00 p.m. – 9:00 p.m.	0 mileage

3. Payment of Bills (Bills Lists attached)

ACCOUNT PERIOD/BATCH #	TOTAL AMOUNT
Bills List #1 – Payroll-12/15/14	\$392,253.40
Bills List #2 – Payroll-12/23/14	\$352,528.05
Bills List #3 – A/P Batch #63	\$474,335.82
Bills List #4 - A/P Batch #65	\$8,674.19
Bills List #5 -	\$23,786.19
Cafeteria - Batch #64	\$15,346.76
TOTAL	\$1,266,924.41

4. Contract with Alfred I. DuPont Hospital for Children of the Nemours Foundation to provide bedside instruction for SID#6100472894 on an as needed basis.

ROLL CALL VOTE: 9 Yes 0 No 0 Abstain 0 Absent

D. CURRICULUM – A motion was made by Patricia Adair and seconded by Maria Panzarella to approve the following on the recommendation of the Superintendent:

1. No HIB Reports at this time.
2. Approve James Winkelspecht as HIB School Specialist for the Mary Volz School.
3. Course approval for Meghan Bollendorf January 2015 to May 2015 #EDSP303 “*Collaborating & Assessment*”.
4. Practicum placement for Karlie Magazu (Steve Pili) School Administration Elementary & Secondary School for Spring 2015.

ROLL CALL VOTE: 9 Yes 0 No 0 Abstain 0 Absent

E. POLICIES/PUBLIC RELATIONS – A motion was made by Maria Panzarella and seconded by Patricia Adair to approve the following on the recommendation of the Superintendent:

1. No Policies at this time to be approved.
2. Bingham, Downing (February 23rd) & Volz School (February 6th) “*Go Red for Women*” Fundraiser (Staff Only).
3. Bingham & Downing School “*Jump Rope for Heart*” Fundraiser February 4th through February 27th.
4. Volz School “*JDRF*” (Juvenile Diabetes Research Foundation) April 13th through April 23rd.

ROLL CALL VOTE: 9 Yes 0 No 0 Abstain 0 Absent

Recognition of Citizens and Staff – non-agenda items

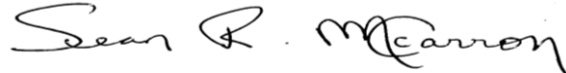
Council President Patricia Pasio asked questions regarding the purchase of the school bus, parking of the school bus, Chromebook purchases for the upcoming year, Youth – Mayor Council for the upcoming school year, and recognized that the Education Foundation was honored with a \$100 award given by the Mayor and Council.

Upcoming Dates

Next regular BOE meeting date: February 25, 2015 (work session at 6:00pm)

Adjournment – A motion was made by Maria Panzarella and seconded by Patricia Adair to adjourn the meeting at 7:20 pm.

Respectfully Submitted,

A handwritten signature in black ink that reads "Sean R. McCarron". The signature is written in a cursive style with a large initial 'S' and 'M'.

Sean R. McCarron, Ed.D.