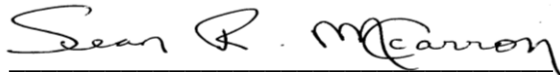


Financial Report – A motion was made by Angel Beebe and seconded by Naomi Davidson that the Board of Education approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April. The Board Secretary certifies that no line item account has between over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of April will be presented at the June 18, 2014 meeting.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.



Dr. Sean R. McCarron, Business Administrator

May 21, 2014

Date

ROLL CALL VOTE: 7 Yes 0 No 0 Abstain 2 Absent

Presentations – Eighth grade Volz Student Council President gave school updates, Councilwoman Patti Passio discussed the events of Youth Mayor Council and one of the student participants explained her experience. President Spaulding thanked the Borough for continuing the program.

Correspondence - None

Recognition of Citizens - Public Comments on Agenda Items Only

No one addressed the Board at this time

Secretary’s Report – Dr. McCarron presented his report for the month of May, as attached.

Superintendent’s Report – Mr. Iannucci presented his report for the month of May, as attached.

Principals' Reports – Ms. Torrillo commended the staff and students for participating in Jump Rope for Heart

Fire and Security Drills to date were conducted as follows:

SCHOOL	TYPE OF DRILL	DATES	DURATION
BINGHAM	Fire Drill	April 10, 2014	5 minutes
	Security Drill	April 29, 2014	5 minutes
DOWNING	Fire Drill	April 30, 2014	3 minutes
	Security Drill	April 30, 2014	4 minutes
VOLZ	Fire Drill	April 25, 2014	2 min. 11 sec.
	Emergency Drill	April 29, 2014	5 minutes

Supervisor of Curriculum and Instruction Report

Nurse's Report

Buildings and Grounds Report

Special Education Report

Other Reports

PTA Report – Ms. Moore explained that the PTA was planning for the 14-15 school year, in process of assisting on class trips, end of year activities are underway, and PTA will be organizing 8th grade culminating activities.

Committee Reports

- Camden County Education Services Commission – No updates on the website
- NJSBA Report – Mr. Buchheim reported his attendance at the Delegate Assembly and how he voted on presented topics
- Black Horse Pike – email update on all three schools will be coming out soon.
- Negotiations - ratifying of contract and salary guides will be discussed during executive session.

Unfinished Business

New Business

PROPERTY & TRANSPORTATION – A motion was made by Patricia Adair and seconded by Naomi Davidson to approve the following recommendations of the Superintendent:

Facility Use

Facility	User	Purpose	Date	Time
Mary Volz Library	REA	Meeting	5-6-14	3:15pm – 4:15pm
Aline Bingham Gymnasium	REA	Meeting	5-28-14	3:15pm – 4:15pm
Mary Volz All Purpose Room and Kitchen	Runnemede PTA	8 th Grade Graduation Decorating and Dance	6-6-14 (decorating) 6-7-14 (decorating) 6-8-14 (decorating) 6-9-14 (dance)	3:00pm – 12:00am 9:00am – 12:00pm 12:00pm – 10:00pm 3:00pm – 12:00am
Mary Volz All Purpose Room	Kiddie Academy (formerly T & T Kids Korner)	Pre-kindergarten Graduation	6-17-14	3:00pm – 8:00pm

Field Trips

Location	Purpose	Date	Students	Advisor
Cape May Zoo Cape May Courthouse, NJ	View the animals students have been studying	5-6-14 Rescheduled due to inclement weather on original trip date 4-29-14 which was approved on 2-24-14	1 st Grade Bingham & Downing	Mrs. Kari Passarella Ms. Victoria Kelly
Storybook Land Egg Harbor Twp., NJ	View Nursery Rhyme characters students have been studying	5-15-14 Rescheduled due to inclement weather on original trip date 5-1-14 which was approved on 2-24-14	Kindergarten Bingham & Downing	Mrs. Tracey Hummel Mrs. Kathleen Marchiano
Grace Downing School (no transportation required, students will walk to Downing) – crossing guard has been requested at no charge)	3 rd graders to meet and engage in festivities	5-23-14	3 rd Grade Bingham & Downing	Ms. Jaime Dutkin Ms. Lindsay LaMonica Mrs. Robin Clark Ms. Laura Seckinger

Aline Bingham School Grace Downing School (no transportation required, students will walk to schools – crossing guard has been requested at no charge)	Students will meet, swap books, enjoy lunch, browse Library and retrieve information about library cards.	5-29-14	Student Book Club Participants	Mr. Kevin Michell Ms. Lindsay LaMonico Ms. Samantha Eib Ms. Laura Seckinger Mrs. Patricia Connell Mrs. Karen Feldman
Aline Bingham School	Culminating activity for students to meet their Pen Pals	6-11-14	1 st Grade	Ms. Victoria Kelly Ms. Christina Ayusa Ms. Theresa Grassi Mrs. Kari Passarella

Colonial Transport, Inc. to transport SID #4823693670 and parent from home to Bankbridge Regional School in Sewell, NJ to attend an intake meeting (parent has no means of transportation). Colonial will then transport student and parent to Mary Volz School for a meeting with the Child Study Team to discuss an alternate program and decision on placement then return them home. Cost: \$244.00

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

PERSONNEL- A motion was made by Maria Panzarella and Seconded by Patricia Adair to approve the following recommendations of the Superintendent:

Accept with regret the resignation with intent to retire from Mary Ann Woollen

Accept with regret the resignation with intent to retire from Leslie Jenkins

Approval of Business Administrator Contract for Sean McCarron as approved by the County Superintendent for the 2014-2015 school year.

ESY Substitutes : **Teachers;** Jennifer Karaska, Jennifer Majewski, Robin Clark, Alex Taliaferro, Melissa Lukacsy, Marisa Burpulis, Diane Bergman, Kristin Ambrose, Kayleigh Root and Joan Greenwood, Aides; Christine Zanghi, Michelle Betteridge

Employee # 643 Maternity Leave effective September 2, 2014 to December 19, 2014 using approximately 17 sick days followed by 12 weeks NJFMLA, Anticipated return date December 22, 2014

Lora S. Hirshberg as Technology Teacher starting Sept. 1, 2014 on Step 1 plus Masters pending Guide approval and certification

Kathy Heintzleman full time Custodian starting July 1, 2014 salary TBD.

Alex Rost part-time Custodian starting July 1, 2014 20 hours a week at \$12.00 per hr.

Alissa Juliana as Substitute Teacher pending Certificate

Transfer of staff:

TEACHER	FROM	TO
Robin Clark	Downing Third Grade RE	Bingham Third Grade Spec. Ed.
Kevin Michell	Bingham Second Grade	Downing Third Grade
Joan Greenwood	Volz Technology	Bingham & Downing Technology(TLC)

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

FINANCE – A motion was made by Charles Buchheim and seconded by Patricia Adair to approve the following recommendations of the Superintendent and School Business Administrator:

Transfers and Appropriation/Revenue Adjustments – April 2014

Cash Report – April 2014

Treasurer's Report – April 2014 will be presented at the June 18, 2014 meeting

Board Secretary's Report – April 2014

Professional Development Workshops

Name	Workshop/Conference	Date(s)/Time	Cost
Angel Beebe	Camden/Gloucester CSBA Spring Dinner Sponsor: NJSBA Location: Villari's Sicklerville, NJ	5-6-14 6:00pm – 9:00pm	0 mileage
Maria Panzarella	Governance III Sponsor: NJSBA Location: Monroe Twp., NJ	5-22-14 7:00pm – 9:00pm	0 mileage
Sean McCarron	Technical Assistance Training for 2014-2015 NCLB Application	5-29-14 12:30pm-2:30pm	0 mileage

	Sponsor: NJ Department of Education Location: Camden Co. College Blackwood, NJ		
Steve Pili	Addressing Student Residency and Attendance Challenges Sponsor: Legal One Location: Monroe Twp, NJ	6-4-14 9:00am-3:00pm	\$150.00 mileage
Naomi Davidson	PTA/School Board Legislative Meeting Sponsor: NJSBA Location: Trenton, NJ	6-5-14 9:00am – 2:00pm	0 mileage
Sean McCarron	Camden County NJ Smart Practice Submission Work Session Sponsor: NJ Department of Education Location: CC College Blackwood, NJ	6-10-14 9:00am-3:00pm	0 Mileage
Cathleen Summerfield Michelle DiMatties Elizabeth Armetta Marianna Tasso Rachel Simons	Webcast: Early Intervention for Social-Emotional Development: Cutting –Edge Treatment for Birth to 5 Years Sponsor: PESI Location: Mary Volz School	6-11-14 8:00am-4:00pm	\$249.95
Sean McCarron	Writing and the Common Core Sponsor: NJ Department of Education Location: Learning Resource Center, South, Mullica Hill, NJ	6-11-14 8:30am-2:30pm	0 Mileage
Rebecca Giordano	Workers Compensation Laws of 2014 Sponsor: Institute for Professional Development Location: New Brunswick, NJ	6-27-14 9:00am-1:00pm	\$99.00 Mileage

Payment of Bills (Bills Lists attached)

ACCOUNT PERIOD/BATCH #	TOTAL AMOUNT
Bills List #1 – Payroll	\$338,760.12
Bills List #2 – Payroll	\$345,363.65
Bills List #3 – A/P Batch # 65	\$383,607.26
Bills List #4 – A/P Batch # 66	\$28,373.64
Cafeteria	\$17,023.00
	\$
TOTAL	\$1,113,127.67

Revision to resolution previously approving the contract for Barbara Epstein as Educational Consultant to provide instructional support for “at risk” students for the 2013-2014 school year. The original amount approved for \$40,000 was funded by NCLB Title IA and Title IIA, an additional amount # 11-000-219-320-CS on her contract for Special Education support for up to \$5,000 was omitted from the resolution.

Brookfield Schools for educational instruction of SID 5910141622 at Inspira Children's Behavioral Health Center from 4-1-14 through 4-18-14 at a rate of \$38.00 per day x 28 days = \$1,064.00.

Increase in payment to Hillman Bus Company in the amount of \$100.00 for additional hour (to allow time for students' lunch) for fifth grade Franklin Institute trip on 5-19-14.

Education Inc. to provide educational bedside instruction for SID #1504020438 at Kennedy Behavioral Hospital – Washington Township commencing 5-15-14 for two hours per day at a rate of \$76.00 per day (\$38.00 per hour) for a maximum of thirty days. Possible total cost: \$2,280.00

Purchase of 240 Dell Chrome Books in the amount of \$96,000.00. These Chrome Book devices will be will be distributed as a part of the 1:1 initiative for the 14-15 school year in fifth through seventh grade.

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

CURRICULUM - A motion was made by Patricia Smith and seconded by Naomi Davidson to approve the following recommendations of the Superintendent:

Homebound Instruction for Student # 4823693670 from 5/13 – 5/16

Homebound Instruction for Student # 5725825236 from 5/24 -5/23

HIB Report as submitted by Anti-Bullying Coordinator

Bookmates Literacy Program for Bingham and Downing School for 2014 – 2015 School Year

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

POLICIES/PUBLIC RELATIONS - None at this time

Recognition of Citizens and Staff – non-agenda items

No one spoke at this time.

Executive Session - student, personnel, legal, or contractual matters – A motion was made by Lynn Torillo and seconded by Naomi Davison to approve the following resolution:

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

RESOLUTION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Runnemede School District, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be

discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Runnemede Public School District, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the Runnemede Public School District, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- Any matter in which the release of information would impair a right to receive funds from the federal government;
- Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;
- Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body **REA Contract and Salary Guides**
- Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- Any investigations of violations or possible violations of the law;
- Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; **Shared Service Agreements and Requests for Proposals**
- Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; **Non-represented positions**
- Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the Runnemede Public School District, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at ___ pm and the Runnemede Public School District, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the Runnemede Public School District, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Runnemede Public School District, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Runnemede Public School District, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Runnemede Public School District, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq. Action on any item may or may not be taken in Runnemede Board of Education

May 21, 2014

Open Session at the conclusion of the Executive Session.

Return to Public Session – A motion was made by Maria Panzarella and seconded by Patricia Adair to return to public session at 9:00 pm.

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

New Business

A motion was made by Patricia Smith and seconded by Patricia Adair to approve the following recommendation of the Superintendent:

Ratify the contract and salary guides provided by the Runnemede Education Association and on file with the Board Secretary, for Teachers and Instructional Aides beginning with the 13-14 school year and commencing with the 15-16 school year. Salaries will be adjusted for the 13 -1 4 school year and previously approved employees will be advanced to the appropriate step in the guide for the 14 – 15 school year

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

A motion was made by Maria Panzarella and seconded by Charles Buchheim to approve the following recommendation of the Superintendent:

Approve Aetna as the insurance provider for the 2014 – 2015 school year based on quotes provided by Brown and Brown Associates

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

A motion was made by Patricia Adair and seconded by Naomi Davidson to approve the following recommendation of the Superintendent:

Approve secretary, custodial, and hourly salary guides effective July 1, 2013 through June 30, 2016. Current employee salaries will be adjusted for the 13-14 school year.

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

A motion was made by Maria Panzarella and seconded by Naomi Davidson to approve the following recommendation of the Superintendent:

Approve the following secretarial and custodial employees for the 2014 – 2015 school year.

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

A motion was made by Charles Buchheim and seconded by Naomi Davidson to approve the following recommendation of the Superintendent:

Approve the following providers for the 2014 – 2015 school year

- a. Solicitor - Adams, Gutierrez, and Lattiboudere
- b. Physician – Dr. Ashok Patel
- c. Auditor – Nightlinger, Colavita, and Volpa
- d. Architect – Garrison Architects

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

A motion was made by Patricia Smith and seconded by Maria Panzarella to approve the following recommendation of the Superintendent:

Approve a shared service agreement for food preparation services with Black Horse Pike Regional High School District

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

A motion was made by Maria Panzarella and Seconded by Naomi Davidson to approve the following recommendation of the Superintendent:

Approve the restructuring of the cafeteria worker hours

ROLL CALL VOTE: 8 Yes 0 No 0 Abstain 1 Absent

Board/Committee Meetings

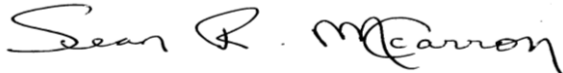
Reminder:

Next regular BOE meeting date: June 18, 2014 (work session at 6:00pm)

Anyone interested in running in November for the Board of Education, all paperwork must be submitted by July 27, 2014 at 4:00 pm. Information is available on the district website and the NJSBA website.

Adjournment – A motion was made by Maria Panzarella and seconded by Patricia Adair to adjourn the meeting at 9:33pm.

Respectfully submitted,



Sean R. McCarron, Ed.D.
School Business Administrator / Board Secretary