

**BOARD OF EDUCATION  
RUNNEMEDE PUBLIC SCHOOL DISTRICT**

Mary Volz School All Purpose Room

April 28, 2014

**Minutes**

**Mission Statement**

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

**Meeting Called to Order** – President Spaulding called the meeting to order at 7 pm

Sunshine Law: The Runnemede Board of Education Meeting is called to order. The Board of Education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act.” The time, date and location of this meeting was appropriately advertised by notifying the Retrospect, as well as posting notices in the Borough Hall, Runnemede Post Office, Runnemede Library, Mary Volz School, Aline Bingham School, Grace Downing School, and the Runnemede Public School District website.

**Pledge of Allegiance** – All members recited the Pledge of Allegiance

**Roll Call - Members Present**

Angel Beebe	Maria Panzarella
Charles Buchheim	Samantha Spaulding
Naomi Davidson	Lynn Torrillo
Amy Farry	

**Members Absent**

Patricia Adair  
Patricia Smith

**Also Present**

Mark Iannucci, Superintendent  
Sean McCarron, School Business Administrator/Board Secretary  
Earl Vassallo, Business Consultant  
Jade Yezzi, Principal – Bingham/Downing Schools  
Steve Pili, Principal – Mary Volz  
James Winkelspecht, Vice Principal  
Lori Hynes, Child Study Team Supervisor

**Presentation** – Two members of the Volz Student Council informed the board of what they had been working on (Ronald McDonald House, Super Hero Dance, and Proposal to chew gum during testing).

**Executive Session** – A motion was made by Naomi Davidson and seconded by Angel Beebe to approve the following resolution:

**RESOLUTION**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Runnemede School District, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session, i.e. without the public being permitted to attend; and

**WHEREAS**, the Runnemede Public School District, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the Runnemede Public School District, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- Any matter in which the release of information would impair a right to receive funds from the federal government;
- Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically; **(Discussion of Student Matters)**
- Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body **(Discussion of Memorandum of Agreement with REA)**
- Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- Any investigations of violations or possible violations of the law;
- Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; **(Discussion of renewal and non-renewal of staff / Superintendent Evaluation)**
- Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the Runnemede Public School District, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 7:30 pm and the Runnemede Public School District, Board of Education will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the Runnemede Public School District, Board of Education will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the Runnemede Public School District, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Runnemede Public School District, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Runnemede Public School District, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

**BE IT FURTHER RESOLVED** that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution

to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq. Action on any item may or may not be taken in Open Session at the conclusion of the Executive Session.

Voice Vote:                      7 Yes                      0 No                      0 Abstain                      2 Absent

**Return to Public Session** – A motion was made by Maria Panzarella and seconded by Amy Farry to return to Public Session at 7:55 pm.

**Approval of Minutes** – A motion was made by Charles Buchheim and seconded by Maria Panzarella that the Board of Education approve the following minutes:

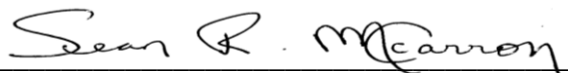
March 17, 2014 Budget Hearing Meeting  
 March 24, 2014 Work Session  
 March 24, 2014 Regular Meeting  
 March 24, 2014 Executive Session

ROLL CALL VOTE:                      4 Yes                      0 No                      3 Abstain                      2 Absent

**Financial Report** - A motion was made by Naomi Davidson and seconded by Maria Panzarella that the Board of Education approve the following resolution

Board Secretary Financial, Revenue and Treasurer's Reports

- A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March. The Board Secretary certifies that no line item account has between over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- B. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of March. The Treasurer's and Secretary's report are in agreement for the month of March 2014.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

  
 Sean R. McCarron, Ed.D, Business Administrator

April 28, 2014  
 Date

ROLL CALL VOTE:                      7 Yes                      0 No                      0 Abstain                      2 Absent

**Presentations** – President Spaulding presented Board Member Naomi Davidson with an award for being honored as a Master Board Member by New Jersey School Boards Association

**Correspondence** – None

**Recognition of Citizens - Public Comments on Agenda Items Only**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statement should be limited to topics to be addressed on the published agenda and limited in length to 3 minutes.

The Board President will recognize those individuals in the audience whom wish to comment on any action items on this Agenda. Please respect the following procedures:

1. Be recognized by Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment.
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

No one addressed the Board at this time.

**Secretary's Report** – Dr. McCarron presented his report, as attached.

**Superintendent's Report** – Mr. Iannucci presented his report, as attached.

**Principals' Reports**

Fire and Security Drills to date were conducted as follows:

SCHOOL	TYPE OF DRILL	DATES	DURATION
BINGHAM	Fire Drill	March 14, 2014	6 minutes
	Security Drill	March 25, 2014	5 minutes
DOWNING	Fire Drill	March 31, 2014	3 minutes
	Security Drill	March 26, 2014	5 minutes
VOLZ	Fire Drill	March 24, 2014	3min. 14 sec.
	Emergency Drill	March 28, 2014	4 min. 1 sec.

Supervisor of Curriculum and Instruction Report, attached

Nurse's Report, attached

Special Education Report, attached

Buildings & Grounds Report, attached

**Other Reports**

PTA Report – The PTA reported that over \$19,000 was raised during the April 25, 204 Basket Auction. This money supports PTA activities and school field trips. The Little Guy and His Gal event will be held on May 16, 2014

### Committee Reports

- Camden County Education Services Commission - None
- NJSBA Report – Delegate Meeting to be held on May 17<sup>th</sup>
- Black Horse Pike – Newsletter given to board member
- Negotiations – A tentative agreement has been reached and currently waiting for both sides to ratify

### Unfinished Business - None

### New Business

**PROPERTY & TRANSPORTATION** – A motion was made by Maria Panzarella and seconded by Naomi Davidson to approve the following on the recommendation of the Superintendent:

#### Facility Use

Facility	User	Purpose	Date	Time
Volz All Purpose Room	Mrs. Melinda Martinez	Talent Show	4-16-14	12:45pm – 2:15pm set-up 7:00pm – 9:00pm show
Volz Room D-4	Holiday Committee	Storage & Distribution of Spring food baskets	4-22-14	9:30am – 10:30am Delivery of baskets 4:00pm – 6:00pm Distribution of baskets
Volz All Purpose Room	Drama Club Ms. Melissa Lukacsy	Drama Club Performance	5-15-14	6:00pm – 9:00pm 7:30pm showtime
Volz All-Purpose Room & Gym Previously approved at 12-18-14 meeting <i>*NOTE:</i> Date change	Runnemede PTA	“Little Guy and his Girl” Fun Night (for male students & adults)	*5-16-14 (original date: 5-9-14)	6:00pm – 9:00pm
Volz Library	Christie Kerslake, RN	Girl’s Night Out (Mother/Daughter Night-Health Discussion)	5-22-14	6:00pm – 8:15pm

Colonial Transportation, Inc. to transport displaced students #1264957044 and #2708892419, effective 4-11-14 to 4-17-14, from Swedesboro, NJ to Mary Volz and Grace Downing Schools at a rate of \$196.00 per day.

Colonial Transportation, Inc. to transport displaced student #4823693670 effective 3-26-14 to 4-17-14 from Westville, NJ to Mary Volz School at a rate of \$98.00 per day.

CJ’s Bus Service, Inc., through a contract jointure between Gloucester County Special Services School District (7% fee) and the Runnemede Board of Education, to transport displaced students #7783407512, #1264957044, #2708892419 and #4823693670 from Lindenwold, NJ, Swedesboro, NJ and Westville, NJ effective 4-22-14 to 6-30-14 at a rate of \$341.33 per day.

\$319.00 for transportation, \$22.33 fee = \$341.33 per day.

Holcomb Bus Company to transport:

- a. Mary Volz Middle School Band and Choir to Toms River H.S. North in Toms River, NJ then to Six Flags Great Adventure in Jackson, NJ on 5-23-14 for competition at a rate of \$625.00 per bus x 2 busses = \$1,250.00
- b. Mary Volz 7<sup>th</sup> and 8<sup>th</sup> Graders to Kershaw Middle School in Mount Ephraim, NJ on 5-28-14 at a rate of \$175.00 for one bus.

T & L Transportation to transport:

- c. Aline Bingham and Grace Downing School second graders to Cumberland County College (Bay Atlantic Symphony) in Vineland, NJ on 5-2-14 at a rate of \$260.00, 2 busses @ \$130.00 each.  
**NOTE:** The cost of this trip will be paid by the South Jersey Cultural Alliance through a grant from the Geraldine R. Dodge Foundation and the Horizon Foundation for New Jersey.
- d. Mary Volz School 8<sup>th</sup> graders to Great Adventure in Jackson, NJ on 6-11-14 at a rate of \$433.00 per bus x 2 busses = \$866.00

McGough Bus Company to transport:

- e. Mary Volz Preschool to Discovery Museum on 4-14-14 at a rate of \$175.00 for one bus
- f. Aline Bingham and Mary Volz School Preschoolers to Adventure Aquarium on 5-19-14 at a rate of \$225 per bus x 2 busses = \$450.00
- g. Mary Volz 8<sup>th</sup> grade Men and Women of Distinction to Larc School on 5-29-14 at a rate of \$150.00 for one bus
- h. Mary Volz 4<sup>th</sup> graders to Central Middle School in Haddonfield, NJ on 5-1-14 at a rate of \$150.00 for one bus.
- i. Mary Volz 5<sup>th</sup> and 6<sup>th</sup> graders to Yellin School in Stratford, NJ on 5-21-14 at a rate of \$150.00 for one bus.

Hillman Bus Company to transport Mary Volz 5<sup>th</sup> graders to the Franklin Institute on 5-19-14 at a rate of \$225.00 per bus x 2 busses = \$450.00

## Field Trips

<b>Location</b>	<b>Purpose</b>	<b>Date</b>	<b>Students</b>	<b>Advisor</b>
Central Middle School Haddonfield, NJ	Battle of the Books Competition	5-1-14	4 <sup>th</sup> Graders	Mrs. Joan Greenwood
Adventure Aquarium	Exploring sea life	5-19-14	BI and VZ Preschooler s	Mrs. Cathleen Summerfield Mrs. Rachel Gorman-Simons
Franklin Institute  (Previously approved at 3-24-14 meeting.)  <i>*NOTE: Date change</i>	Science concepts in action interactively	<i>*5-19-14</i> (date changed from 5-30- 14 due to bussing not being available )	5 <sup>th</sup> Graders	Mrs. Lori Carrol-Kline
Yellin School Stratford, NJ	Battle of the Books Competition	5-21-14	5 <sup>th</sup> and 6 <sup>th</sup> Graders	Mr. Michael Ralston
Kershaw Middle School Mount Ephraim, NJ	Battle of the Books Competition	5-28-14	7 <sup>th</sup> and 8 <sup>th</sup> graders	Mrs. Joan Greenwood
Bingham School (no transportation necessary, students will be walking)	Reading to elementary students	6-5-14	8 <sup>th</sup> Graders Men and Women of Distinction	Mrs. Jacqueline DeFeo Mr. Scott Marakovits
Downing School (no transportation necessary, students will be walking)	Reading to elementary students	6-6-14	8 <sup>th</sup> Graders Men and Women of Distinction	Mrs. Jacqueline DeFeo Mr. Scott Marakovits
Great Adventure	Connect to concepts taught in Math and Science (4.1 number and numerical operations, 4.2 Geometry and measurement)	6-11-14	8 <sup>th</sup> Graders	Mr. Stephen Pili

ROLL CALL VOTE: 7 Yes                      0 No                      0 Abstain                      2 Absent

**PERSONNEL** - A motion was made by Maria Panzarella and seconded by Lynn Torillo to approve the following on the recommendation of the Superintendent:

Accept with regret the resignation with intent to retire from Lynn Hambrose

Accept with regret the resignation with intent to retire from Beth Jordan

Hope Cataro as Playground Aide at Volz School at \$8.25 an hour

Arlene Flite as One to One Aide at Volz School at \$16, 200 prorated

Approval of Business Administrator Contract for Sean McCarron as approved by County Superintendent for 2013 – 2014 School Year

Geraldine Laganella as substitute playground/lunch aide, Christine Decastro as substitute teacher (pending paperwork)

Staffing for Summer Program

**Volz Summer Program 2014**

**Program #1 (LA & Math) 6/23 – 7/24/14 (M – TH)**

Applicants	Teacher		Applicants	Substitute
Kayleigh Root	X		Michelle Devlin	X
Melissa Lukacsy	X		Shannon Griffiths	X
Alex Taliferro	X		Karen Clements	X
Melissa Maatje	X		Jeneane DeJohn	X
			Mindy Martinez	X
			Shawn Clancy	X
			Mike Ralston	X

**Program #2 (Summer Reading) 6/23 – 6/30/14 (M – TH)**

Applicants	Teacher		Applicants	Substitute
Loraine Sirolli	X		Jen Karaska	X
Kelly Carson	X		Christian Whipple	X
Janice Zimmerman	X		Christine Duffield	X

**Librarian #3 7/15 – 8/19 (W Only)**

Applicants	Teacher		Applicants	Substitute
Lisa Maitag	X		Marie Kozuhowski	X
			Linda Schreiber	X
			Karen Clements	X
			Michelle Betteridge	X

**Bingham & Downing Summer Program 2014**

**Program #1 (LA & Math) 6/23-7/24/14 (M-TH)**

Recommendations	Teacher		Recommendations	Substitute
Mary Ralston	X		Erica Tait	X
Barbara Fanz	X		Jen Majewski	X
Mimi Bergman	X			
Janet Toomey	X			
Karen Kauffmann (Special Area)	X			
Kaitlyn Taraschi (Special Area)	X			

**Program #2 (Summer Reading) 6/23-6/30/14 (M-TH)**

Recommendations	Teacher		Recommendations	Aide
Victoria Kelly	X		Erica Tait	X
Rachel Gorman-Simons	X		Michelle Betteridge	X
Jennifer Majewski	X			

**Program #3 (Library) 7/15-8/19 (T Only)**



Recommendations	Teacher	Recommendations	Substitute
Teresa Grassi	X	Lisa Maitag	X
Kathy Marchiano	X		

### Extended School Year Program

Recommendations	Teacher	Aide
Cathy Summerfield (pre-k)	X	
Joan Greenwood (pre-k)		X
Cindy Stone (pre-k)		X
Eileen Sheehan (pre-k)		X
Mary Helder (K-1)	X	
Debbie Dockery (K-1)		X
Melissa Preston (K-1)		X
Lindsey Lamonica (2-3)	X	
Helen Kiewel (2-3)		X
Meghan Bollendorf (2-3)		X
Michael Ralston (4-5)	X	
Sue Wallen (4-5)		X
Lee-Anne Michell (6-7)	X	

### **Reappointment of Tenured Certified Staff**

It is recommended that the following tenured staff members be reappointed for the 2014 – 2015 school year beginning 09/01/2014, at their current step and salary pending the completion of negotiations.

Staff Member	Position	Staff Member	Position
Anderson, Devon	Teacher	Kozuhowski, Marie	Teacher
Bada, Nancy	Counselor	Lukascy, Melissa	Teacher
Burpulis, Marisa	Teacher	Lyle, Peggy	Teacher
Callahan, Kristin	Counselor	Maitag, Lisa	Teacher
Carroll, Lori	Teacher	Mannino, Alfie	Teacher
Carson, Kelly	Teacher	Marakovits, Scott	Teacher
Carvelli, Jill	Teacher	Marchiano, Kathleen	Teacher
Clancy, Shawn	Teacher	Martin, Michael	Teacher
Clark, Robin	Teacher	Martinez, Melinda	Teacher
Clements, Karen	Teacher	McFarland, Nancy	Teacher
Connell, Patricia	Teacher	Mitchell, Kristen	Teacher
DeFeo, Jacqueline	Teacher	Moore, Christa	Nurse
DiMatties, Michelle	Social Worker	Newhart, Jennifer	Teacher
Dutkin, Jamie	Teacher	Passarelli, Kari	Teacher
Ems, Carrie	Teacher	Ralston, Mary	Teacher
Fanz, Barbara	Teacher	Ralston, Michael	Teacher
Feldman, Karen	Nurse	Razavi, Kim	Teacher
Fisher, Cheryl	Teacher	Ryan, Valerie	Teacher
Gorman, Rachel	Teacher	Schreiber, Linda	Teacher
Grasso, Mary Kay	Teacher	Seckinger, Laura	Teacher
Guzik, Alexis	Teacher	Sirolli, Lorraine	Teacher

Helder, Mary	Teacher		Summerfield, Cathleen	Teacher
Hummel, Tracey	Teacher		Taliaferro, Alex	Teacher
Jenkins, Leslie	Teacher		Tasso, Marianna	Teacher
Karaska, Jennifer	Teacher		Toomey, Janet	Teacher
Karpiak-Molloy, Michelle	Teacher		Torres, Angela	Teacher
Kerslake, Christie	Nurse		Vesey, Sandra	Teacher
Kline, Michael	Teacher		Whipple, Christian	Teacher
			Zimmerman, Janice	Teacher

### Reappointment of Non-Tenured Certified Staff

It is recommended that the following non-tenured staff members completing their **third** year in the district be reappointed for the 2014 – 2015 school year at the current step and salary pending the completion of negotiations. Additionally, it is recommended that they are approved for tenure status beginning 09/01/2014 or per their starting anniversary date.

Staff Member	Position		Staff Member	Position
Bergman, Diane	Teacher		Whitescarver, Erin	Teacher
Grassi, Teresa	Teacher		Maatje, Melissa	Teacher
Majewski, Jennifer	Teacher		(Tenured as of: 03/08/2015)	

### Reappointment of Non-Tenured Certified Staff

It is recommended that the following non-tenured staff members completing their **second** year in the district be reappointed for the 2014 – 2015 school year at the current step and salary pending the completion of negotiations.

Staff Member	Position		Staff Member	Position
Ayusa, Christina	Teacher		Griffiths, Shannon	Teacher

### Reappointment of Non-Tenured Certified Staff

It is recommended that the following non-tenured staff members completing their **first** year in the district be reappointed for the 2014 – 2015 school year at the current step and salary pending the completion of negotiations.

Staff Member	Position		Staff Member	Position
Ambrose, Kristen	Teacher		Lamonica, Lindsey	Teacher
Armetta, Elizabeth	Psychologist		Michell, Kevin	Teacher
DeJohn, Jeanine	Teacher		Michell, Lee Ann	Teacher
Duffield, Christine	Teacher		Root, Kayleigh	Teacher
Eib, Samantha	Teacher		SanFilipo, Shannon	Teacher
Greenwood, Joan	Teacher		Taraschi, Kaitlyn	Teacher
Kauffman, Karen	Teacher		Vena, Janine	Teacher

### Reappointment of Non-Tenured Administrative Staff

It is recommended that the following non-tenured administrative staff members completing their **first** year in the district be reappointed for the 2014 – 2015 school year at the current step salary pending the completion of negotiations.

Staff Member	Position
Hynes, Lori	Supervisor of Special Services
McCarron, Sean	Supervisor of Curriculum and Instruction (FTE 0.6)
Pili, Steve	Principal
Winkelspecht, James	Vice Principal
Yezzi, Jade	Principal

### Reappointment of School Business Administrator

It is recommended that Dr. Sean R. McCarron be reappointed as the School Business Administrator (FTE 0.4) in the district for the 2014 – 2015 school year at an annual salary of \$48,144 (pending approval of contract by Camden County Executive Superintendent)

The following staff members are recommended for the Title 1 Curriculum Writing Committee for the 2014 Summer Program, funded by NCLB Title 1A

1.	Ambrose, Kristin	9.	Lamonica, Lindsey
2.	Burpulis, Marisa	10.	Ralston, Mary
3.	DeFeo, Jacqueline	11.	Root, Kayleigh
4.	DeJohn, Jeneane	12.	Sirolli, Lorraine
5.	Greenwood, Joan	13.	Summerfield, Cathleen
6.	Griffiths, Shannon	14.	Taraschi, Kaitlyn
7.	Karaska, Jennifer	15.	Toomey, Janet
8.	Kauffmann, Karen		

The board approves the 2013-2014 Superintendent's evaluation as discussed during closed executive session.

ROLL CALL VOTE:      7 Yes                      0 No                      0 Abstain                      2 Absent

**FINANCE** - A motion was made by Charles Buchheim and seconded by Naomi Davidson to approve the following on the recommendation of the Superintendent and School Business Administrator to approve the following as attached:

Transfers and Appropriation/Revenue Adjustments – March  
 Cash Report – March  
 Treasurer's Report – March  
 Board Secretary's Report – March

## Professional Development Workshops

<b>Name</b>	<b>Workshop/Conference</b>	<b>Date(s)/Time</b>	<b>Cost</b>
Karen Feldman	Autism Spectrum Disorder Sponsor: Inspira Location: Deptford, NJ	April 30, 2014 4:30-7:45	\$49.00 mileage
Naomi Davidson	Legislative Committee Meeting Sponsor: NJSBA Location: Trenton, NJ	May 3, 2014 9:00-12:00	0 mileage
Charles Buchheim Patricia Adair	Camden & Gloucester CSBA Spring Dinner Sponsor: NJSBA Location: Villari's Restaurant, Sicklerville, NJ	May 6, 2014 6:00-9:00	0 mileage
Charles Buchheim	Delegate Assembly Conference Center at Mercer Sponsor: NJSBA Location: Princeton, NJ	May 17, 2014 TBA	0 mileage
Sean McCarron	52 <sup>nd</sup> Annual Conference – Active/Associate Education Sponsor: NJASBO Location: Atlantic City, NJ	June 4- 6, 2014	\$150.00 mileage
Butch Bruner	CEFM Update Sponsor: Rutgers Univ. Continuing Studies	August 7, 2014 8:30-3:00	\$225.00 mileage

## Payment of Bills (Bills Lists attached)

<b>ACCOUNT PERIOD/BATCH #</b>	<b>TOTAL AMOUNT</b>
Bills List #1 – Payroll	\$348,497.92
Bills List #2 – Payroll	\$335,199.10
Bills List #3 –A/P BATCH #63	\$334,016.04
Bills List #4 –A/P BATCH #64	\$45,370.59
Bills List #5- PERS Payment	\$117,991.00
Cafeteria	\$16,571.43
<b>TOTAL</b>	<b>\$1,197,646.08</b>

Resolution to approve 2014-2015 membership in the Camden County Elementary League for interschool athletic programs.

Educational instruction by Brookfield Schools at Inspira Memorial Hospital Children's Behavioral Health Service for student #5910141622 from 3-27-14 to 3-31-14 at a rate of \$38.00 per hour x 6 hours = \$228.00.

Approval of sidewalk expansion for Volz & Downing Schools:

J.Young Concrete Construction, low quote, **\$12,925 (revision to previously approved dollar amount)**. Funding: NJSIG Safety Grant \$7,815, local \$5,110.

Renewal of 48 month State contracts with Ricoh for:

Bingham School - \$190.78 per month

Downing School - \$151.97 per month

Volz School - \$246.59 per month

Tuition contract with Barrington School District for homeless student

#9785218417 and student #8932137082, domiciled in Barrington for one year, from 1-3-14 through 6-30-14. Cost: \$12,448.00 and \$11,218.00 = \$23,666.00.

Payment of 68 accrued unused sick days at the per diem rate of \$19.80 (2.25 hours per day @ \$8.80 per hour) for a total of \$1,346.40 payable to the Estate of Delores Farnese.

Contract for SRI/ETTC (Stockton College) to provide an Instructional Technology Specialist, Michelle Wendt, to provide technology focused instructional support for staff development and growth for the rest of the 2013 – 2014 school year. The contract is not to exceed \$15,000, funded by NCLB Title IIA.

ROLL CALL VOTE:    7 Yes                      0 No                      0 Abstain                      2 Absent

**CURRICULUM** – A motion was made by Naomi Davidson and seconded by Maria Panzarella to approve the following on the recommendation of the Superintendent:

HIB Report as submitted by Anti-Bullying Coordinator

Approval of Course “*School & Community: Building a Shared Vision*” for Summer for Alex Taliaferro

Approval of Course “*Assessment of Learning Disabilities*” for Fall for Erin Whitescarver

Homebound Instruction for Student # 3283353609 from April 2 - 22, 2014

2014 – 2015 School Calendar

ROLL CALL VOTE:    7 Yes                      0 No                      0 Abstain                      2 Absent

## **POLICIES/PUBLIC RELATIONS** - None

### **Recognition of Citizens and Staff – non-agenda items**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 3 minutes.

The public is reminded that all public complaints against a district employee must be made through a specific grievance process.

A description of this process may be found in BOE policy (File Code 0167). This policy is available upon request in the office of the Board Secretary.

Any individual naming an employee in a complaint before the Board of Education, without the employee's permission, could be cited for violating that employee's civil and contractual rights.

Mrs. Kelly, Runnemede Councilwoman, spoke recognizing that students would be participating in Mayor Youth Council, asked questions regarding use of Chromebooks, and asked questions regarding 12-13 Performance Reports as put out by NJ DOE.

### **Board/Committee Meetings**

New: Special BOE meeting date: Wednesday, May 21, 2014 at 5:30 pm

Reminder: Next regular BOE meeting date: Wednesday, May 21, 2014 at 7:30 pm

**Adjournment** – A motion was made by Maria Panzarella and seconded by Naomi Davidson to adjourn the meeting at 8:25 pm