

**BOARD OF EDUCATION  
Runnemedede, N.J.  
Mary Volz School Library**

**REORGANIZATION MEETING**

**January 6, 2014  
6:00 pm**

**MINUTES**

**Mission Statement**

The mission of the Runnemedede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

**Call Meeting to Order:**

Mr. Earl Vassallo, Interim School Business Administrator called the reorganization meeting to order at 6:03 PM.

**Meeting Called to Order**

Sunshine Law: The Runnemedede Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised by notifying the Retrospect, as well as posting notices in Borough Hall, the Runnemedede Post Office, Mary Volz School, Aline Bingham School and Grace Downing School.

**Pledge of Allegiance**

The flag salute was said by all present

**Election Results from November 6, 2012 – Certified**

The election results from the November election were read by Mr. Vassallo, Interim School Business Administrator.

Election results certified by the Camden County Clerk on November 27, 2012:

<b>Candidates:</b>	<b>For a Three year Term:</b>	<b>Number of Votes</b>
	Maria Panzarella	907 (47.46%)
	Naomi Davidson	842 (44.06%)
	Amy Farry (write in)	96 (5.02%)
	Total Votes	1911 (100%)

## Administer the Oath of Office

The Oath of Office was administered by Mr. Vassallo, Interim School Business Administrator, to Naomi Davidson, Amy Farry, and Maria Panzarella

I, (state your name), do solemnly swear that I will support the constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.

I, (state your name), do solemnly swear that I possess the qualifications prescribed by law for the office of member of a board of education, that I am not disqualified as a voter pursuant to NJSA 19:4-1 and that I will faithfully, impartially and justly perform all the duties of that office according to the best of my ability. So help me God.

Sworn before me this 6th day of January, 2014

## Roll Call of Board Members:

### Members Present

Patricia Adair  
 Angel Beebe  
 Charles Buchheim  
 Naomi Davidson  
 Amy Farry  
 Maria Panzarella  
 Patricia Smith  
 Samantha Spaulding  
 Lynn Torrillo

### Also Present

Mr. Mark Iannucci, Superintendent  
 Mr. Earl J. Vassallo, Interim SBA / BS  
 Dr. Sean R. McCarron, Supervisor C&I  
 Runnemede Residents

## Code of Ethics

The Code of ethics was discussed and read by Mr. Vassallo, Interim SBA / BS, and he explained that this is discussed annually at the reorganization meeting.

In accordance with NJSA 18A:12-24.1, every Board member will abide by the following Code of Ethics.

The Board member will:

- a) Uphold and enforce all laws, rules and regulations of the State Board of Education and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b) Make decisions in terms of the educational welfare of children and seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c) Confine his/her Board action to policy making, planning and appraisal, and help to frame policies and plans only after the Board has consulted those who will be affected by them.
- d) Carry out his/her responsibility not to administer the schools, but together with fellow Board members, insure they are well run.
- e) Recognize that authority rests with the Board of Education and make no personal promises nor take any private action that may compromise the Board.

- f) Refuse to surrender his/her independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g) I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h) I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i) I will support and protect school personnel in proper performance of their duties.
- j) I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

Once reading the Code of Ethics was completed, the floor was opened to questions. Since no one had any questions, board members were asked to sign the copies they received and to return them to Mr. Vassallo, Interim SBA / BS.

### **Nomination and Election of Board Officers**

Mr. Vassallo called for Nominations for President

On a motion by Maria Panzarella, seconded by Patricia Adair, Samantha Spaulding was nominated for President of the Board of Education.

No other motions for President were made and roll call vote was taken for Samantha Spaulding.

ROLL CALL VOTE:                    9 Yes                    0 No                    0 Abstain                    0 Absent

The board meeting was officially turned over by Mr. Vassallo, Interim SBA / BS, to President Spaulding.

On a motion by Patricia Adair seconded by Patricia Smith, Naomi Davidson was nominated for Vice-President of the Board of Education.

On a motion by Naomi Davidson seconded by Maria Panzarella, Charles Buchheim was nominated for Vice-President of the Board of Education.

Naomi Davidson then stated she wanted to rescind her nomination, feeling that she has had the opportunity to be Vice President and believed it would be beneficial for other board members to have the opportunity.

No other motions for Vice President were made and roll call vote was taken for Charles Buchheim.

ROLL CALL VOTE:                    8 Yes                    0 No                    1 Abstain                    0 Absent  
(Charles Buchheim abstained)

### **Recognition of Citizens - Public Comments on Agenda Items Only**

The Board President will recognize those individuals in the audience whom wish to comment on any action items on this Agenda. Please respect the following procedures:

1. Be recognized by Board President.
2. State your full name and address.

3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment.
5. (just before the resolution is voted on)
6. Limit your comments to the specific resolution/items.
7. Limit your comments to (3) minutes per person

Pat Wilson congratulated the newly elected board members and wished everyone a great year. She also acknowledged all of the exciting things taking place in the district.

Eleanor Kelly introduced herself as Runnemede Councilwoman and liaison between the city council and the board of education. She congratulated the new board of education members and newly elected president and vice president.

Maria Panzarella asked if the dates listed within the agenda for the 2014 school year worked for all of the board members.

### **Reorganization Business**

- A. A motion was made by Patricia Smith seconded by Maria Panzarella to approve the following:

BE IT RESOLVED by the Runnemede Board of Education, County of Camden, New Jersey the Board approves the attendance of newly elected or appointed Board Members at the Board Members Orientation Conference sponsored by the New Jersey School Board Association.

It was stated that Amy Farry would have to attend because of a break in service as a board member.

ROLL CALL VOTE:                    9 Yes                    0 No                    0 Abstain                    0 Absent

- B. A motion was made by Maria Panzarella seconded by Patricia Adair to approve the Board Meeting Schedule for the remainder of 2013-2014 and through December 2014.

Meeting will be held at 7:00 p.m. in the Mary Volz Library unless specified below, work sessions will be held at 6:00 p.m. prior to the regular meeting:

Monday, January 27, 2014	Monday, February 24, 2014
Monday, March 24, 2014	Monday, April 28, 2014
Wednesday, May 21, 2014	Wednesday, June 18, 2014
Wednesday, August 20, 2014	Wednesday, September 17, 2014
Wednesday, October 15, 2014	Wednesday, November 19, 2014
Wednesday, December 22, 2014	

ROLL CALL VOTE:                    9 Yes                    0 No                    0 Abstain                    0 Absent

- C. A motion was made by Maria Panzarella seconded by Charles Buchheim to approve the appointments of Board Members as representatives to:

New Jersey School Boards Association: Charles Buchheim  
Camden County School Boards Association: Naomi Davidson  
Camden County Educational Services Commission: Naomi Davidson

ROLL CALL VOTE:                    9 Yes                    0 No                    0 Abstain                    0 Absent



Naomi Davidson	Leadership Conference Princeton Marriott Hotel & Conference Center Princeton, NJ	2/8/14 8:30am – 4:00pm	\$100.00 Mileage
Charles Buchheim	Leadership Conference Princeton Marriott Hotel & Conference Center Princeton, NJ	2/8/14 8:30am – 4:00pm	\$100.00 Mileage

ROLL CALL VOTE:                    9 Yes                    0 No                    0 Abstain                    0 Absent

### **RECOGNITION of CITIZENS and STAFF – non-agenda items**

#### Audience Recognition and Public Comment

- The public is reminded that all public complaints against a district employee must be made through a specific grievance process.
- A description of this process may be found in BOE policy (File Code 0167). This policy is available upon request in the office of the Board Secretary.
- Any individual naming an employee in a complaint before the Board of Education, without the employee's permission, could be cited for violating that employee's civil and contractual rights.

Dan Conrad questioned board action on Personnel Item #2. He questioned why no one had to have executive session minutes approved previously. Mr. Vassallo, Interim SBA / BS, explained the process to release executive session minutes to protect confidential information within the district.

### **ADJOURNMENT**

Motion by Maria Panzarella                    Seconded by Patricia Smith

ROLL CALL VOTE:                    9 Yes                    0 No                    0 Abstain                    0 Absent

Time: 6:42 pm

Respectfully Submitted,



Earl J. Vassallo, Interim SBA / Board Secretary