

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2013. The Board Secretary certifies that no line item account has between over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of January. The Treasurer’s and Secretary’s report are in agreement for the month of January 2013.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Joanne Augustine
 Joanne Augustine, Business Administrator

March 27, 2013
 Date

ROLL CALL VOTE: 7 Aye 0 Nay 0 Abstain 2 Absent (Mrs. Spaulding)
 (Mrs. Torrillo)

MOTION CARRIED

Presentations Parent Suzanne Catarro presented the Field Hockey attire and equipment purchased through a fund raiser.

Motion by Mr. Buchheim Seconded by Mr. Wark

RECOMMEND that the Board of Education accept the donation

ALL IN FAVOR AYES CARRIED

Correspondence Bingham and Downing Schools Art Show. Bingham’s Art Show, Thursday, April 11, 2013 and Downing’s Art Show, Tuesday, April 16, 2013.

Recognition of Citizens for agenda items only The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statement should be limited to topics to be addressed on the published agenda and limited in length to 3 minutes.

The Board President will recognize those individuals in the audience whom wish to comment on any action items on this Agenda. Please respect the following procedures:

1. Be recognized by Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment.
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

No public comment. However, Mrs. Gallagher commented that the Bingham Art Show originally scheduled for April 11 has been rescheduled to April 18th due to a conflict with the concert.

Secretary's Report

Ms. Augustine reported on the following activities in addition to routine business:

- A. 2013-14 Budget
- B. Reimbursement Request IDEA FY13
- C. Reimbursement Request NCLB FY13
- D. Review 2013 Personal/Financial Disclosure Statements
- E. Submit E-CERT 1
- F. SEMI – Quarterly Certification of Public Expenditures & MOU
- H. QSAC follow-up work

Superintendent's Report

Dr. Ward reported on the following items of interest:

- A. Attendance/Enrollment Reports ATTACHMENT X.1
- B. Board Affirmation of Harassment, Intimidation and Bullying Investigation Decisions
Motion by Mrs. Smith Seconded by Ms. Panzarella

Recommend that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation, and bully (HIB) incident reported on February 27, 2013. ATTACHMENT X. 2

ROLL CALL VOTE: 7 Aye 0 Nay 0 Abstain 2 Absent (Mrs. Spaulding)
(Mrs. Torrillo)

MOTION CARRIED

Principals' Reports

Principals reported on the following items of interest:

- A. Fire and Security Drills to date were conducted as follows:

SCHOOL	TYPE OF DRILL	DATES
BINGHAM	FIRE	2/22
	LOCKDOWN	2/25 (shelter-in-place)
DOWNING	FIRE	2/21
	LOCKDOWN	2/26 (shelter-in-place)
VOLZ	FIRE	2/22
	EVACUATION	2/27

- B. Nurse's Report (on file)
- C. Buildings and Grounds Report (on file)
- D. Special Education Report (on file)

Other Reports

- A. PTA Report

Mrs. Christa Moore on behalf of the PTA thanked Dr. Ward for her years of service. She announced the basket auction will be held on April 26 and the big raffle this year is a \$1,500 gift card.

- B. Committee Reports

- Camden County Education Services Commission - none
- NJSBA Report – Mrs. Adair reported on NJSBA activities including the 8th grade Dialogue that Mr. Iannucci, Mrs. Davidson and Mrs. Adair attended on March 10th.
- Black Horse Pike - none

1. Course reimbursement of Teresa Grassi in the amount of \$725.00 for the 2012-2013 school year.
2. Anna Catando as substitute secretary and playground aide.
3. Daniel Cosenza as a substitute teacher for the 2012-2013 school year.
4. Ashley Christman as a substitute teacher for the 2012-2013 school year.
5. Employment of Mr. Stephen Pili as Principal of the Mary E. Volz School commencing July 1, 2013 with a salary of \$100,000 for the 2013-14 school year.
6. Per Diem Principal agreement with Mark Iannucci as Acting Principal of the Mary E. Volz Elementary and Middle School for a term commencing April 8, 2013 and ending June 30, 2013, or until such time as the Board fills the position of Principal of the school, whichever is earlier. Per diem rate is \$400 per day.
7. James Cinelli as a substitute teacher for the 2012-2013 school year.
8. Employment of Mrs. Jade Yezzi as Principal of the Aline Bingham and Grace Downing Schools commencing July 1, 2013 with a salary of \$100,000 for the 2013-14 school year.

ROLL CALL VOTE: 7 Aye 0 Nay 0 Abstain 2 Absent (Mrs. Spaulding)
(Mrs. Torrillo)

MOTION CARRIED

Mr. Stephen Pili and Mrs. Jade Yezzi were introduced to the all the Board members and the audience.

FINANCE

Motion by Mr. Buchheim seconded by Mrs. Smith to approve items 1 through 5 on the recommendation of the Superintendent and School Business Administrator

1. Budget Transfers and Cash Reports

Budget Appropriations Transfers and Adjustments – January 2013 (attached report)

2. Professional Development Workshops

Name	Workshop/Conference	Date(s)/Time/Location	Cost
Naomi Davidson	School Public Relations Forum Sponsor - NJSBA	April 26, 2013 9:00am – 12:30pm RWJ Hamilton Center for Health & Wellness Hamilton Township, NJ	\$50 + mileage
Joanne Augustine	NJASBO Annual Conference June 5 – 7, 2013 Sponsor – NJASBO	June 5 – 6, 2013 Borgota, Atlantic City, NJ	\$250 - registration and room + mileage
Nancy Bada	Resource Fair on Accessing Mental Health & Addiction Services for Children & Adolescents Camden County Dept. of Health & Human Services	April 10, 2013 10:00am-1:00pm Camden County One Stop Resource Center Auditorium Camden, NJ	mileage
Barbara Libak-Fanz	Wilson Reading Systems 3-day Introductory Workshop/ Applied Methods	June 25, 26, 27, 2013 9:00am-3:00pm Rohrer MS, Westmont, NJ	\$500 +mileage

Diane Bergman	Wilson Reading Systems 3-day Introductory Workshop/ Applied Methods	June 25, 26, 27, 2013 9:00am-3:00pm Rohrer MS, Westmont, NJ	\$500 +mileage
Jennifer Majewski	Wilson Reading Systems 3-day Introductory Workshop/ Applied Methods	June 25, 26, 27, 2013 9:00am-3:00pm Rohrer Middle School Westmont, NJ	\$500 +mileage

3. Payment of Bills (Bill Lists attached)

ACCOUNT PERIOD/BATCH #	TOTAL AMOUNT
Payroll February 15	\$352,769.56
Payroll February 28	\$352,608.58
March 27 Bills List #3	\$322,804.67
March 27 Bills List #4	\$27,068.13
Cafeteria	\$16,875.81
Total	\$1,072,126.75

4. Approve the following per diem transportation for two homeless students effective April 8:

Colonial Transport, Inc. \$102/day

No quotes received from: Hillman, Holcomb, T & L, McGough, Safety Bus, Laurel Enterprises, En Route, DeHart, West Berlin and Morgan Bus Service.
One other quote received from All Occasions at \$183/day
First Student could not meet pick up time.

5. Approve per diem transportation for student #2452570608 placed at Castle Program at Virtua Camden effective soon as possible:

Colonial Transport, Inc. \$85/day

No quotes received from: First Student, Holcomb, and T & L Transportation.
One other quote received from All Occasions at \$100/day.

ROLL CALL VOTE: 7 Aye 0 Nay 0 Abstain 2 Absent (Mrs. Spaulding)
(Mrs. Torrillo)

MOTION CARRIED

CURRICULUM

Motion by Mrs. Adair seconded by Mr. Buchheim to approve items 1 through 5 on the recommendation of the Superintendent:

1. Allow third grade student #48273, to complete the school year at Downing School.
2. The 2012-2013 Progress Targets Action Plan. ATTACHMENT D. 1.
3. Approve an assembly to be presented to the 6th, 7th and 8th graders. The assembly is "Steered Straight". A non-profit organization that offers motivational assemblies that stress the importance of making good decisions. The presenters will discuss bullying, drugs and alcohol, and how to be more successful in school. The cost of the assembly (\$750.00) will be paid out of the Volz Student Activity Fund.
4. Approve the change of basketball intramurals to a 32 session variety, 32 sessions, available for all students in 6-8th grade, run by Mindy Otero.

- 5. Approve the change of street hockey to an after school conditioning program offered to the 7th and 8th grade students. Training will take place in the Volz Gymnasium, Monday through Friday from 2:15 p.m. to 3:00 p.m., run by Shawn Clancy.

ROLL CALL VOTE: 7 Aye 0 Nay 0 Abstain 2 Absent (Mrs. Spaulding)
(Mrs. Torrillo)

MOTION CARRIED

POLICIES/

PUBLIC RELATIONS

Motion by Mr. Wark seconded by Mrs. Smith to approve item 1 on the recommendation of the Superintendent:

- 1. Updated Guide for Standard Operating Procedures and Internal Controls.

ROLL CALL VOTE: 7 Aye 0 Nay 0 Abstain 2 Absent (Mrs. Spaulding)
(Mrs. Torrillo)

MOTION CARRIED

Recognition of
Citizens and Staff
– non-agenda items

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 3 minutes

The public is reminded that all public complaints against a district employee must be made through a specific grievance process.

A description of this process may be found in BOE policy (File Code 0167). This policy is available upon request in the office of the Board Secretary.

Any individual naming an employee in a complaint before the Board of Education, without the employee’s permission, could be cited for violating that employee’s civil and contractual rights.

No public comment.

Executive Session

Matters to be discussed under Section 8, Open Public Meetings Act.

Motion by Mrs. Adair seconded by Mrs. Davidson to adopt following resolution to recess to Executive Session

RESOLUTION FOR EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Runnemede School District, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the Runnemede Public School District, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the Runnemede Public School District, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- ___ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- ___ Any matter in which the release of information would impair a right to receive funds from the federal government;
- ___ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program,

including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

- _____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body
- _____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- _____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- _____ Any investigations of violations or possible violations of the law;
- _____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- 1 Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; (Superintendent Evaluation)
- _____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the Runnemede Public School District, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 8:30 pm and the Runnemede Public School District, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the Runnemede Public School District, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Runnemede Public School District, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Runnemede Public School District, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Runnemede Public School District, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq. Action on any item may or may not be taken in Open Session at the conclusion of the Executive Session.

Time: 8:08 pm

ALL IN FAVOR AYES CARRIED

No action will be taken at the conclusion of Executive Session

Return to Public Session Motion by Ms. Wark seconded by Mrs. Beebe to return to open session at 8:30pm.

ALL IN FAVOR AYES CARRIED

Time 8:30 pm

Board/Committee Meetings

Next regular BOE meeting date: April 24, 2013 at 7:00pm (work session at 6:00pm)

Adjournment Motion by Mr. Wark seconded by Mrs. Adair to adjourn at 8:32pm

ALL IN FAVOR AYES CARRIED

Respectfully submitted,

Joanne Augustine
Board Secretary