

BOARD OF EDUCATION
Runnemede, N.J.

M I N U T E S
February 22, 2012

Mission Statement

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

I. Meeting Called to Order at 7:00pm with Vice President Davidson presiding
Sunshine Law: The Runnemede Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was Appropriately advertised by notifying the Retrospect, as well as posting notices in Borough Hall, the Runnemede Post Office, Mary Volz School, Aline Bingham School and Grace Downing School.

II. Pledge of Allegiance

III. Roll Call of Board Members:

Samantha Spaulding - Absent	Naomi Davidson - Present
Lynn Torrillo - Present	Amy Farry - Present
Patricia Smith - Present	John Wark - Absent
Angel Beebe - Present	Colleen Kurth - Absent
Maria Panzarella - Present	

Also Present: Nancy Ward, Superintendent of Schools
Joanne Augustine, Business Administrator
Marie Gallagher, Principal – Bingham/Downing Schools
Robert Mungo, Assistant Principal – Mary Volz School
Janet Fiola, Child Study Team Coordinator
Butch Bruner, Maintenance Supervisor
Staff members and residents

IV. Approval of Minutes

Motion by Mrs. Smith Seconded by Mrs. Beebe

a. Recommend that the Board of Education approve the following minutes:

- Regular minutes from January 25, 2012
- Executive minutes from January 25, 2012

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

V. Correspondence (*white*)

1. RYAA regarding facilities (on file)
2. Correspondence from *Office of the County Clerk* (on file)
3. Thank you note from Downing Teacher regarding tuition reimbursement.

VI. Open Public Comment - Public Comments on Agenda Items Only

The Board President will recognize those individuals in the audience whom wish to comment on any action items on this Agenda. Please respect the following procedures:

1. Be recognized by Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment.
5. (just before the resolution is voted on)
6. Limit your comments to the specific resolution/items.
7. Limit your comments to (3) minutes per person.

Attendee John Schmidt of Thompson Ave, Gloucester City commented or inquired as follows:

- Regarding the Regular and Executive Minutes, Mr. Schmidt was disappointed that we were not more specific in our declaration that the Executive Session last month was for the purpose of discussing legal matters. He feels that the Board is required to specify the legal matter or potential legal matter.
- Mr. Schmidt commented on the copy of policy provided to the public regarding public participation in board meetings. He remarked that the language is too restrictive on who is allowed to speak and what they can speak on. He inquired when the policy was put into effect. Mr. Schmidt would like the Board to look at the language because he feels that anyone should be able to speak on any topic.

Boyd Moore of 220 West 1st Ave inquired whether the item funded under Title IIA is completed funded by the state as well as how the rate is determined.

Michelle Winters of 17 Payne Ave commented on the letter from RYAA requesting waiver of fees. She remarked that as a resident she felt it was double dipping to charge the \$10 fee and hoped the Board would waive the fee.

James Baird of 11 East 10th Ave commented on the RYAA letter. He stated that he didn't understand why we are charging for facilities.

Hearing no further public comment, the Board Vice President closed the comment session of the meeting.

VII. Reports (yellow)

1. Superintendent's Report (on file) – Dr. Ward briefly discussed items detailed on report.
2. Business Administrator's Report (on file) – Ms. Augustine briefly discussed items listed on report.
3. Building & Grounds Report – (on file)
4. Principal's Reports – (on file)
5. Nurses Report – (on file)
6. Special Education Report (on file)
7. PTA Report – Mrs. Wilson announced that the Founder's Day Dinner is this Wednesday. It is their biggest fund raiser of the year. Mrs. Wilson also reported on the huge success of the "Princess" Father/Daughter Dance last Friday. 115 students participated. She received many positive comments. There will also be a Bingo event on March 23rd.
8. Committee Reports
 - Camden County Educational Services Commission Report - none
 - NJSBA Report – Mrs. Davidson provided an update that as of February 15, 2012, 337 school districts had adopted resolutions to move the School Board election to November. Also, the deadline for the completion of board member background checks has passed. Eighteen individuals were removed from their position in the state.
 - Black Horse Pike – none
 - Curriculum - none
 - Policy/Public Relations – Committee met on Feb. 7. Mrs. Torrillo provided a report on the 5 policies that were reviewed for consideration of 1st reading approval.
 - Negotiations - none
 - Finance – met before board meeting to discuss tentative 2012-13 budget. State aid figures for Runnemede have not been released yet. A special meeting will be needed next week to approve the budget for submission to the County.
 - Personnel - none
 - Property – none

VIII. Old Business - none

IX. New Business

a. PROPERTY & TRANSPORTATION (gold)

Motion by Ms. Panzarella Seconded by Mrs. Torrillo

Approve the following on the recommendation of the Superintendent:

1. Facility Use

Facility	User	Purpose	Date	Time
Volz (various classrooms)	Alliance of School Class (4 th – 8 th Graders)	Various Clubs	02/22/12 through 06/13/12	2:15 pm – 3:00 pm
Volz Library	REA	Union Meeting	02/29/12	3:15 pm – 4:15 pm

2. Field Trips

Location	Purpose	Date	Students	Advisor
Bingham School	Men of Distinction Girls in Action (reading to elementary students)	02/22/12	8 th Grade Students	Jackie De Feo Scott Marakovits
Cinemark Movie Theater Somerdale, NJ	Hunger Games Movie	03/23/12	8 th Grade Reading Class	Lorraine Sirolli
Neptune High School and Six Flags Great Adventure	Trills and Thrills Band and Chorus Music Festival	05/18/2012	Middle School Band and Chorus	Melissa Maatje

3. Approve a parental transportation contract to Gloucester County Special Services School District for the 11-12 school year commencing November 14, 2011 in the amount of \$2,007.

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

b. PERSONNEL (blue)

Motion by Ms. Panzarella Seconded by Mrs. Smith

1. Approve the following on the recommendation of the Superintendent:
Staff to be compensated at the contracted hourly rate for writing curriculum in alignment with the NJ Common Core and Core Curriculum Content Standards as listed:

Curriculum	Grade level	Teacher	Number of hours	Hourly rate	Total
ELALanguage Arts	K	Marchiano	20	\$30/hour	\$600.00
	1	Clark	20	\$30/hour	\$600.00
	2	Fanz/Toomey	10 each	\$30/hour	\$600.00
	3	Whitescarver	20	\$30/hour	\$600.00
	4	Lukacsy	20	\$30/hour	\$600.00
	5	Ralston	20	\$30/hour	\$600.00
	6	Carson/Anderson	10 each	\$30/hour	\$600.00

	7	Zimmerman/Carroll	10 each	\$30/hour	\$600.00
	8	DeFeo	20	\$30/hour	\$600.00
SE MOD.	KIND. - TWO	Mary Ralston	20	\$30/hour	\$600.00
	THREE - FIVE	Pray	20	\$30/hour	\$600.00
	SIX - EIGHT	Karaska	20	\$30/hour	\$600.00
MATH	3	Whitescarver	20	\$30/hour	\$600.00
	4	Fisher/Whipple	10 each	\$30/hour	\$600.00
	5	Fisher/Whipple	10 each	\$30/hour	\$600.00
SOCIAL ST.	K	Ralston	20	\$30/hour	\$600.00
	1	Mitchell	20	\$30/hour	\$600.00
	2	Fanz/Toomey	10 each	\$30/hour	\$600.00
	3	Connell	20	\$30/hour	\$600.00
	4	Lukascy	20	\$30/hour	\$600.00
	5	Grasso	20	\$30/hour	\$600.00
	6	TBD			
	7	Martin	20	\$30/hour	\$600.00
	8	TBD			
HEALTH/PE	K - 8	Moore K-3 Health	20	\$30/hour	\$600.00
		Otero K-8 PE and 4-8 Health	30	\$30/hour	\$900.00
PERF. ARTS	K-8	D'Errico/Vonderstuck <i>Was completed before Mr. D'Errico left</i>	10 each	\$30/hour	\$600.00
VISUAL ARTS	K-8	McFarland/Karpiak Molloy	10 each	\$30/hour	\$600.00
TECHNOLOGY	FOUR - EIGHT	Locantore/Maitag	10 each	\$30/hour	\$600.00
	K- 3	Jordan	20	\$30/hour	\$600.00

The curriculum writing project is funded under Title IIA

\$17,700.00

2. Karen Clements as a substitute for the Skills Enhancement Program which runs from January 17, 2012 through March 22, 2012.

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

c. **FINANCE** (*green*)

Approve the following on the recommendation of the Superintendent:

Motion by Mrs. Torrillo Seconded by Mrs. Farry

1. Recommendation for approval of the following certification and financial reports:

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 4 we certify that as of December 31, 2011, after review of the Board Secretary's Report and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Bills List #1- \$299,478.73 (revised)

Bills List #2 -\$451,751.21 (Payroll January 13, 2012)

Bills List #3 – \$337,991.58 (Payroll January 30, 2012)

Board Secretary's Report –December 2011

Treasurer's Report –December 2011

Transfers and Appropriation/Revenue Adjustments – December 2011

Cash Report –December 2011

2. Professional Development Workshops

Name	Workshop/Conference	Date(s)/Time	Cost
Leslie Jenkins	Symposium for Speech Specialists Nancy's note (Title 1A)	March 16 th	\$149
Joanne Augustine	Pension Processing 101	February 17	N/A
Lori Laundra	Pension Processing 101	February 17	N/A
Jenna Pulcinella	RTI Practical Strategies for intervening	April 18 th	\$215
Karen Feldman	Preparing for Diabetic Emergencies	March 8	\$30
Michelle DiMatties	Advanced DSm	April 17 th	\$189.99
Michelle DiMatties	School Social Workers	April 23 rd	\$125
Linda Hurd	Voices from the Land	March 2 nd & March 3 rd	\$99

Maria Panzarella	Governance II	On-Line before 3/19/12	\$50
Naomi Davidson	Driving Student Achievement	March 23 rd & 24 th	\$200 Grant Funded

3. Approve Tutoring Agreement with REAL (Regional Enrichment & Learning Center) for Student # 9745258452 for 4 month Transitions Program beginning 2/21/12 and ending 6/12/12 in the amount of \$12,950.00.
4. Approve Cooperative Pricing Agreement effective February 22, 2012 with Hunterdon County Educational Services Commission to participate in a Cooperative Pricing System with other Boards of Education in order to effect substantial economies in the purchase of work, materials and supplies.
5. Application for the Runnemede School District to participate in Race to the Top Three. The minimum award is \$10,603.00 per year, each year, for the grant period 2012-2016. Funds will be used to implement the new teacher evaluation system.

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

d. CURRICULUM (white)

Motion by Ms. Panzarella Seconded by Mrs. Smith

Approve the following on the recommendation of the Superintendent:

1. Homebound Instruction for Student #1399836700 for approximately 8 weeks (medical).
2. Homebound Instruction for Student # 8223774406 for an undetermined period of time (medical).

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

e. POLICIES/PUBLIC RELATIONS (white)

Motion by Mrs. Farry Seconded by Ms. Panzarella

Approve the following on the recommendation of the Superintendent:

1. The following policies for 1st Readings:
 - #1140 Affirmative Action Program(M)
 - #2110 Philosophy of Education/District Mission Statement(M)
 - #2466 Needless Public Labeling of Pupils with Disabilities(M)
 - #5111 Eligibility of Resident/Non-Resident Pupils (M)

2. The following policy for 2nd Reading:
#6620 Petty Cash

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

Motion by Mrs. Torrillo Seconded by Mrs. Smith

Approve the following amended motion to original "Policies" agenda item 1:

Table Policy #7510 – Use of Facility – Revision in order to review and revise.

ROLL CALL VOTE: Yes 5 No 1 Abstain 0 Absent 3

Motion by Mrs. Torrillo Seconded by Ms. Panzarella

Approve the following on the recommendation of the Superintendent:

3. Due to the change in the date of the annual re-organization of the Board of Education, regular meeting dates for the months of May through December 2012 must be set. The following dates are in alignment with the fourth Wednesday of the month with noted exceptions:

May 23, 2012	June 27, 2012
July 25, 2012	August 15, 2012 (3 rd week)
September 26, 2012	October 17, 2012 (3 rd week)
November 28, 2012	December 19, 2012 (3 rd week).

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

Motion by Ms. Panzarella Seconded by Mrs. Beebe

New Action Item: A motion to approve the written request by RYAA to waive the fee for Facility Use for the 2011-12 school year was made. Ms. Panzarella had stated that she had asked whether she needed to abstain and was told that she did not and would not be abstaining from the vote.

ROLL CALL VOTE: Yes 5 No 0 Abstain 1 Absent 3

- X. Public Comments (on any item)
Audience Recognition and Public Comment

The public is reminded that all public complaints against a district employee must be made through a specific grievance process.

A description of this process may be found in BOE policy (File Code 0167). This policy is available upon request in the office of the Board Secretary.

Any individual naming an employee in a complaint before the Board of Education, without the employee's permission, could be cited for violating that employee's civil and contractual rights.

Resident James Baird of 11 East 10th Ave remarked that it was a disgrace that our dress code policy is not being enforced on students. He said he observed students in pajama bottoms and slippers. He would like to recommend school uniforms. He also brought some samples with him; a shirt for \$11 and a sweatshirt for \$13. He felt the uniforms are affordable and will look more respectful.

Resident Beverly Moore of 220 West 1st Ave remarked on the conditions of the grounds and sidewalks around Bingham. He commented that there is trash around the fence, leaves and pine cones all over the sidewalks. She remarked that there is trash on the grounds behind Volz as well as overflowing trash cans at times.

Resident Boyd Moore of 220 West 1st Ave commented that he would like to see a "See it on the ground - Pick It Up" program started at the school to promote respect for property.

Resident Tara Rout of 36 N. Rowand wanted to comment that the RYAA does work with the school on scheduling issues. They do care about the school district.

Resident Nicole Baird of 11 East 10th Ave asked about an estimate of federal and state funding per special education student.

Attendee John Schmidt commented that he was going to address a few items but since the President was not here, he would not. He also made the following comments:

- Mr. Schmidt stated that he attends a lot of meetings in Camden County and some in Gloucester County. He commented that he has never seen a fee waiver request denied.
- Mr. Schmidt questioned why a Board member abstained from a vote.
- Mr. Schmidt commented that he has observed this board and he has concerns about a board member that needs to take time to decide on how to vote on waiving a fee.
- Mr. Schmidt further remarked that he has issues with the Policy Committee and believes we all know what that is. He stated that the Chair "drags her feet and refuses to think about common sense items." The board might want to consider making changes when it reorganizes.

Resident Jenny Brown of Sherrington Lane commented on our lunch program. She would like to see the school provide its own lunches.

Resident Tara Rout added a comment that she would like to see a carb count and other nutritional information on the lunch menu. An inquiry about the lunch price was also made.

Staff member Tracey Hummel commented that she will buy school lunches during the school year to and make her own judgment. She remarked that the lunches were getting better. She also observes during breakfast that the children and offered all food. If they don't want it, they must give it back to the server.

Resident Dan **Conard** asked why we are not still getting our lunches from Triton.

Resident and Staff Member Patricia Wilson commented that Triton formerly used Sodexo for their food service but they are currently in a trial year of utilizing their own staff to order, make and serve food. She commented that Black Horse Pike may be reaching out to us regarding food service in the future.

Attendee John Schmidt asked if the Board audio records its meetings and whether there has been discussion to keep audio recordings of board meetings.

XI. Executive Session (student, personnel, legal, or contractual matters) - None

XII. Adjournment at 8:42pm

Motion by Ms. Panzarella Seconded by Mrs. Smith

Respectfully submitted,

Joanne Augustine
Business Administrator/Board Secretary