

BOARD OF EDUCATION
Runnemede, N.J.

M I N U T E S
November 16, 2011
Regular Meeting

Mission Statement

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

I. Meeting Called to Order 7:03 pm with President Spaulding presiding.

Sunshine Law:

The Runnemede Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised by notifying the Retrospect, as well as posting notices in Borough Hall, The Runnemede Post Office, Mary Volz School, Aline Bingham School and Grace Downing School.

II. Pledge of Allegiance

III. Roll Call of Board Members:

Angel Beebe – Present	Naomi Davidson – Present
Amy Farry – Present	Colleen Kurth – Present
Maria Panzarella – 7:50 pm	Patricia Smith – Present
Samantha Spaulding – Present	Lynn Torrillo – Present
John Wark - Present	

Also Present:

Nancy Ward, Superintendent of Schools
Joanne Augustine, Business Administrator/Board Secretary
Marie Gallagher, Principal – Bingham/Downing Schools
Robert Mungo, Assistant Principal – Mary Volz School
Mark Speck, Maintenance
Staff members and residents

IV. Approval of Minutes –

Motion by Mrs. Torrillo Seconded by Mrs. Smith
 Approve the minutes of the following meetings.

- Regular minutes - October 27, 2011
- Executive Session - October 27, 2011

ROLL CALL VOTE:	Yes	No	Abstain	Absent
Regular & Executive	8	0	0	1

V. Correspondence – None

VI. Open Public Comment

The Board President opened the meeting to those individuals in the audience whom wish to comment on any action items on this Agenda. Please respect the following procedures:

1. Be recognized by Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment.
(just before the resolution is voted on)
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

John Schmidt commented or inquired as follows:

- Addressed Board Members and distributed a handout only to board members representing the executive session minutes that he wished to comment on. He expressed concern regarding how he felt the minutes reflected that the Board would sue him and Mr. Paff for harassment. Mr. Schmidt referred to a comment made by Mr. Stern at the May Board meeting which stated that he and Mr. Paff cease and desist on grounds of possible harassment. President Spaulding informed Mr. Schmidt that the board did not discuss suing him. She further explained that the cease and desist comment was regarding calls to personal cell phones. She stated that Mr. Schmidt called her personal cell phone. Mr. Schmidt asked the Board to consider amending the May minutes to give more detail regarding the comments made concerning possible charges of harassment.

Hearing no further public comment, the Vice President closed the comment session of the meeting.

VII. Reports

1. Superintendent's Report (on file).
2. Building & Grounds – (on file)
3. Principals' Report – (on file)
4. Nurses' Report – (on file)
5. Special Education Report (on file)
6. Technology Report (on file)
7. PTA Report – Patricia Wilson commented on increased membership as well as the many upcoming events and fund raisers sponsored by the PTA including a Poinsettia sale and Entertainment Book sale.
8. Committee Reports
 - Camden County Educational Services Commission Report (none)
 - NJSBA - Mrs. Davidson reported on upcoming dates for Governance II, III and IV classes as well as a Delegate Assembly meeting.
 - Black Horse Pike – none
 - Curriculum – did not meet
 - Policy/Public Relations – did not meet
 - Negotiations – Mrs. Kurth reported that the attorney has the contract.
 - Finance – did not meet
 - Personnel – did not meet
 - Property – Met to begin discussing possible renovations and upgrades proposed by Garrison Architects. Another meeting is needed to continue discussion.

VIII. Old Business – none

IX. New Business –

a. PROPERTY & TRANSPORTATION

Motion by Mrs. Kurth Seconded by Mrs. Smith

Approve the following on the recommendation of the Superintendent:

1. Facility Use

Facility	User	Purpose	Date	Time
Volz All Purpose Room	RYAA	Basketball Try-outs	11-14-11	6:00 pm to 9:00 pm

2. School Facilities Annual Maintenance Report M-1 (attached)
3. Transportation contract with Hillman Bus Co. to transport 2 pupils on route WB-1 effective November 2, 2011 at the quoted daily rate of \$218 for the route plus \$65 for an aide, total of \$283 per diem, for a period not to exceed the bid threshold of \$17,500 (61 days).
4. Amend the contract with First Student deleting Route 2 to Mary Volz

School (annual decrease of \$15,892.20) effective 9/1/2011.

5. Amend the contract with First Student for mileage adjustment to Route 1 at the rate of \$1 per mile, 30 miles/day, \$30 per diem, total per diem rate of \$118.29 effective 9/29/2011, total annual increase of \$4890.

ROLL CALL VOTE: Item 1:
 Yes 7 No 0 Abstain 1 Absent 1
 Abstention: Beebe
 Items 2 – 5:
 Yes 8 No 0 Abstain 0 Absent 1

b. PERSONNEL

Motion by Mrs. Kurth Seconded by Mrs. Beebe

Approve the following on the recommendation of the Superintendent:

1. Extra Curricular Stipends/Activities:

Yearbook	\$1,341.74	Mindy Otero
6 th Grade Basketball	\$804.10	Shawn Clancy (incorrect last month)
4/5 Intramural Variety	\$603.12	Mindy Otero (incorrect last month)
Flag Football	\$402.05	Shawn Clancy (incorrect last month)

2. Susan Rost as a long-term substitute for a medical leave beginning 11/7/2011. Rate of pay will be \$19,049 pro rated over the period of time required for the leave.
3. Clinical Practice Request from Rowan University:
 Lindsay Cook Pre-School-1st Mitchell/Helder 1/17/2012-5/4/2012
4. Practicum/Observation Request from Rutgers University
 Cathryn Coratolo Middle School-Art Mrs. McFarland 1/3/2012-1/13/2012
5. Joan Buchanan as a substitute playground/cafeteria aide.
6. Jean Abendschein as a substitute for cafeteria/playground aide.
7. Rachelle Cepero as a substitute for cafeteria/playground aide.

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

c. FINANCE

Motion by Mrs. Farry Seconded by Mrs. Torrillo

Approve the following on recommendation of the Superintendent:

1. Recommendation for approval of the following certification and financial reports:

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 4 we certify that as of September 30,2011, after review of the Board Secretary's Report and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A: 23A-16.10(c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Bills List #1 - \$169,298.20 (revised)
 Bills List #2 – \$335,172.31 (October 15 Payroll)
 Board Secretary's Report – September 2011
 Cafeteria Bills –Total \$23,704.79

2. Professional Development Workshops

Name	Workshop	Location	Date	Cost
Mary Kay Grasso	Lesson Planning with Differentiated Instructions to support students with disabilities	Mullica Hill	1/31/12 & 3/20/12	\$22.00
Juliana Pray	Lesson Planning with Differentiated Instructions to support students with disabilities	Mullica Hill	1/31/12 & 3/20/12	\$22.00
Cathleen Summerfield w/ a paid registration of a staff member a principal may attend FREE	2012 Conference for NJ Pre-K Teachers	AC	2/23/12 & 2/24/12	\$349.00 & Free Principal
Rachel Gorman w/ a paid registration of a staff member a principal may attend FREE	2012 Conference for NJ Pre-K Teachers	AC	2/23/12 & 2/24/12	\$349.00 & Free Principal
Mary Helder	Reaching All Learners – Apple & Accessibility	Mullica Hill	12/14/11	\$59.00
Mary Ralston	Reaching All Learners – Apple & Accessibility	Mullica Hill	12/14/11	\$59.00
Robert Mungo	The Common Core in Action	Monroe Township	12/1/11	\$99.00
Robert Mungo	Train the Trainer Conference	Princeton	12/2/11	\$299.00

	“Aligning Common Core with Practice”			
Marianna Mounier	Helping Children with Auditory Processing Disorders	Cherry Hill	12/16/11	\$189.99

3. Tuition Contracts

Mt. Ephraim SD	Tuition	\$27,538/year (Terminated 11/4/11)
Mt. Ephraim SD	1:1 aide	\$18,834/year (Terminated 11/4/11)
YALE School	Tuition	\$43,603.20 pro-rated (eff 11/7/11)

4. Ms. Joanne Augustine as Purchasing Agent, and Agency Compliance Officer.
5. Authorize Ms. Joanne Augustine to pay bills between board meetings. (Prior authorization by Board President required).
6. Authorize Ms. Joanne Augustine to award contracts up the bid threshold of \$36,000 as a Qualified Purchasing Agent.
7. Contract for Nursing Care with Loving Care Agency for a student with medical needs who is attending Archbishop Damiano School.

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

d. CURRICULUM –

Motion by Mr. Wark Seconded by Mrs. Kurth

Approve the following on recommendation of the Superintendent:

1. The HIB report from October, 2011. (*see Superintendent’s Report*)

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

e. POLICIES/PUBLIC RELATIONS

Motion by Mrs. Torrillo Seconded by Mrs. Beebe

Approve the following on recommendation of the Superintendent:

1. 2nd Reading:
#2431.4 Sports Related Concussion and Head Injury

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

f. NEW BUSINESS ITEM

Motion by Mrs. Kurth Seconded by Mrs. Smith

Approve amending the Executive minutes of May 10, 2011 to include more detail regarding the charges of harassment.

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

XI. Public Comments (on any item)
Audience Recognition and Public Comment

The public is reminded that all public complaints against a district employee must be made through a specific grievance process.

A description of this process may be found in BOE policy (File Code 1312). This policy is available upon request in the office of the Board Secretary.

Any individual naming an employee in a complaint before the Board of Education, without the employee's permission, could be cited for violating that employee's civil and contractual rights.

Runnemedede resident and staff member Patricia Wilson attended a Black Horse Pike meeting with Band parents and directors. She commented on the importance of collaboration with sending districts for the band program.

Nonresident John Schmidt, made two comments/inquiries:

1. Inquired whether the Board has seen any briefs or status reports concerning the Paff vs. Runnemedede Board of Education lawsuit. 2. Commented on OPRA experience of new Business Administrator/Board Secretary (who began employment 11/16/11). Inquired how important OPRA experience was in selecting the Business Administrator.

Runnemedede resident Christa Moore, commented on her "amazing" experience participating in Education Week activities. She thanked the Board for holding the parent program as well as pushing the importance of technology.

Principal Gallagher commented that over 70 parents participated in the program in each building.

Hearing no further comment, the President closed the public comment session.

Mrs. Maria Panzarella arrived at 7:50pm.

XII. Executive Session –

Motion by Mrs. Kurth Seconded by Mrs. Davidson

Resolved that pursuant to Section 8 of the Public Meetings Act, the public shall be excluded from that portion of the meeting involving the discussion of the Superintendent's Contract. Further resolved that discussion of such subject matters discussed in Executive Session can be disclosed to public, upon official action, if any, at the conclusion of the executive session, or at a public session at some later date.

No action will be taken when the board reconvenes to public session to adjourn the meeting.

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

The Board convened in Executive Session at 8:00 p.m.

Motion by Mrs. Panzarella Seconded by Mrs. Kurth

The Board reconvened in Public Session at 8:45 p.m.

Voice vote, motion carried.

The following members were present: Angel Beebe, Naomi Davidson, Amy Farry, Colleen Kurth, Maria Panzarella, Patricia Smith, Samantha Spaulding, Lynn Torrillo and John Wark.

Superintendent Nancy Ward, Business Administrator/Board Secretary Joanne Augustine, and Solicitor Philip Stern were not present.

XIII. Adjournment at 8:45 pm

Motion by Mrs. Beebe Seconded by Mrs. Kurth

Respectfully submitted,

Joanne Augustine
Business Administrator/Board Secretary
and
Samantha Spaulding
Secretary Pro Tem