

BOARD OF EDUCATION
Runnemede, N.J.

M I N U T E S

October 27, 2011

Regular Meeting

Mission Statement

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and we will ensure we are aligned with the NJCCCS

- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability
-

I. Meeting Called to Order 7:03 pm with Vice President Davidson presiding.

Sunshine Law:

The Runnemede Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised by notifying the Retrospect, as well as posting notices in Borough Hall, The Runnemede Post Office, Mary Volz School, Aline Bingham School and Grace Downing School.

II. Pledge of Allegiance

III. Roll Call of Board Members:

Angel Beebe – Present	Naomi Davidson – Present
Amy Farry – Present	Colleen Kurth – Present
Maria Panzarella – Present	Patricia Smith – Present
Samantha Spaulding – 7:25 pm	Lynn Torrillo – Present
John Wark - Absent	

Also Present:

Nancy Ward, Superintendent of Schools
Valerie Carmody, Interim Business Administrator/Board Secretary
Philip Stern, Solicitor
Marie Gallagher, Principal – Bingham/Downing Schools
Robert Mungo, Assistant Principal – Mary Volz School
Janet Fiola, Child Study Team Coordinator
Mark Speck, Maintenance
Staffmembers and residents

IV. Approval of Minutes –

Motion by Mrs. Smith Seconded by Mrs. Farry
 Approve the minutes of the following meetings.

- Regular minutes - September 28, 2011
- Executive Session - September 28, 2011
- Special Meeting – October 12, 2011

ROLL CALL VOTE:	Yes	No	0	Abstain	Absent
Regular & Executive Abstention: Beebe and Torrillo	5			2	2
Special Abstention: Beebe and Panzarella	5			2	2

V. Correspondence – None

VII. Open Public Comment

The Board President opened the meeting to those individuals in the audience whom wish to comment on any action items on this Agenda. Please respect the following procedures:

1. Be recognized by Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment.
(just before the resolution is voted on)
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

John Schmidt commented or inquired as follows:

- Inquired on the vote result of the Special Meeting pertaining to the hiring of the Business Administrator, inquired on who voted “no” and requested reason.

Mr. Stern addressed the inquiry for the reason of the “no” vote stating that there is a need for a Board of Education to be responsive to the public to maintain balance in the right to know; however, there is no intent in law to permit cross-examination of the Board of Education by the public. The question raised may cross into matters of personnel with possible violation of Rice provisions regarding employment and public discussion. The Board member has a right not to respond.

Member Kurth declined to respond to the inquiry posed by Mr. Schmidt.

- Commented about Executive Session minutes of May 12. Mr. Schmidt expressed his opinion that there was a violation of his civil rights in the content of the discussions of the Executive Session and expressed opinion that the Board should not have permitted the discussion. Solicitor Stern responded that the Board agrees with Mr. Schmidt in that the Board would not authorize anyone to inform a member of the public not to request records under OPRA and that the matter of issuing a letter from the Solicitor as discussed by the Board was not a matter regarding OPRA requestes but rather a matter about other concerns expressed by the Board of Education in the Executive Session. Mr. Schmidt expressed disagreement and urges the Board not to reappoint the solicitor at their next Reorganization.

Hearing no further public comment, the Vice President closed the comment session of the meeting.

VIII. Reports

1. Superintendent's Report (on file).
2. Building & Grounds – (on file)
3. Principals' Report – (on file)
4. Nurses' Report – (on file)
5. Special Education Report (on file)
6. Technology Report (on file)
7. PTA Report – none
8. Committee Reports
 - Camden County Educational Services Commission Report (none)
 - NJSBA Report - Mrs. Davidson reported on her attendance to the NJSBA conference and an all day legal update session. Schools will need to begin providing education on dating violence.
 - Black Horse Pike – A meeting is scheduled for tonight and discussion centers on resuming inter-district freshman sports programming.
 - Curriculum – did not meet
 - Policy/Public Relations – items are on the agenda
 - Negotiations – Progress
 - Finance – did not meet
 - Personnel – did not meet
 - Property – Met with the architect, Robert Garrison, to review building conditions and possible projects to address deficiencies or make upgrades in preparation for Regular Operating District grant opportunity

IX. Old Business – none

X. New Business –

1. Public Hearing on Electronic Violence and Vandalism Report of 2010-11.

Member Spaulding arrived and now presided at the meeting.

a. PROPERTY & TRANSPORTATION

Motion by Mrs. Kurth Seconded by Mrs. Torrillo

Approve the following on the recommendation of the Superintendent:

1. Facility Use

Facility	User	Purpose	Date	Time
Volz Gymnasium	RYAA	Basketball	10-3-11 <i>(amended begin date)</i> through 3-10-12	<u>Weeknights:</u> <u>(except Thursdays)</u> 6:00 pm to 9:00 pm <u>Saturdays:</u> 9:00 am to 3:00 pm
Volz All Purpose Room	Student Council	Halloween Dance (4 th , 5 th gr.)	10-28-11	2:15 pm to 3:45 pm
Volz All Purpose Room	Student Council	Halloween Dance (6 th , 7 th , 8 th gr.)	10-28-11	6:30 pm to 8:30 pm
Volz All Purpose Room	PTA	Family Movie Night	11-18-11	6:00 pm to 9:30 pm
Volz Room D4	Holiday Committee	Holiday Food Basket storage & distribution	11-22-11	4:00 pm to 6:00 pm
Volz Room D4	Holiday Committee	Holiday Food Basket, Present storage, wrapping & distribution	12-20-11 (wrapping will begin on 12-12-11)	4:00 pm to 6:00 pm
Volz Gym		In-service Social Thinking	2-17-12	8:00 am to 3:00 pm

ROLL CALL VOTE: Yes 7 No Abstain 1 Absent 1

Abstention: Panzarella

b. PERSONNEL

Motion by Mrs. Kurth Seconded by Mrs. Beebe

Approve the following on the recommendation of the Superintendent:

1. The following substitutes:
 - Mr. Charles Hesbacker - teacher
 - Ms. Joanne Phillips- cafeteria/playground aide—\$7.45/hr.

2. Madeline Sullivan – 2 days per week as a playground aide at a salary of \$7.50 per hour, effective 9/1/11.
3. Approve the retroactive payment of salary due to Susan Rost for the 2010-11 school year in the amount of \$4,237.
4. Approve the 2011-12 salary of \$17,000 for Susan Rost as part-time school secretary and substitute caller for total hours not to exceed 31.5 hours per week.
5. Approve the retroactive payment of salary due for 2011-12 to Susan Rost for the period July 1, 2011 through October 30, 2011 in the amount of \$2,341.47.
6. Approve the daily scheduled hours for the following Cafeteria Aides and Playground/Supervisory Aides:

<u>Cafeteria</u>	<u>School</u>	<u>Daily Scheduled Hours</u>
Bell, J	BI	6.0 hrs.
Busillo	VZ	5.50 hrs (6.50 hrs-Tues)
Deal, D.	VZ	6.50 Hrs (M, W,T,F)
Gurchick, A.	DO	2.00 Hrs
Heintzelman, K.	VZ	5.00 Hrs (Tuesday Only)
Marino, K.	DO	2.00 Hrs
Mosetter, G.	BI	6.00 Hrs
Sparano, R.	BI	2.00 Hrs
Zanoli, M.	DO	6.00 Hrs
Zdanowski, K.	DO	6.00 Hrs

<u>Playground</u>	<u>School</u>	<u>Daily Scheduled Hours</u>
Annette A.	BI	2.25 Hrs
Carter, D.	BI	2.25 Hrs
Condora, S.	DO	2.25 Hrs
D'Ilario, D.	BI	2.25 Hrs
Farnese, D.	VZ	2.50 Hrs
Gurchick, A.	DO	2.25 Hrs (T, W, T F)
Harkinson, D.	BI	2.25 Hrs
Heintzelman, K.	VZ	2.50 Hrs (M, W, T F)
Holshue, M.	VZ	2.50 Hrs
Knause, D.	DO	2.25 Hrs (M, T, W,F)
Marino, K.	DO	2.25 Hrs (T, W, T, F)
Nolan, L.	VZ	2.50 Hrs
Polk, J.	DO	2.25 Hrs
Sparano, R.	BI	2.25 Hrs
Sullivan, M.	DO/VZ	2.25/2.50 Hrs (M, T)

7. Medical leave for employee #168 from November 9, 2011 through January 4, 2012.
8. Extra-Curricular Activities/Stipends 2011-2012.

Boy's Basketball Head Coach	Michael Kline	\$4,226.74
Girl's Basketball Head Coach	Mindy Otero	\$4,226.74
Cheerleading	MaryKay Grasso	\$1,923.00
Environmental Club	Scott Marakovits	\$640.00
Intramurals 4- 5	Mindy Otero	\$703.58
Flag Football	Shawn Clancy	\$804.10
Street Hockey	Shawn Clancy	\$804.10
Soccer 6-8	Shawn Clancy	\$402.05
Soccer 4- 5	Mindy Otero	\$402.05
Basketball 6-8	Mindy Otero	\$402.05
Volleyball	Mindy Otero	\$402.05

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

c. FINANCE

Motion by Mrs. Kurth Seconded by Mrs. Smith

Approve the following on recommendation of the Superintendent:

1. Recommendation for approval of the following financial reports:

Bills List #1 - \$574.80
 Bills List #2 - \$465,177.38 (revised)
 Bills List #3 (September 15 Payroll) - \$343,290.31
 Bills List #4 (September 30 Payroll) - \$333,366.31
 Bills List #5 - \$6,562.50
 Replacement Check List
 Transfers and Appropriation/Revenue Changes– September 2011

2. Professional Development Workshops

Name	Workshop	Location	Date	Cost
Diane Bergman	Writing with Spice, Rowan	Glassboro	12/2/2011	135.00
Barbara Libak-Fanz	Writing with Spice, Rowan	Glassboro	12/2/2011	135.00
Jennifer Majewski	Writing with Spice, Rowan	Glassboro	12/2/2011	135.00
Colleen Kurth	NJSBA Workshop – Additional Day	Atlantic City	10/24/2011	\$96/night accom \$49.50- \$66/day M&I

3. Contract with Bayada Nurses, Inc. for In School Services (substitute/

special circumstances) from October 28, 2011 through June 30, 2012.

4. Revise the approved rate for Substitute Instructional aides for the 2011-12 school year from \$65/day to \$80/day. All Instructional Aides are IEP mandated and require a substitute with similar expertise and responsibilities as that of a substitute teacher.
5. Close the Unemployment Reserve bank account at Beneficial Savings Bank and open a reserve account at PNC Bank.
6. Purchasing under NJ State Contract and WSA Contracts for 2011-12 with the following awarded contract vendors: Dell, HP, Direct Flooring.
7. Tuition and services contracts for 2011-12 as follows:
 - Gloucester County Special Services
 - 4 MD students @ \$33,300 plus \$3000 out of county fee
 - Total \$145,200
 - Gloucester County Special Services – 1:1 Aides
 - 3 MD students @ \$34,650; Total \$103,950

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

d. CURRICULUM –

Motion by Mrs. Davidson Seconded by Mrs. Panzarella

Approve the following on recommendation of the Superintendent:

1. Home Bound instruction for student #6100472894.
2. Nursing Plan for the 2012 School Year. (attached)
3. Running Club for all interested students in grades 4-8. Mr. Christian Whipple, who donates his time each year to encourage a healthy lifestyle, will supervise the club. He projects that the club will start in November. (attached)
4. Affiliation Agreement with West Chester University of Pennsylvania and Runnemede Board of Education for a Speech and Language Pathology student to serve her school based fellowship with Marianna Mounier.
5. The HIB report from September 2011 (*see Superintendent's Report*)
6. Municipal Alliance will again be sponsoring several of our after school activities this year. Below is a list of clubs:

Battle of the Books

4th Grade Dorothy Thomas
5th & 6th Grade Marie Kozuhowski

7th & 8th Grade Angela Torres

Men of Distinction

Scott Marakovits

Girls in Action

Jackie DeFeo

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

e. POLICIES/PUBLIC RELATIONS

Motion by Mrs. Davidson Seconded by Mrs. Farry

Approve the following on recommendation of the Superintendent:

1. 1st Reading:
#2431.4 Sports Related Concussion and Head Injury
2. 2nd Reading:
#0142 Board Member Qualifications Prohibited Acts and Code of Ethics
3. 2011-12 Holiday Committee drive for Thanksgiving and winter holiday.

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

XI. Public Comments (on any item)
Audience Recognition and Public Comment

The public is reminded that all public complaints against a district employee must be made through a specific grievance process.

A description of this process may be found in BOE policy (File Code 1312). This policy is available upon request in the office of the Board Secretary.

Any individual naming an employee in a complaint before the Board of Education, without the employee's permission, could be cited for violating that employee's civil and contractual rights.

Resident Dan Conard inquired on the additional day for Colleen Kurth to attend the NJSBA workshop.

Hearing no further comment, the President closed the public comment session.

XII. Executive Session –

Motion by Mrs. Kurth Seconded by Mrs. Torrillo

Resolved that pursuant to Section 8 of the Public Meetings Act, the public shall be excluded from that portion of the meeting involving the discussion of the Superintendent's Contract. Further resolved that discussion of such subject matters discussed in Executive Session can be disclosed to public, upon official action, if any, at the conclusion of the executive session, or at a public session at some later date.

No action will be taken when the board reconvenes to public session to adjourn the meeting.

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

The Board convened in Executive Session at 7:40 p.m.

Motion by Mrs. Panzarella Seconded by Mrs. Kurth

The Board reconvened in Public Session at 8:56 p.m.

Voice vote, motion carried.

The following members were present: Angel Beebe, Naomi Davidson, Amy Farry, Colleen Kurth, Maria Panzarella, Patricia Smith, Samantha Spaulding, Lynn Torrillo.

Superintendent Nancy Ward, Interim Business Administrator/Board Secretary Valerie Carmody, and Solicitor Philip Stern were not present.

XIII. Adjournment at 8:57 pm

Motion by Mrs. Kurth Seconded by Mrs. Panzarella

Respectfully submitted,

Valerie J. Carmody
Interim Business Administrator/Board Secretary
and
Samantha Spaulding
Secretary Pro Tem