

**BOARD OF EDUCATION
Runnemede, N.J.**

M I N U T E S

June 23, 2010

Mission Statement

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Standards (NJCCCS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

I. Meeting Called to Order 7:05 pm

Sunshine Law:

The Runnemede Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised by notifying the Retrospect, as well as posting notices in Borough Hall, The Runnemede Post Office, Mary Volz School, Aline Bingham School and Grace Downing School.

II. Pledge of Allegiance

III. Roll Call of Board Members:

Mark Bergman – Absent (funeral)	Samantha Spaulding - Present
Debra Costello – Absent (family)	Robin Spraggins - Present
Naomi Davidson - Present	Lynn Torrillo - Present
Maria Panzarella - Present	John Wark - Present
Colleen Kurth - Present	

Also Present:

Nancy Ward, Superintendent of Schools
 Kelly Brazelton, Business Administrator/Board Secretary
 Marie Gallagher, Principal – Downing & Bingham Schools
 Mark Iannucci, Principal – Mary Volz School
 Stephen Pili, Assistant Principal – Mary Volz School
 Janet Fiola, Child Study Team Coordinator
 Doug McGarry, Supervisor of Buildings & Grounds

Mrs. Panzarella left the meeting @ 7:10 pm

IV. Presentations: Mr. Mattliano from CC Productions demonstrating Pay for it.net (Food Service software).

V. Approval of Minutes

Motion by Mrs. Davidson Seconded by Mrs. Spaulding

- a. Recommend that the Board of Education approve the special meeting and executive session minutes of the May 26, 2010 BOE Meeting.
- b. Recommend that the Board of Education approve the Re-Organization meeting minutes of the May 26, 2010 BOE Meeting
- c. Recommend that the Board of Education approve the regular session and executive session minutes of the May 26, 2010 BOE Meeting. (all minutes will be forwarded)

ROLL CALL VOTE: Yes 5 No Abstain 1 (Wark) Absent 3

VI. Correspondence (*white*)

1. Congratulations to Mrs. Kerslake and Ms. Otero who worked so diligently raising money for the Juvenile Diabetes Research Fund. We raised \$5,321.87. Kudos to all staff who contributed.
2. Thank you note from Pat DiJulio.

Mrs. Panzarella came back to the meeting @ 7:11 pm

VII. Open Public Comment

Notation of Public Comments on Agenda Items

The Board President will recognize those individuals in the audience whom wish to comment on any action items on this Agenda. Please respect the following procedures:

1. Be recognized by Board President.
2. State your full name and address.

3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment.
(just before the resolution is voted on)
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

No comments at this time.

VIII. Reports (*yellow*) 7:12 pm

- a. Superintendent's Report
- b. Business Administrator's, Buildings & Grounds Report (attached)
- c. Principal's Report (attached)
- d. Nurses Report (attached)
- e. Special Education Report (attached)
- f. Committee Reports
 - Camden County Educational Services Commission Report (Costello) - none
 - NJSBA Report (Davidson) – activities fees, lawsuits
 - Black Horse Pike (Spaulding) – retirements, summer programs for students – sports, corner note taking strategy for every student next year
 - Policy/Public Relations – meeting June 24th
 - Negotiations - meeting June 17th progress
 - Finance – progress
 - Personnel – met tonight

IX. Old Business

X. New Business

a. **PROPERTY & TRANSPORTATION** (*gold*) 7:50 pm

Motion by Mrs. Spaulding Seconded by Mrs. Spraggins

Approve the following on the recommendation of the Superintendent:

1. Award bids to Patriot Roofing for roofing project, funding to be provided partially by ROD grant and partially Capital Reserve:

Base Bid: \$314,999
 Alternate 1: \$ 9,500
 Alternate 2: \$ 3,000
 Alternate 4: \$ 17,500

Total award: \$344,999. Bid sheets available for review in the Business Office Monday-Friday 8am-4pm.

3. Award bid to George Sparks, Inc for emergency generator, telecommunications and security upgrades at Bingham, Downing and Mary Volz Schools. Funding to be provided partially by ROD grant and partially Capital Reserve:

Base Bid: \$398,990. Bid sheets available for review in the Business Office Monday-Friday 8am-4pm.

4. Letter sent to parents regarding the elimination of courtesy bussing for the 2010-11 school year. (attached)

ROLL CALL VOTE: Yes 7 No___Abstain___Absent 2

c. FINANCE (*green*)

Motion by Mrs. Spaulding Seconded by Mrs. Spraggins

Approve the following on the recommendation of the Superintendent:

1. Recommendation that the Board of Education that as of this date and after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6:20-2.13(b), and that sufficient funds are available to meet the district's financial obligations as of this date.

Bills List #1 - \$356,189.73 (Payroll 5/30/10)

Bills List #2 - \$391,070.03 (Payroll 6/15/10)

Bills List #3 - \$111,924.64

Bills List #4 - \$27,298.06

Bills List #5 - \$262,080.00

Bills List #6 - \$33,246.13

Board Secretary's Report

Cash Report

Food Service Cash Flow Report

Treasurer's Report – May

2. Approval of a Section 125 Cafeteria Plan on file in the Business Office.
3. Professional Development (workshops)

4. Contract with Bayada Nurses for nursing services 2010-2011 \$55.00/hour Registered Nurses and \$45.00/hour for LPN. To be used only in cases of emergencies and when two or more nurses are out of the district.
5. Contract with Bellmawr Board of Education and Nutri-Serve to provide food service for the 2010-2011 school year.

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

d. CURRICULUM (*pink*)

Motion by Mrs. Panzarella Seconded by Mrs. Spaulding

Approve the following on the recommendation of the Superintendent:

1. 2010-2011 Summer School schedule and personnel (attached)
2. NJQSAC Short-Term District Improvement Plan. (attached)
3. Revised 2010-2011 report card for grades K-3.

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

XI. Public Comments (on any item) 7:55 pm
Audience Recognition and Public Comment

The public is reminded that all public complaints against a district employee must be made through a specific grievance process.

A description of this process may be found in BOE policy (File Code 1312). This policy is available upon request in the office of the Board Secretary.

Any individual naming an employee in a complaint before the Board of Education, without the employee's permission, could be cited for violating that employee's civil and contractual rights.

Mr. John Hughes – 126 Greenwich Rd

Has special needs student and has question about transportation picked up and dropped off at front door. Picked up at home and dropped off in Oaklyn.

Mrs. Brazelton – we are required home to school; school to home.

Mrs. Ward stated she spoke with Board Solicitor and he affirmed Mrs. Brazelton's statements and law regarding transportation.

Mr. Hughes said he would be contacting his attorney.

- XII. Executive Session to discuss student matters, personnel, contractual and legal matters. 8:05 pm

Motion by Mrs. Davidson Seconded by Mrs. Torrillo

Resolved that pursuant to Section 8 of the Public Meetings Act, the public shall be excluded from that portion of the meeting involving the discussion of personnel, legal and contractual matters. Further resolved that discussion of such subject matters discussed in Executive Session can be disclosed to public, upon official action, if any, at the conclusion of the executive session, or at a public session at some later date.

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

- XIII. Return to Public Session 9:10 pm

Motion by Mrs. Torrillo Seconded by Mrs. Spraggins

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

- X. New Business

b. PERSONNEL (*blue*) 9:10 pm

Motion by Mrs. Spaulding Seconded by Mrs. Torrillo

Approve the following on the recommendation of the Superintendent:

The following new hires for the 2010-2011 school year:
All new hires are pending criminal history clearance and proper New Jersey certification. All salaries are pending REA settlement. (attached) - contingent upon funding Sept 1 – June 30, 2011

<u>Employee</u>	<u>Postion</u>	<u>Step#</u>	<u>Degree</u>
1. Mrs Claire Arena	Volz/4th	AB	BA

ROLL CALL VOTE: Yes 6 No 0 Abstain 1 (Wark) Absent 2

Motion by Mrs. Torrillo Seconded by Mrs. Spraggins

2 Mr. Robert D'Errico Volz/Music AB BS

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

Motion by Mrs. Spaulding Seconded by Mrs. Spraggins

3. Ms. Rachel Gorman Bingham/Pre-School AB BA

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

Motion by Mrs. Panzarella Seconded by Mrs. Davidson

4. Mrs. Lori Hynes LDTC/District G M

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

Motion by Mrs. Spaulding Seconded by Mrs. Spraggins

5 Mrs. Lisa Maitag Volz/Library Media (current)BS

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

Motion by Mrs. Spaulding Seconded by Mrs. Spraggins

6. Mr. Alfie Mannino Volz/Spanish AB BA

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

Motion by Mrs. Spraggins Seconded by Mr. Wark

7. Mr. Michael Ralston Volz/5th AB M

ROLL CALL VOTE: Yes 6 No 0 Abstain 1 (Kurth) Absent 2

Motion by Mrs. Torrillo Seconded by Mrs. Davidson

8. Mrs. Theresa Raynor Downing/2nd AB BS

ROLL CALL VOTE: Yes 3 No 0 Abstain 4 Absent 2
(Spaulding, Spraggins, Wark, Kurth)

Motion by Mrs. Spraggins Seconded by Mr. Wark

9. Mrs. Mary Ruggieri Bingham/2nd AB BA

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

Motion by Mrs. Spraggins Seconded by Mr. Wark

10. Mrs. Jaimie Trout Bingham Pre-School Aide

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

Motion by Mrs. Spraggins Seconded by Mrs. Panzarella

11. Resignation of Mrs. Simona Falasca from her teacher aid's position at Bingham School effective May 25, 2010.
12. Retirement letter from Ms. Dianna Corbett, effective 6/30/2010. (attached)
13. Michelle Karpiak-Molloy as Summer Art Program Instructor. Stipend will not exceed \$900.00 to be paid to the Board of Education by participants of the program.
14. Bonnie Maurer as Part-Time Secretary to the Superintendent at \$14.75 per hour for 120 days during 2010-2011 school year commencing on August 1, 2010. \$14,160.00 through June 30, 2011
15. Mrs. Donna Kohler as a substitute nurse. (pending criminal history clearance)
16. Additional Summer School Staff:

Jamie Trout	Certified Aide
Debbie Dockery	Certified Aide
Susan Wallen	Certified Aide
Mariana Mounier	Speech Teacher
(5 hours/week)	
Rehab Connection for O.T. & P.T. Service	
(O.T. – 3 hours/week)	(P.T. – 3.5 hours/week)

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

Motion by Mrs. Spaulding Seconded by Mrs. Spraggins

17. Michael Martin Volz/Social Studies AB BA

ROLL CALL VOTE: Yes 6 No 0 Abstain 1 (Kurth) Absent 2

Motion by Mrs. Torrillo Seconded by Mr. Wark

18. Scott Marakovits Volz/Science AB BA

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

Motion by Mrs. Spraggins Seconded by Mr. Wark

19. Reassignments:

- a. Linda Hurd from Volz School to Downing School. Mrs. Hurd will be a Basic Skills Teacher.
- b. Beth Jordan from Bingham to both Bingham and Downing Schools to instruct students in the Library and Computer Labs

20. Mark Speck – Maintenance Supervisor; July 1, 2010- June 30, 2011 \$50,000

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

XIV. Executive Session to discuss personnel and new hires. 9:34 pm

Motion by Mrs. Davidson Seconded by Mrs. Torrillo
Resolved that pursuant to Section 8 of the Public Meetings Act, the public shall be excluded from that portion of the meeting involving the discussion of personnel, legal and contractual matters. Further resolved that discussion of such subject matters discussed in Executive Session can be disclosed to public, upon official action, if any, at the conclusion of the executive session, or at a public session at some later date.

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

XV. Return to Public session 9:34 pm

Motion by Mr. Wark Seconded by Mrs. Panzarella

XVI. Adjournment or Recess 9:35 pm

Motion by Mr. Wark Seconded by Mrs. Panzarella