

**BOARD OF EDUCATION  
Runnemede, N.J.**

**M I N U T E S**

**May 26, 2010**

**Mission Statement**

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Standards (NJCCCS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

I. Meeting Called to Order 7:03 pm

Sunshine Law:

The Runnemede Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised by notifying the Retrospect, as well as posting notices in Borough Hall, The Runnemede Post Office, Mary Volz School, Aline Bingham School and Grace Downing School.

II. Pledge of Allegiance

III. Roll Call of Board Members:

Mark Bergman - present	Samantha Spaulding - present
Debra Costello - present	Robin Spraggins - present
Naomi Davidson - present	Lynn Torrillo - present
Maria Panzarella - present	John Wark – absent (work)
Colleen Kurth - present	

Also Present:

Nancy Ward, Superintendent of Schools  
 Kelly Brazelton, Business Administrator/Board Secretary  
 Marie Gallagher, Principal – Downing & Bingham Schools  
 Mark Iannucci, Principal – Mary Volz School  
 Stephen Pili, Assistant Principal – Mary Volz School  
 Janet Fiola, Child Study Team Coordinator  
 Doug McGarry, Supervisor, Buildings & Grounds

## IV. Presentations: 7:05 pm

- a. Students of the Month – Volz School by Mr. Iannucci and Mr. Pili

## V. Executive Session to discuss student matters. 7:10 pm

Motion by Mr. Bergman Seconded by Mrs. Torrillo

Resolved that pursuant to Section 8 of the Public Meetings Act, the public shall be excluded from that portion of the meeting involving the discussion of personnel, legal and contractual matters. Further resolved that discussion of such subject matters discussed in Executive Session can be disclosed to public, upon official action, if any, at the conclusion of the executive session, or at a public session at some later date.

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

## VI. Return to Public Session 7:46 pm

Motion by Mrs. Torrillo Seconded by Mrs. Davidson

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

## VII. Approval of Minutes 7:46 pm

Motion by Mrs. Davidson Seconded by Mrs. Spaulding

- a. Recommend that the Board of Education approve the special meeting and executive session minutes of the May 26, 2010 BOE Meeting.  
 (Torrillo)

ROLL CALL VOTE: Yes 7 No 0 Abstain 1 Absent 1  
 (Torrillo)

- b. Recommend that the Board of Education approve the Re-Organization meeting minutes of the May 26, 2010 BOE Meeting

- c. Recommend that the Board of Education approve the regular session and executive session minutes of the May 26, 2010 BOE Meeting.(all minutes will be forwarded)

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

VIII. Correspondence (*white*)

- a. Letter dated May 4, 2010
- b. Letter dated May 9, 2010
- c. Letter dated May 10, 2010
- d. Email correspondence dated May 13, 2010
- e. Letter (undated) received May 13, 2010
- f. Letter received on May 13, 2010 dated May 12, 2010
- g. Response to letter above.
- h. Safety Grant Program through NJSBAIG for 2010-2011
- i. Correspondence from NJSBAIG to pay for School Dude work order system for 2010-2011
- j. Letter received May 19, 2010, dated May 15, 2010
- k. Invitation received from Mrs. Karpiak-Molloy regarding "Artist's Reception" on Thursday, June 3<sup>rd</sup> (attached)
- l. Student Health Survey – FYI (attached)

VII. Open Public Comment 7:50 pm – none at this time

Notation of Public Comments on Agenda Items

The Board President will recognize those individuals in the audience whom wish to comment on any action items on this Agenda. Please respect the following procedures:

1. Be recognized by Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment.  
(just before the resolution is voted on)
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

VIII. Reports (*yellow*)

- a. Superintendent's Report
- b. Business Administrator's, Buildings & Grounds Report (attached)
- c. Principal's Report (attached)
- d. Nurses Report (attached)
- e. Special Education Report (attached)

## f. Committee Reports

- Camden County Educational Services Commission Report (Costello) – progress
- NJSBA Report (Davidson) – report will be mailed
- Black Horse Pike (Kurth) – nothing
- Policy/Public Relations – nothing
- Negotiations – progress
- Finance – nothing
- Personnel – nothing

## IX. Old Business

## X. New Business

**a. PROPERTY & TRANSPORTATION** (*gold*)

Motion by Mrs. Spaulding Seconded by Mrs. Spraggins

Approve the following on the recommendation of the Superintendent:

1. Use of facilities as per attached.
2. Approval of emergency drills completed by Camden County Educational Services Commission pursuant to NJAC 6A:27-11.2 (on file in the Business Office)
3. Volz School dance held for grades 5 – 8, June 4, 2010 from 6:30 p.m. – 8:30 pm.
4. Award contract to First Student for transportation bid received on May 25, 2010 for mandated transportation for the 2010-2011 school year:

First Student: \$542 per day with 11% discount = \$482.38  
 Laurel Enterprises: \$1,215 per day  
 H.A. Dehart & Sons: \$652 per day

Total contract to be awarded to First Student \$86,828.40

Bid documents are available in the Business Administrator's office upon request.

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

**b. PERSONNEL** (*blue*)

Motion by Mrs. Spraggins Seconded by Mrs. Spaulding

Approve the following on the recommendation of the Superintendent:

1. Ms. Heather Burke as a substitute from May 27, 2010 through June 30, 2010.
2. Employee #194 to take child care leave September 1, 2010 through September 30, 2010.
3. Employee #194 to take family leave October 2, 2010 through November 15, 2010.
4. Employee #29 to take family leave from May 21, 2010 intermittently through June 30, 2010.
5. Resignation of Mr. Douglas McGarry effective June 30, 2010.

Mrs. Davidson; Mrs. Torrillo; Mrs. Kurth  
Asset to the community and school; very sorry to see him leave.

6. Resignation letter from Mrs. Karlie Magazu, effective June 30, 2010.
7. Employee #92 requests Family Medical Leave effective June 2, 2010 through June 30, 2010. (personal medical reasons)

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

**c. FINANCE** (*green*)

Motion by Mrs. Spraggins Seconded by Mrs. Spaulding

Approve the following on the recommendation of the Superintendent:

1. Recommendation that the Board of Education that as of this date and after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6:20-2.13(b), and that sufficient funds are available to meet the district's financial obligations as of this date.

Bills List #1 - \$1,010.00  
 Bills List #2 - \$393,054.28  
 Bills List #3 - \$15,336.20  
 Bills List #4 - \$349,270.60  
 Bills List #5 - \$357,560.00  
 Board Secretary's Report  
 Treasurer's Report – April  
 Transfers  
 Cash Report  
 Food Service Cash Flow Report

2. Professional Development (workshops)
3. Membership to the Camden County Elementary League (as attached)
4. Contract with Cooper Health Systems for the Employee Assistance Program \$5,076 July 1, 2010- June 30, 2011.
5. Transfer of \$117,943.87 from PNC Bank to Beneficial Bank. This account was opened for the unemployment collected from employees as well as the Board's share. This account has an interest rate of 0.9% at Beneficial, PNC offered 0.25%.
6. Official Election Results as received from Camden County on May 17, 2010.

**Budget:**                      \$6,157,891                      Yes    820    No 490

<b>Candidates:</b>	<u>For a Three year Term:</u>	<u>Number of Votes</u>
	Maria Panzarella	792
	Naomi Davidson	767
	John Wark	840

	<u>For a One year Term:</u>	<u>Number of Votes</u>
	Mark Bergman	875

7. Appoint the following professional services for the 2010-2011 school year.

Board Solicitor-	ASG&L
Insurance Broker (Health)-	LDP Consulting
Insurance Broker(Prop & Casualty)-	Barclay Group
Auditor-	Nightlinger, Colavita & Volpa

Architect-	Garrison Architects
Occupational Therapy-	Rehab Connections
Physical Therapy-	Rehab Connections

8. Approval of purchasing agreement with Pittsgrove Township Board of Education. This is a cooperative purchasing program in which all paper for the district is ordered, supplies etc.

9. Approval of School Breakfast and Lunch charges for the 2010-2011 school year:

Breakfast:	\$1.30
Adult Breakfast:	\$2.00
Lunch:	\$2.50
Adult Lunch:	\$3.75
Milk:	\$0.40

10. Tuition rates for the 2010-2011 school year.

Regular Education:

Kindergarten	\$10,221
Grades 1-5	\$12,082
Grades 6-8	\$12,308

Special Education: \$17,512

Pre-School Tuition: \$ 1,250

11. Resolution for 1.5% contribution towards health benefits for non-aligned staff as attached.

12. Polling times for school elections will now be 3:00 p.m. – 9:00 p.m. (previously 2:00 p.m. – 9:00 p.m.)

13. April 2010 Treasurer's Report

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

**d. CURRICULUM** (*pink*)

Motion by Mrs. Spraggins Seconded by Mrs. Davidson

Approve the following on the recommendation of the Superintendent:

1. Approval of the submission of the Race to the Top Round 2 Application. (attached)

2. District Performance Review of the QSAC (Quality Single Accountability Continuum) (please see attachment)
3. 2010-2011 School Calendar (revised)

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

Motion by Mrs. Spaulding Seconded by Mrs. Spraggins

4. Approve new pre-school class to be established 4-year old class at Bingham

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

**e. POLICIES/PUBLIC RELATIONS** (*purple*)

Motion By Mrs. Davidson Seconded by Mrs. Torrillo

Approve the following on the recommendation of the Superintendent:

Policies – 2<sup>nd</sup> Reading:

#5338	Diabetes Management
#5512.01	Harrassment, Intimidation and Bullying
#5533	Pupil Smoking
#5533R	Pupil Smoking
#6360	Political Contributions
#7434	Smoking On School Grounds
#8461	Reporting Violence, Vandalism, Alcohol and Other Drug Abuse
#9180	School Volunteers
#9180R	School Volunteers

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

**XI. Public Comments (on any item) 8:25 pm**  
Audience Recognition and Public Comment

The public is reminded that all public complaints against a district employee must be made through a specific grievance process.

A description of this process may be found in BOE policy (File Code 1312). This policy is available upon request in the office of the Board Secretary.



Any individual naming an employee in a complaint before the Board of Education, without the employee's permission, could be cited for violating that employee's civil and contractual rights.

Mrs. Wilson; Schubert Ave 8:25 pm

- What was the budget for last year? Next year?
- School Dude, Systems 3000, pay for it if we are looking for dollars and cents
- Ed Data
- Explain budget time
- Discussion on programs

Mrs. Brazelton discussed all Mrs. Wilson's questions. Ed Data saves money, School Dude being paid for by Insurance Co.; pay for it – Enterprise Fund.

Suzanne Mayer; 123 Adler Ave 8:40 pm

- Is it true that Mrs. Mazza is being let go?

Yes – Mrs. Kurth

- These teachers worked for the district and walked for the budget. These 3 teachers go beyond what they need to do for kids
- Mrs. VanHook has daughter for Science and striving hard to do what teachers are asking

XII. Executive Session to discuss student matters, personnel, contractual and legal matters. 8:40 pm

Motion by Mrs. Spaulding Seconded by Mrs. Spraggins

Resolved that pursuant to Section 8 of the Public Meetings Act, the public shall be excluded from that portion of the meeting involving the discussion of personnel, legal and contractual matters. Further resolved that discussion of such subject matters discussed in Executive Session can be disclosed to public, upon official action, if any, at the conclusion of the executive session, or at a public session at some later date.

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

Mrs. Panzarella left meeting at 8:40 pm; returned at 8:45 pm

XIII. Return to Public Session 10:30 pm

Motion by Mr. Bergman Seconded by Mrs. Davidson

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

XIV. Motion by Mrs. Costello Seconded by Mrs. Davidson

BOE stands behind Administration on their decision to not re-hire two teachers

ROLL CALL VOTE: Yes 8 No 0 Abstain 0 Absent 1

XV. Adjournment 10:30 pm

Motion by Mrs. Costello Seconded by Mrs. Davidson