

**BOARD OF EDUCATION  
Runnemede, N.J.**

**MINUTES**

**April 28, 2010**

**Mission Statement**

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Standards (NJCCCS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

I. Meeting Called to Order 7:53 pm

Sunshine Law:

The Runnemede Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised by notifying the Retrospect, as well as posting notices in Borough Hall, The Runnemede Post Office, Mary Volz School, Aline Bingham School and Grace Downing School.

II. Pledge of Allegiance

III. Roll Call of Board Members:

Mark Bergman - present	Samantha Spaulding - present
Debra Costello - present	Robin Spraggins - present
Naomi Davidson - present	Lynn Torrillo - present
Maria Panzarella - present	John Wark – present
Colleen Kurth - present	

Also Present:

Nancy Ward, Superintendent of Schools  
 Kelly Brazelton, Business Administrator/Board Secretary  
 Marie Gallagher, Principal – Downing & Bingham Schools  
 Mark Iannucci, Principal – Mary Volz School  
 Stephen Pili, Assistant Principal – Mary Volz School  
 Janet Fiola, Child Study Team Coordinator  
 Doug McGarry, Supervisor, Buildings & Grounds

## IV. Approval of Minutes

On a Motion by Mrs. Davidson  
 Seconded by Mrs. Torrillo

- a. Recommend that the Board of Education approve the regular session and executive session minutes of the March 18, 2010, March 24, 2010, March 31, 2010 BOE Meetings.(all minutes will be forwarded)

ROLL CALL VOTE: Yes 8 No 0 Abstain 1 Absent 0  
 (Panzarella)

V. Correspondence (*white*)

1. Invitation to Bingham & Downing's Annual Art Show (attached)
2. Coorespondence from parent

## VII. Open Public Comment 7:55

## Notation of Public Comments on Agenda Items

The Board President will recognize those individuals in the audience whom wish to comment on any action items on this Agenda. Please respect the following procedures:

1. Be recognized by Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment.  
(just before the resolution is voted on)
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

Mrs. Pat Wilson – asked if the support staff wage freeze is in place. Mrs. Ward – stated it had not been decided because REA contract not settled yet

Mrs. Christa Moore – 553 N. Oakland Ave., challenge program as an item to be deleted; hopes board considers the program and how it's run now; the program is important to children.

Mrs. Ward – the board has considered the community's request; working with Principals to develop enrichment in content areas for pull out by scheduling periods

#### VIII. Reports (*yellow*)

- a. Superintendent's Report
- b. Business Administrator's, Buildings & Grounds Report (attached)
- c. Principal's Report (attached)
- d. Nurses Report (attached)
- e. Special Education Report (attached)
- f. Committee Reports
  - Camden County Educational Services Commission Report (Costello) - progress
  - NJSBA Report (Davidson) – nothing at this time
  - Black Horse Pike (Kurth) – budget passed
  - Policy/Public Relations – ongoing process; mandated policies
  - Negotiations – progress; met with REA April 22; another meeting beginning of May
  - Finance – met April 27, 2010; discuss in Executive
  - Personnel -
  - Curriculum – moving from 4<sup>th</sup> marking period to tri-mester marking periods; looked at school calendar

#### IX. Old Business

#### X. New Business

##### a. **PROPERTY & TRANSPORTATION** (*gold*)

Motion by Mrs. Spraggins    Seconded by Mrs. Costello

Approve the following on the recommendation of the Superintendent:

1. Use of facilities as per attached.

ROLL CALL VOTE: Yes 9 No 0 Abstain 0 Absent 0

#### XI. Executive Session to discuss personnel and student matters. 8:24 pm

Motion by Mrs. Costello    Seconded by Mrs. Spraggins

Resolved that pursuant to Section 8 of the Public Meetings Act, the public shall be excluded from that portion of the meeting involving the discussion of personnel, legal and contractual matters. Further resolved that discussion of such subject matters discussed in Executive Session can be disclosed to public, upon official action, if any, at the conclusion of the executive session, or at a public session at some later date.

ROLL CALL VOTE: Yes 9 No 0 Abstain 0 Absent 0

XII. Return to Public Session 9:30 pm

Motion by Mrs. Spraggins Seconded by Mrs. Spaulding

ROLL CALL VOTE: Yes 9 No 0 Abstain 0 Absent 0

X. New Business (cont'd)

**b. PERSONNEL** (*blue*)

Motion by Mrs. Spraggins Seconded by Mrs. Costello

Approve the following on the recommendation of the Superintendent:

1. Retirements for the 2009-2010 School Year:

Regina Coyle	Pamela Sulock
Patricia DiJulio	Margaret Shannon
Joyce Lyon	Georgiana Hoffman
Jane McWilliams	Barbara Summerell
Jean Abendschein	Bonnie Maurer
Thomas Maurer	Susan Milon

2. Substitutes for approval:

Sally Knapp  
Stephanie White

3. Source 4 Teacher Substitute List . (attached)

4. Lunchroom/Playground Aide Substitutes pending criminal background checks and fingerprints until June 30, 2010:

Annette Arizzi	Danielle Carter
Suzanne Mayer	Michael O'Brien

5. Intermittent family leave for employee #203 for the time period March 8, 2010 to June 30, 2010

6. The following Non-Tenured Certificated staff for the 2010-2011 school year. ( list will be available at the Board meeting)
7. Retirement letter from Mrs. Lucy Brooks, effective June 30, 2010.
8. Employee #51 requests Family Leave (intermittant days) starting on April 26, 2010.
9. All tenured, support staff for the 2010-2011 school year; certificated and non-certificated.

ROLL CALL VOTE: Yes 9 No 0 Abstain 0 Absent 0

**c. FINANCE** (*green*)

Motion by Mrs. Costello Seconded by Mrs. Torrillo

Approve the following on the recommendation of the Superintendent:

1. Recommendation that the Board of Education that as of this date and after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6:20-2.13(b), and that sufficient funds are available to meet the district's financial obligations as of this date.

Bills List #1 - \$5,317.04

Bills List #2 - \$126,075.25

Bills List #3 - \$364,357.00

Bills List #4 - \$371,179.50

Bills List #5 - \$310,315.12

Treasurer's Report

Board Secretary's Report

Transfers

Cash Report

Food Service Cash Flow Report

2. Tuition Reimbursement for Robin Clark in the amount of \$1,410.00
3. Contract with Rehab Connections to provide Physical Therapy services in the absence of the physical therapist

from GCSSD for medical reasons. Cost to provide services is \$75 per hour. Hours determined by IEP needs and CST. Effective March 22, 2010 through August 31, 2010.

4. Contract with Camden County Educational Services Commission to provide evaluation services from April 16, 2010 to June 30, 2010 on an as needed basis see attached for details.
5. Contract extension through Camden County Resolution #1 for copy paper, computer paper, and envelopes with Office Basics, Paper Mart, WB Mason, and RIS Paper contract will expire on August 31, 2010.
6. Professional Development (workshops)
7. Acceptance of the following resolutions:
  - a. 2009-2010 NCLB Grant \$191,139
  - b. 2009-2010 Title I ARRA Grant \$43,330
  - c. 2009-2010 IDEA Grant \$251,745
  - d. 2009-2010 IDEA ARRA Grant \$232,950

ROLL CALL VOTE: Yes 9 No 0 Abstain 0 Absent 0

**d. CURRICULUM** (*pink*)

Motion by Mrs. Spaulding Seconded by Mrs. Spraggins

Approve the following on the recommendation of the Superintendent:

FYI only, no action required

1. Comprehensive Equity Plan Annual Statement of Assurance (2011-2012 School Year)
2. Homebound instruction for a 3<sup>rd</sup> grade student at Bingham School beginning March 30, 2010 until the end of the school year.
3. Field trip on May 17, 2010 and May 25, 2010 to Glenview Avenue School in Haddon Heights, and Yellin School in Stratford for "*Battle of the Books*" competition.
4. 2010-2011 school calendar and reporting format change. (option 2)

5. FYI – Approved Professional Development Plan for the 2010-2011 school year.

ROLL CALL VOTE: Yes 9 No 0 Abstain 0 Absent 0

**e. POLICIES/PUBLIC RELATIONS** (*purple*)

Motion By Mrs. Costello Seconded by Mr. Wark

Approve the following on the recommendation of the Superintendent:

Policies – 1<sup>st</sup> Reading:

#5338	Diabetes Management
#5512.01	Harrassment, Intimidation and Bullying
#5533	Pupil Smoking
#5533R	Pupil Smoking
#6360	Political Contributions
#7434	Smoking On School Grounds
#8461	Reporting Violence, Vandalism, Alcohol and Other Drug Abuse
#9180	School Volunteers
#9180R	School Volunteers

Policy for 2<sup>nd</sup> Reading:

#7510R Use of Facility (amended)

ROLL CALL VOTE: Yes 9 No 0 Abstain 0 Absent 0

**XIII. Public Comments (on any item)**  
Audience Recognition and Public Comment 9:40 pm

The public is reminded that all public complaints against a district employee must be made through a specific grievance process.

A description of this process may be found in BOE policy (File Code 1312). This policy is available upon request in the office of the Board Secretary.

Any individual naming an employee in a complaint before the Board of Education, without the employee's permission, could be cited for violating that employee's civil and contractual rights.

Mrs. Laubenstein – what has happened with the challenge program?

Mrs. Ward – change in program format

New technologies? Software, web 2.0 technology, higher order thinking skills – not sure how cost effective this will be;

Mrs. Ward – some curriculum is free

Kim Mennig – 800 N Read Ave, has 5 children in the district; people are asking for things for specific children with money and budget cuts the district is doing the best they can

Mrs. Linda Hurd – lesson plans – curriculum is in alignment with CCCS classroom performance; parent recommendation IQ, no one overseeing program do choose children in multiple measures

Mrs. Angel Bebe – 625 Dettmar Terrace, is all co-curricular/athletics back? All will be offered, however, there will only be coaches not assistants and depending on what other districts in the county are doing we may not be able to have certain sports programs if we have no one to play. That info should be available to the district late May, early June.

XIV. Adjournment 10:15 pm

Motion by Mr. Bergman Seconded by Mrs. Costello

Respectfully submitted,

Kelly Brazelton  
Bus. Admin./Board Sec.