

**BOARD OF EDUCATION  
Runnemede, N.J.**

**MINUTES**

**February 24, 2010**

**Mission Statement**

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Standards (NJCCCS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

I. Meeting Called to Order 7:01 PM

Sunshine Law:

The Runnemede Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised by notifying the Retrospect, as well as posting notices in Borough Hall, The Runnemede Post Office, Mary Volz School, Aline Bingham School and Grace Downing School.

II. Pledge of Allegiance

III. Roll Call of Board Members:

Mark Bergman-present	Robin Spraggins-present
Debra Costello-absent-family(arrived 8:49p.m.)	Samantha Spaulding-present
Naomi Davidson – present	Lynn Torrillo-present
Margie Frasca – present	John Wark-present
Colleen Kurth-family commitment (arrived 8:34p.m.)	

Also Present:

Nancy Ward, Superintendent of Schools  
 Kelly Brazelton, Business Administrator/Board Secretary  
 Marie Gallagher, Principal – Downing & Bingham Schools  
 Mark Iannucci, Principal – Mary Volz School  
 Stephen Pili, Assistant Principal – Mary Volz School  
 Janet Fiola, Child Study Team Coordinator  
 Doug McGarry, Supervisor, Buildings & Grounds

IV. Presentations:- None

V. Approval of Minutes

Motion by Mr. Wark Seconded by Mr. Bergman

- a. Recommend that the Board of Education approve the regular session and executive session minutes of the January 27, 2010 BOE Meeting.

ROLL CALL VOTE: Yes 5 No 0 Abstain 2 Absent 2  
 (Spaulding/Spraggins)

VI. Correspondence (*white*)

Letter to Mayor Betteridge expressing appreciation for all help provided by the Public Works Department during our recent snow storm (*attached*).

VII. Open Public Comment 7:05 pm

Notation of Public Comments on Agenda Items

The Board President will recognize those individuals in the audience whom wish to comment on any action items on this Agenda. Please respect the following procedures:

1. Be recognized by Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment.  
(just before the resolution is voted on)
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

None at this time

VIII. Reports (*yellow*)

- a. Superintendent's Report
- b. Business Administrator's, Buildings & Grounds Report (as attached)
- c. Principal's Report (attached)
- d. Nurses Report (attached)
- e. Special Education Report (see attached)  
Mrs. Fiola spoke about programs the district is putting into place and the different training that staff has been attending.
- f. Committee Reports
  - NJSBA Report (Davidson) – online; CSA reviews are electronic;  
Public relations – districts ;using new technology & media to get information out; texting
  - Black Horse Pike – budget prep
  - Policy/Public Relations-met several times; 1<sup>st</sup> & 2<sup>nd</sup> reading
  - Negotiations-Met with REA once waiting for state aid and laws from Trenton to be passed or made more clear.

IX. Old Business

X. New Business

**a. PROPERTY & TRANSPORTATION** (*gold*)

Motion by Mrs. Spaulding Seconded by Mrs. Spraggins

Approve the following on the recommendation of the Superintendent:

1. Use of facilities as attached
2. Volz School Facility Use – (attached)

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

**b. PERSONNEL** (*blue*)

Motion by Spraggins                      Seconded by Torrillo

Approve the following on the recommendation  
of the Superintendent:

1. Source4Teacher list (February)

2. Ms. Danielle Massey as a substitute and/or volunteer from February 25, 2010 through June 30, 2010.
3. Following teachers who have agreed to staff our *After School Skills Enhancement Program* @ \$35.00 per hour (one hour per day) effective February 1, 2010 through March 25, 2010 (paid for through NCLB funds)
  - Mrs. Clark
  - Ms. Shannon
  - Miss Helder
  - Ms. Toomey
  - Mrs. Dutkin
  - Mrs. Marchiano
  - Mrs. Razavi
  - Miss Pulcinella
  - Mrs. Lyle
  - Miss Burns
  - Mrs. Jenkins

(Substitutes)

  - Mrs. DiJulio
  - Ms. Connell
  - Mrs. Hummel
  - Mrs. Mitchell
  - Mrs. Cavallaro
  - Ms. Strong
4. Employee #143 requests family leave to care for family member from February 19, 2010 through March 19, 2010. (time will be taken intermittently).
5. Brianne Siderio as a substitute teacher from February 25, 2010 through June 30, 2010.
6. Employee #416 family leave from March 1, 2010 through April 26, 2010.

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

**c. FINANCE** (*green*)

Motion by Mrs. Spaulding Seconded by Mrs. Davidson

Approve the following on the recommendation of the Superintendent:

1. Recommendation that the Board of Education that as of this date and after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6:20-2.13(b), and that sufficient funds are available to meet the district's financial obligations as of this date.

Bills List #1 - \$441,983.97  
 Bills List #2 - \$359,168.49 (February payroll #1)  
 Bills List #3 - \$42,039.81  
 Treasurer's Report- December 2009  
 Treasurer's Report- January 2010  
 Board Secretary's Report-January 2010  
 Transfers (as attached)  
 Cash Report

2. Professional Development (attached)
3. Fundraisers as attached.
4. Resolution to participate in a joint purchasing agreement with Gloucester Township Board of Education for custodial supplies for the 2010-2011 school year.

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

**d. CURRICULUM** (*pink*)

Motion by Mr.Wark Seconded by Mrs. Spraggins

Approve the following on the recommendation of the Superintendent:

1. Concert Band field trip to Rowan University on 5/21/2010.
2. Pre-School field trip to Atlantic Coast Gymnastics on 3/19/2010
3. Running Club proposal from Mr. Christian Whipple who wishes to donate his time to encourage lifelong healthy lifestyles. Program dates are March 8, 2010 through May 21, 2010 (Monday and Wednesday (3:00 – 3:45 p.m.).

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

**e. POLICIES/PUBLIC RELATIONS** (*purple*)

Motion by Mrs. Davidson Seconded by Mrs. Spraggins

Approve the following on the recommendation of the Superintendent:

1. Policies for 1<sup>st</sup> Reading

#5230	Late Arrival and Early dismissal
#5338 R	Diabetes Management
#8140	Pupil Enrollments
#8210	School Year
#8220	School Day
#8220 R	School Closings

2. Policies for 2<sup>nd</sup> Reading:

#5513	Care of School Property
#5333	Smoking
#6220	Budget Preparation
#6230	Budget Hearing
#6320	Purchases Subject to Bid
#6340	Multiple Year Contracting
#6350	Competitive Bidding
#6360	Political Contributions
#6362	Contributions to Board Members and Contract Awards

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

I. Public Comments (on any item)  
Audience Recognition and Public Comment

The public is reminded that all public complaints against a district employee must be made through a specific grievance process.

A description of this process may be found in BOE policy (File Code 1312). This policy is available upon request in the office of the Board Secretary.

Any individual naming an employee in a complaint before the Board of Education, without the employee's permission, could be cited for violating that employee's civil and contractual rights.

Mrs. Wilson asked several questions with regard to the Roofing Project. Mrs. Wilson specifically asked questions about telecommunications included in that project and if only part of the project could be done.

Mrs. Brazelton responded that the project cannot be pick and choose the grant was written for the two roofs (Bingham, Downing), telecommunications district wide and emergency generators. Since the project as received approval and the district has signed grant agreements (contract), the scope of work can't be changed. The district is still waiting for final SDA documents to be signed so that bidding can be awarded.

XII. Executive Session to discuss personnel, contractual and legal matters  
8:08 pm

Motion by Davidson Seconded by Bergman

Resolved that pursuant to Section 8 of the Public Meetings Act, the public shall be excluded from that portion of the meeting involving the discussion of personnel, legal and contractual matters. Further resolved that discussion of such subject matters discussed in Executive Session can be disclosed to public, upon official action, if any, at the conclusion of the executive session, or at a public session at some later date.

ROLL CALL VOTE: Yes 7 No\_\_\_Abstain\_\_\_Absent 2

XII. Return to Public Session 10:49 pm

Submission of the proposed 2010-2011 Budget to the Department of Education, with a Cap waiver.

**Runnemede Public Schools  
Runnemede, N.J.**

On a motion by Mr. Bergman seconded by Mrs. Torrillo the following was approved:

BE IT RESOLVED to approve the Runnemede Board of Education budget for the FY 2010-11 School Year for submission to the voters as follows:

	Budget	Local Tax Levy
Total General Fund Budget	\$12,100,923	\$6,977,183
Total Special Revenue Budget	\$ 534,806	N/A
Total Debt Service Fund	<u>\$ 276,125</u>	<u>\$ 0</u>
<b>Totals</b>	<b>\$ 12,911,854</b>	<b>\$6,977,183</b>

RESOLVED, That there should be raised for the General Fund \$6,977,183 for the ensuing FY 2010-11 School Year.

ROLL CALL VOTE: Yes 9 No 0 Abstain 0 Absent 0

XIV. Adjournment at 10:50 pm on a motion by Mr. Bergman seconded by Mrs. Costello

ROLL CALL VOTE: Yes 9 No 0 Abstain 0 Absent 0

Respectfully Submitted,

Kelly A. Brazelton  
Board Secretary