

**BOARD OF EDUCATION
Runnemede, N.J.**

MINUTES

August 26, 2009

Mission Statement

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Standards (NJCCCS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

I. Meeting Called to Order at 6:11 p.m.

Sunshine Law:

The Runnemede Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised by notifying the Retrospect, as well as posting notices in Borough Hall, The Runnemede Post Office, Mary Volz School, Aline Bingham School and Grace Downing School.

II. Pledge of Allegiance

III. Roll Call of Board Members:

Mark Bergman-absent	Robbin Spraggins-present
Debra Costello-present	Samantha Spaulding-absent
Margie Frasca-present	Lynn Torrillo-present
Naomi Davidson-present	John Wark-absent
Colleen Kurth-present	

Also Present:

Nancy Ward, Superintendent of Schools

Kelly Brazelton, Business Administrator/Board Secretary

Marie Gallagher, Principal – Downing & Bingham Schools
 Mark Iannucci, Principal – Mary Volz School
 Stephen Pili, Assistant Principal – Mary Volz School
 Janet Fiola, Child Study Team Coordinator
 Theresa Lewis, NJSBA representative

At 6:12 p.m. Mrs. Lewis gave a presentation on Communicating with the public and developing a communication plan for the district.

IV. Approval of Minutes at 6:55 p.m.

On a motion by Mrs. Spraggins seconded by Mrs. Costello the following was approved:

- a. Recommend that the Board of Education approve the regular session and executive session minutes of the June 24, 2009 BOE Meeting.

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

V. Correspondence (*white*)

VI. Discussion – Custodial Matters

Mrs. Ward spoke about some comments that were made with regard to changes in assignments with custodial staff.

Mrs. Ward explained that a staffing analysis was done over the last school year by her. In addition Mrs. Ward and Mrs. Brazelton were required to meet with (as was every other school district) the Executive County Superintendent to discuss efficiencies and budget information in January 2009.

Mrs. Ward stated that the regulations stipulate that every custodian is to clean at least 17,500 square feet and that the district was over.

Mrs. Ward explained that one custodial staff member was moved from full time down to part time. In addition, schedules were changed so that day custodians were cleaning and one night custodian was moved to days and would be primarily responsible for grounds and some maintenance. In addition Mrs. Ward stated that this change saved the jobs of current staff and was accepted by the Executive County Superintendent as a viable plan.

Mrs. Ward also stated that the current Buildings and Grounds Supervisor is a working supervisor.

VII. Open Public Comment at 7:06 p.m

Notation of Public Comments on Agenda Items

The Board President will recognize those individuals in the audience whom wish to comment on any action items on this Agenda. Please respect the following procedures:

1. Be recognized by Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment.
(just before the resolution is voted on)
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

None at this time

VIII. Reports (*yellow*)

- a. Superintendent's Report
- b. Business Administrator's, Buildings & Grounds Report (as attached)
- c. Special Education Report (see attached)
- d. Committee Reports
 - Camden County Educational Services Commission Report (Costello)- nothing to report
 - NJSBA Report (Davidson)-stated that she attended a communications seminar given by NJSBA
 - Black Horse Pike (Kurth)-nothing to report
 - Policy/Public Relations (Torrillo)- the committee met to discuss some policy revisions.

IX Old Business- None at this time.

X. New Business

On a motion by Mrs. Costello seconded by Mrs. Frasca the following was approved:

- a. **PROPERTY AND TRANSPORTATION** (*gold*)

1. Transportation contract – Summer runs in the amount of \$5,360.00 awarded to First Student July 6, 2009 through August 6, 2009

First Student: \$134.00 per day
T&L: \$168.00 per day
Holcomb: No quote

2. Transportation contract- Renewal 5 of 5 to First Student for the period of September 1, 2009 through June 30, 2010 in the amount:

RUNN 1: \$150,123.97
RUNN 2: \$ 40,064.40

3. Parent Transportation contract for Mrs. Diane Harper to transport her child to and from school in the amount of \$2,874.00. (Figure is calculated based on IRS mileage rate). Contract to be in effect for the 2009-2010 school year.
4. Approval of Runnemedede PTA for use of facility as attached.
5. Approval of RYAA for use of facility as attached.
6. Ratification of Approval to bid (0910-1) for transportation of a special education student to Palmyra Board of Education for the period of September 1, 2009 through June 30, 2009. Bids will be opened August 25, 2009 at 2:00 pm
7. Reject all bids for Bid 0910-1- Transportation, Special Education run to Palmyra Board of Education due to jointure with Camden County Educational Services Commission
Bidders were:

Holcomb
First Student
Laurel Enterprises

ROLL CALL VOTE: Yes 6 No 0 Abstain 3 Absent 3

b. PERSONNEL *(blue)*

On a motion by Mrs. Frasca seconded by Mrs. Spraggins the following was approved:

Approve the following on the recommendation of the superintendent:

1. Approve Kathleen Marchiano as one of our Summer School Teachers.
2. Approve Mary Helder as a substitute for the Summer School Program.
3. Approve Christie Kerslake as the substitute school nurse for the Summer School Program when Mrs. Hernandez was unable to attend.
4. Request Board approval of the following new hires **(pending proper New Jersey Certification)**

Mr. Alex Taliaferro	Volz School	Special Education	Step 1	\$47,100.00
Mrs. Lori O'Brien	Bingham School	Special Education	Step I	\$47,100.100

5. Approve the attached substitute list for the 2009-10 School Year
6. Approve the attached Clinical Practice Students for the fall semester.
7. Approve the attached Lunch/Playground aides and substitutes September 1, 2009 through June 30, 2009.
8. Approve Ms. Jennifer Majewski to cover as a substitute for employee #222 who will be out for medical reasons from 9/1/09 through and including 10/02/09.
9. Approval of Michael Amicone and Joseph Simpkins as custodial substitutes for the 2009-2010 school year at a rate of \$9.00/hour.
10. Approval of Cathleen Bryan to provide tutoring services from July 1, 2009 through September 1, 2009 at \$35/ hour.

11. Approve the hourly aides who will be contracted for the 2009-2010 school year. (attached)
12. Approve Mrs. Margaret Lyle to be funded by NCLB Title 1 Grant. Salary of \$50,250 (will be split funded).
13. Approve leave of absence for employee #364 for a period of approximately four weeks for medical reasons.
14. Approve Madelyn Sullivan and Patricia Welsh-Brown as substitute aides for the 2009-2010 school year.

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

c. FINANCE (*green*)

On a motion by Mrs. Spraggins seconded by Mrs. Frasca the following was approved:

Approve the following on the recommendation of the superintendent:

1. Recommendation that the Board of Education that as of this date and after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6:20-2.13(b), and that sufficient funds are available to meet the district's financial obligations as of this date.

Bills List #1- \$488,348.90 dated 6/30/2009

Bills List #2- \$123,440.89 dated 7/9/2009

Bills List #3-\$475,042.89 dated 7/31/2009

Bills List#4- \$208,849.82 dated 8/26/2009

Bills List #5- \$136,167.45

Board Secretary's Report 6/30/2009

Board Secretary's Report 7/31/2009

Treasurer's Report 6/30/2009

Treasurer's Report 7/31/2009

Transfers (as attached) - June

Transfers (as attached) - July

2. Approval of the 2009-2010 insurance premiums from NJSBAIG through Barclay Group in the amount of \$136,214.

3. Approval of contract with Alfred I. DuPont Hospital for children of the Nemours Foundation July 1, 2009- June 30, 2009:

Tutoring services: \$27.00/hour
 Special Education services for Rehabilitation and Special Education patients: \$35.00/hour

4. Approval of Out of District tuition contracts for the following schools for July 1, 2009- June 30, 2009.

School	Student	Tuition
Yale (includes ESY)	BC	\$46,926.60
Yale (includes ESY)	GR	\$46,926.60
Kingsway Learning Center	CP	\$47,092.50
Mt. Ephraim Board of Education	TL	\$38,188.00 Tuition \$15,379.00 OTO \$2,658.00 ESY
Durand Academy	DK	\$46,135.80
Durand Academy (includes ESY)	RL	\$53,825.10
Durand Academy (includes ESY & OTO Aid)	AS	\$53,825.10 Tuition \$27,562.50 OTO
Archway Programs	AL	\$32,607.00 Tuition \$23,520.00 OTO \$6,340.25 ESY
Palmyra Board of Education	EM	\$20,160.00
Archbishop Damiano School (includes ESY)	AC	\$42,719.00
Archbishop Damiano School (includes ESY)	DG	\$42,719.00
Archbishop Damiano School (includes ESY)	MS	\$42,719.00
Archbishop Damiano School (includes ESY)	EV	\$42,719.00
Gloucester County Special Services School District	DB	\$32,220 Tuition \$33,660 OTO \$3,750 ESY \$3,000 ESY OTO \$3,000 Out of county assessment
Gloucester County Special Services School District	DH	\$32,220 Tuition \$3,750 ESY \$3,000 Out of county assessment
Gloucester County Special Services School District	TH	\$32,220 Tuition

		\$3,750 ESY \$3,000 Out of county assessment
Gloucester County Special Services School District	PM	\$32,220 Tuition \$3,750 ESY \$3,000 Out of county assessment
Gloucester County Special Services School District	AP	\$32,220 Tuition \$33,660 OTO \$3,750 ESY \$3,000 ESY OTO \$3,000 Out of county assessment
Gloucester County Special Services School District	CR	\$32,220 Tuition \$33,660 OTO \$3,750 ESY \$3,000 ESY OTO \$3,000 Out of county assessment
Gloucester County Special Services School District	LS	\$32,220 Tuition \$3,750 ESY \$3,000 Out of county assessment
Gloucester County Special Services School District	JA	\$30,420
Gloucester County Special Services School District	NM	\$30,420
Moorestown Board of Education	JM	\$50,000*tentative waiting on contract

5. Approval of In-District tuition contracts for the pre-school program September 2, 2009- June 30, 2010 in the amount of \$1,100 per student for the following students:

AA
ED
JC
KG
KG
TH
AB
PR

6. Approval for contract with Life Touch to provide services to the district for the 2009-2010 school year.

7. Approval to apply for the FY10 NCLB, IDEA grants in the amount of :

NCLB Title 1: \$ 135,255.00
 NCLB Title IIA: \$ 51,560.00
 NCLB Title IID: \$ 1,376.00
 NCLB Title III: \$ 1,945.00
 NCLB Title IV: \$ 2,948.00
 IDEA Basic: \$ 269,724.00
 IDEA Pre-School:\$ 11,777.00

8. Approval to apply and submit for the NCLB, IDEA ARRA funds in the amount of:

Title 1: \$ 43,330.00
 IDEA Basic: \$252,720.00
 IDEA Pre-School: \$ 8,110.00

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

On a motion by Mrs. Torrillo seconded by seconded by Mrs. Costello the following was postponed until after executive session:

9. Approval of settlement agreement between Runnemede Board of Education and Mr. and Mrs. Robert Clarkson in the amount of \$14,000.00.

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

On a motion by Mrs. Costello seconded by Mrs. Spraggins the following was approved:

10. Approval for the following Board Members to attend the New Jersey School Board Association Conference on October 28th, 29th, 30th.

Colleen Kurth
 Margie Frasca
 Mark Bergman

ROLL CALL VOTE: Yes 4 No 0 Abstain 2 (Kurth, Frasca) Absent 3

On a motion by Mrs. Spraggins seconded by Mrs. Torrillo the following was approved:

11. Approval for the following Board Members to attend the New Jersey School Board Association Conference on October 28th, 29th, 30th.

Debra Costello
Naomi Davidson
Samantha Spaulding

ROLL CALL VOTE: Yes 4 No 0 Abstain 2 (Costello, Davidson) Absent 3

On a motion by Mrs. Davidson seconded by Mrs. Costello the following was approved:

12. Approval for the following Board Members to attend the New Jersey School Board Association Conference on October 28th, 29th, 30th.

Robin Spraggins
Lynn Torrillo
John Wark

ROLL CALL VOTE: Yes 4 No 0 Abstain 2 (Torrillo, Spraggins) Absent 3

On a motion by Mrs. Spraggins seconded by Mrs. Davidson the following was approved:

13. Approval of a contract with Source 4 teachers for the 2009-2010 for substitute services in the amount of \$133.95 per day.
14. Professional development as attached.
15. Approve the following tuition reimbursement:

Mr. Mark Iannucci	\$1,300.00	Mentoring – Yr. II
Mr. Stephen Pili	\$1,800.00	Mentoring – Yr I
Mrs. Lisa Maitag	\$1,680.00	Library Studies

16. Resolution authorizing execution and delivery of the grant agreement for the following:

Runnemede Borough School District/Camden County
Mary E. Volz Elementary School
Project Description: Security system, telecommunications, roof, and emergency generator upgrades.
DOE Project #: 4590-040-09-1004
SDA Project #: 4590-040-09-0ZPR
Grant #: G5-3599
Total Project Cost: \$225,000
Grant Amount: \$120,121

17. Resolution authorizing execution and delivery of the grant agreement for the following:

Runnemede Borough School District/Camden County
Bingham Elementary School
Project Description: Security system, telecommunications, roof, and emergency generator upgrades.
DOE Project #: 4590-020-09-1002
SDA Project #: 4590-020-09-0ZPP
Grant #: G5-3597
Total Project Cost: \$420,311
Grant Amount: \$224,392

18. Resolution authorizing execution and delivery of the grant agreement for the following:

Runnemede Borough School District/Camden County
Downing Elementary School
Project Description: Security system, telecommunications, roof, and emergency generator upgrades.
DOE Project #: 4590-030-09-1003
SDA Project #: 4590-030-09-0ZPQ
Grant #: G5-3598
Total Project Cost: \$318,625
Grant Amount: \$170,104

19. Acceptance of anticipated Grant funds in the amount of \$195,919.00 (53.3870%) for a Level 1 priority Safety, Roofing, Generator, and Telecommunications at Bingham Elementary School. Local Share of Preliminary eligible costs are \$195,919 (46.6130%) total preliminary costs are \$420,311.00.

20. Acceptance of anticipated Grant funds in the amount of \$170,104.00 (53.3870%) for a Level 1 priority Safety, Roofing, Generator, and Telecommunications at Grace Downing Elementary School. Local Share of Preliminary eligible costs are \$148,521.00 (46.6130%) total preliminary costs are \$318,625.00.
21. Acceptance of anticipated Grant funds in the amount of \$120,121.00 (53.3870%) for a Level 1 priority Safety, Generator, Telecommunications at Mary E. Volz Elementary/Middle School. Local Share of Preliminary eligible costs are \$104,879.00 (46.6130%) total preliminary costs are \$225,000.00.

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

d. CURRICULUM (*pink*)

On a motion by Mrs. Davidson seconded by Mrs. Costello the following was approved:

Approve the following on the recommendation of the superintendent:

1. Approve the 2009-2010 extra curricular activities/employees. (see attached)
2. Approve the End-of – Year reports from Mark Iannucci and Ms. Marie Gallagher. (attached)

Mrs. Gallagher spoke about preliminary test/assessment scores

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

e. POLICIES/PUBLIC RELATIONS (*purple*)

On a motion by Mrs. Torrillo seconded by Mrs. Davidson the following was approved with exception of policy 0142.1

1. Approve for the 1st reading, the review of the Bylaws (#0110 through #0177) and Organizational Chart of the Board of Education.

Mrs. Torrillo suggested that the full board discuss policy 0142.1 at a later date.

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

10. Public Comments (on any item)

Audience Recognition and Public Comment

The public is reminded that all public complaints against a district employee must be made through a specific grievance process.

A description of this process may be found in BOE policy (File Code 1312). This policy is available upon request in the office of the Board Secretary.

Any individual naming an employee in a complaint before the Board of Education, without the employee's permission, could be cited for violating that employee's civil and contractual rights.

None at this time.

11. Executive Session to discuss personnel, contractual and legal matters at 8:26 p.m.

On a motion by Mrs. Davidson seconded by Mrs. Costello

Resolved that pursuant to Section 8 of the Public Meetings Act, the public shall be excluded from that portion of the meeting involving the discussion of personnel, legal and contractual matters. Further resolved that discussion of such subject matters discussed in Executive Session can be disclosed to public, upon official action, if any, at the conclusion of the executive session, or at a public session at some later date.

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

12. Return to Public Session at 9:27 p.m.

On a motion by Mrs. Torrillo seconded by Mrs. Davidson item#9 (previously postponed) under finance was approved:

ROLL CALL VOTE: Yes 6 No 0 Abstain 0 Absent 3

14. Adjournment or Recess at 9:28 p.m.

Respectfully Submitted,

Kelly Brazelton
Board Secretary