

**BOARD OF EDUCATION  
RUNNEMEDE PUBLIC SCHOOL DISTRICT**

Mary Volz School Library  
February 21, 2017

*7:00 p.m. Regular Meeting*

**Minutes**

**Mission Statement**

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and we will ensure the following:

- Demonstrably effective instructional programs that are aligned with the NJCCCS
- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability

**I. Call Meeting to Order** – The meeting was called to order by President Spaulding at 7:02 pm. Sunshine Law: The Runnemede Board of Education Meeting is called to order. The Board of Education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act”. The time, date and location of this meeting was appropriately advertised by notifying the Retrospect, as well as posting notices in the Borough Hall, Runnemede Post Office, Mary Volz School, Aline Bingham School, Grace Downing School, and the Runnemede Public School District website.

**II. Pledge of Allegiance** – All members present stood and recited the pledge of allegiance.

<b>III. Roll Call:</b>	PRESENT	ABSENT
	Patricia Adair (7:20)	Arlene Anderson
	Angel Beebe	Joseph Impagliazzo
	Charles Buchheim	
	Naomi Davidson	
	Amy Farry	
	Maria Panzarella (7:06 pm)	
	Samantha Spaulding	

Also Present:

Mark Iannucci, Superintendent  
Sean McCarron, Business Administrator / Supervisor of Curriculum & Instruction  
Jade Yezzi, Principal – Bingham/Downing Schools (7:04 pm)  
Steve Pili, Principal – Mary Volz  
Phil Silva, Vice Principal  
Gladys Hubbard, Child Study Team Supervisor  
Frank Hines, Supervisor of Buildings & Grounds

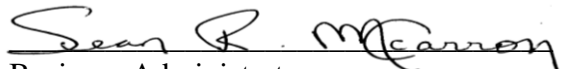
**IV. Approval of Minutes** – A motion was made by Charles Buchheim and seconded by Angel Beebe to RECOMMEND that the Board of Education approve the minutes of the following meetings:

1. Regular Meeting – January 31, 2017

ROLL CALL VOTE:            5 Yes            No            Abstain            4 Absent

**V. Financial Report – Period Ending January 31, 2017** – A motion was made by Charles Buchheim and seconded by Naomi Davidson to RECOMMEND that the Board of Education approve the following resolution:  
Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of *January*. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of *January*. The Treasurer’s and Secretary’s report are in agreement for the month of *January* 2017.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

  
Business Administrator

February 17, 2017  
Date

ROLL CALL VOTE:            5 Yes            No            Abstain            4 Absent

**VI. Presentations** – *Steve Bonora –Student Presentation* – Mr. Bonora introduced four students from gifted and talented to show work they had done.  
*Women’s Club Spelling Bee Winners*- Ms. Adair (president) presented students with trophies. One student is moving on the state round.

**VII. Correspondence** - None

**VIII. Recognition of Citizens - Public Comments on Agenda Items Only** - None

**IX. Secretary / Curriculum Report** – Dr. McCarron reviewed the budget, testing and food service audits.

**X. Superintendent’s Report** – Mr. Iannucci stated district enrollment is steady and discussed his work with police from borough about security drill.

**XI. Principals’ Reports**

A. Fire and Security Drills to date were conducted as follows:

SCHOOL	TYPE OF DRILL	DATES	DURATION
BINGHAM	Fire Drill	January 11, 2017	3 minutes
	Active Shooter	January 31, 2017	6 minutes
DOWNING	Fire Drill	January 11, 2017	2 minutes

	Active Shooter	January 31, 2017	7 minutes
VOLZ	Fire Drill	January 4, 2017	2 minutes 25 seconds
	Active Shooter	January 26, 2017	2 minutes 49 seconds

- B. Nurses' Reports
- C. Buildings and Grounds Report
- D. Special Education Report

## XII. Other Reports

### A. PTA Report – Basket Auction

### B. Committee Reports

- Camden County Educational Services Commission – Next meeting is 3/1/17. This meeting will be to approve budget
- NJSBA Report - None
- Black Horse Pike Regional School District - None
- Negotiations – Nothing as of now. Charles Buchheim attended Zoning Board – updates on construction happenings in the borough

## XIII. Unfinished Business - None

## XIV. New Business

- A. **PROPERTY & TRANSPORTATION** – A motion was made by Maria Panzarella and seconded by Naomi Davidson to approve the following on the recommendation of the Superintendent:

### 1. Facility Use

FACILITY	USER	PURPOSE	DATE	TIME
Volz Library	REA	Meeting	2-2-17	3:30 pm – 4:00 pm
Volz Library	Christie Kerslake	Girls' Night Out Luau Style	5-11-17	6:00 pm – 8:15 pm
Volz Library and Gymnasium	Christie Kerslake	Guys' Night Out	5-18-17	6:00 pm – 8:15 pm

### 2. Field Trips

Location	Purpose	Date	Students	Advisor	Transportation
Runnemede Post Office Runnemede, NJ	Increased independence, age appropriate behavior, skill generalization	3-24-17	MD Students	Kristin Ambrose, Alex Taliaferro, Julie Carroll, Robin Clark	Runnemede Little Bus
Fernbrook Environmental Education Center Bordentown, NJ	Ecosystems Team Building	4-5-17	Seventh Grade	Linda Schreiber	Holcomb Bus Services 2 busses @ \$250.00 ea. = \$500.00
Rowan University/Planetarium Glassboro, NJ	Campus Tour and planetarium show	4-12-17	Volz Honor Society	Kayleigh Root	Holcomb Bus Services 1 bus @ \$200.00 and Runnemede Little Bus
Phily Diner Runnemede, NJ	Increased independence, age appropriate behavior, skill	4-13-17	MD Students	Kristin Ambrose, Alex Taliaferro, Julie Carroll	Runnemede Little Bus

	generalization				
Westbrook Lanes Brooklawn, NJ	Increased independence, age appropriate behavior, skill generalization	5-19-17	MD Students	Kristin Ambrose, Alex Taliaferro, Julie Carroll, Robin Clark	Runnemedede Little Bus
Toms River High School/Six Flags Great Adventure Toms River, NJ Jackson, NJ	Trills & Thrills Competition	5-19-17	Middle School Chorus & Band	Mel Maatje	Holcomb Bus Services 2 busses @ \$875.00 ea. = \$1,750.00
Six Flags Great Adventure Jackson, NJ	Connect to concepts taught in math and science	6-6-17	Eighth Grade	Phil Silva	Holcomb Bus Services 2 busses @ \$550.00 ea. = \$1,100.00

3. McGough Bus Company to transport Mary Volz Boys Baseball and Girls Softball teams to thirteen (13) away games @ \$365.00 per game = \$4,745.00

4. Books to discard: (**Naomi Davidson asked why we are getting rid of them**)

ISBN	COPYRIGHT	DATE	TITLE ,GRADE	Qt.
0-15-325341-X	Harcourt, Inc	2007	Moving Ahead, 4th	15
0-15-3499064-0	Harcourt, Inc	2007	Writer's Companion, 4th	12
0-15-325066-6	Harcourt, Inc	2007	Language Handbook, 4th	16
0-15-339786-1	Harcourt, Inc	2007	Trophies- On your Mark, 4th	22
0-07-604584-6	Wright Group/ McGraw Hill	2007	Everyday Mathematics-Student Reference Book, 4th	18
0-07-605260-5	Wright Group/ McGraw Hill	2007	Everyday Mathematics-Student Reference Book, 5th	27
0-15-323522-5	Harcourt, Inc	2007	Trophies- Practice Book, 4th	20
0-15-323519-5	Harcourt, Inc	2007	Trophies- Changing Patterns, 3rd	19
978-0-07-608992-5	Wright Group/ McGraw Hill	2007	Everyday Mathematics-Student Math Journal Vol 1& 2, 5th	22
0-07-605273-7	Wright Group/ McGraw Hill	2007	Everyday Mathematics-Student Math Journal, 6th	22
978-0-328-80809-0 and/or 0-328-80809-0	Pearson Education, Inc	2015	Envision Math- Pearson Realize Edition, 4th	15
978-007609742-5 and/or 007609742-0	Wright Group/ McGraw Hill	2007	Everyday Mathematics- Study Links, 5th	17
978-007609741-8 and/or 007609741-2	Wright Group/ McGraw Hill	2007	Everyday Mathematics- Study Links, 4th	10
0-02-149625-0	McGraw Hill		National Geographic Atlas of World Gr. e	5
0-02-150314-1	McGraw Hill		Our Communities Gr. 3	5
0-02-150312-5	McGraw Hill	1994	People & Places Gr. 2	1
0-02-150313-3	McGraw Hill		We Live Together Gr. 2	1
0-02-149593-9	McGraw Hill		Social Studies Foldables Gr. 1-6	2
0-02-150319-2	McGraw Hill		People& Places Teachers Edition Gr. 1-2	1
0-15-325064-X	Harcourt		Language Handbook Gr. 2	3
0-07-604537-4	Wright Group McGraw Hill		Everyday Math My Reference Book Gr. 2	15
0-15-325064-X	Harcourt		Language Handbook Gr. 2	14
0-7-604559-5	Wright Group, McGraw-Hill	2007	Assessment Hand Book, Everyday Mathematics	2
07-07-604547-1	Wright Group, McGraw Hill	2007	Home Connection, Everyday Mathematics Gr 1-3	1
0-07-604594-3	Wright Group, McGraw Hill	2007	Teachers Reference Manual, Everyday Math Gr 1-3	1
0-07-604-558-7	Wright Group, McGraw Hill	2007	Math Master/EverydayMath Gr 2	1
978-007-655-052-4	Wright Group, McGraw Hill	2012	Everyday Math Common Core Standards Gr 2	1

0-07-604-561-7	Wright Group, McGraw Hill	2007	Differentiation Handbook Everyday Math Gr 2	1
0-07-604-569-2	Wright Group, McGraw Hill	2007	Everyday Mathematics Study Reference Gr 3	3
0-07-604-537-4	Wright Group, McGraw Hill	2007	Everyday Mathematics My Reference Book Gr 2	15
0-07-5844-85-0	Wright Group, McGraw Hill	2004	Everyday Mathematics Student Reference Book Gr 3	14
97800-7657640-1	Wright Group, McGraw Hill	2012	Everyday Math Common Core Student Math Journal Gr 2	2
97800-7657639-5	Wright Group, McGraw Hill	2012	Everyday Mathematics Students Math Journals Gr 2	2
97800-7657641-8	Wright Group, McGraw Hill	2012	Everyday Math Student Math Journals Gr 3	4
0-07-584268-8	Wright Group, McGraw Hill	2004	Everyday Math CD Teacher Asses. Assistant Gr 2	1
0-02-150321-4	MacMillan McGraw-Hill	Unknown	Our Communities Teacher Edition Gr. 1-2	1
0-15-323682-5	Harcourt	2002	Harcourt Science Teacher Edition K-3	1
0-02-149394-4	MacMillan McGraw-Hill	Unknown	Our Communities Pre-Reading Gr 3	1
0-02-149549-1	MacMillan McGraw-Hill	Unknown	Outline Maps Gr 3	1
0-02-149354-5	MacMillan McGraw-Hill	Unknown	Standardized Test-Preps & Practice Gr 3	1
0-02-150375-3	MacMillan McGraw-Hill	Unknown	Lesson Summaries Gr 3	1
0-02-150386-9	MacMillan McGraw-Hill	Unknown	Practice & Activity Book Gr 3	1
9-78-007657641-8	Wright Group, McGraw-Hill	2012	Everyday Math Student Math Journals Gr 3	2
0-15-339783-7	Harcourt	2007	Trophies - Banner Days Gr 3	7
0-15-339782-9	Harcourt	2007	Trophies - Just For You Gr 2	6
0-15-324501-8	Harcourt	Unknown	Science Handbook Transparencies Gr 2	1
0-15-324490-9	Harcourt	Unknown	Science Teaching Transparencies Gr 2	1
978-0-328-75683-4	Pearson	2014	Teacher Guide - Common Core Standards Practice Workbook Gr K	1
978-0-328-75683-0	Pearson	2014	Common Core Standards Practice Workbook Gr K	1
978-0-328-75691-9	Pearson	2014	Teachers Guide Common Core Standard Practice Gr 1	1
978-0-328-75685-8	Pearson	2014	Common Core Standard Practice Workbook Gr 2	1
978-0-328-75693-3	Pearson	2014	Teachers Guide Common Core Standard Practice Gr 3	1
0-15-323688-4	Harcourt	Unknown	Harcourt Science Teachers Edition Gr 2	1
0-15-323706-6	Harcourt	Unknown	Harcourt Science Assessment Guide Gr 2	1
0-15-324484-4	Harcourt	Unknown	Harcourt Science Take Home Book Gr 2	1
0-02-150320-6	McGraw-Hill MacMillan	Unknown	We Live Together Teachers Edition Gr 1-2	2

ROLL CALL VOTE:            7 Yes            No            Abstain            2 Absent

**B. PERSONNEL** – A motion was made by Charles Buchheim and seconded by Maria Panzarella to approve the following on the recommendation of the Superintendent:

1. Eric Stone as Assistant Baseball Coach
2. John Deluca as Volunteer Baseball Coach
3. Daniel S. Sungbeh as a Substitute Custodian
4. Blaise Cascio as Substitute Bus Driver
5. Lisa Birch as a Substitute for Cafeteria and the Before & After Care Program (Pending Paperwork)

ROLL CALL VOTE:            7 Yes            No            Abstain            2 Absent

**C. FINANCE** – A motion was made by Naomi Davidson and seconded by Patricia Adair to approve the following on the recommendation of the Superintendent and School Business Administrator to approve the following as attached:

1. Transfers and Appropriation/Revenue Adjustments – *January*  
     Cash Report – *January*  
     Receipt Report – *January*  
     Treasurer’s Report – *January*  
     Board Secretary’s Report – *January*
2. Professional Development Workshops

NAME	WORKSHOP/CONFERENCE	DATE(S)/TIME	COST
Frank Hines	NJSBGA Expo 2017	3-13-17	\$200
Alex Rost		3-14-17	\$250 Mileage

3. Payment of Bills (Bills Lists attached)

ACCOUNT PERIOD/BATCH #	TOTAL AMOUNT
Bills List #1 – Payroll 01/13/17	\$ 383,338.01
Bills List #2 – Payroll 01/30/17	\$ 376,168.91
Bills List #3 – A/P Batch #63	\$ 324,839.01
Bills List #4 –	\$
Bills List #5 –	\$20,458.71
Cafeteria – A/P Batch #60	\$18,736.41
<b>TOTAL</b>	<b>\$1,123,541.05</b>

4. **WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) program for the 2017-2018 school year;

& **WHEREAS**, the Runnemede Borough Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

**RESOLVED**, that the Runnemede Borough Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Camden an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2017-2018 school year.

ROLL CALL VOTE:           7 Yes           No           Abstain           2 Absent

**D. CURRICULUM** – A motion was made by Maria Panzarella and seconded by Naomi Davidson to approve the following on the recommendation of the Superintendent:

1. Practicum Placement for Andrew Gillen (Valerie Ryan), Mary Pollard (Jackie Defeo) May 15<sup>th</sup> – May 25<sup>th</sup>
2. Homebound Instruction for Student #5910141622 beginning February 6, 2017

3. Course approval for Christine Ayusa “ *SPD-560 Language Development with Mild to Moderate Disabilities and Disorders* ” “ *SPD-570 Methods of Teaching Math to Students with Mild to Moderate Disabilities* ” *SPD-580 Methods of Teaching Language Arts to Students with Mild to Moderate Disabilities* ”

ROLL CALL VOTE:            7 Yes            No            Abstain            2 Absent

- E. POLICIES/PUBLIC RELATIONS** – A motion was made by Maria Panzarella and seconded Naomi Davidson to approve the following on the recommendation of the Superintendent:

1. Policies & Regulations for Second Reading

P & R 1510	Americans with Disabilities Act (M)
P 2415.30	Title I Educational Stability for Children in Foster Care (M) (New)
P & R 2418	Section 504 of Rehabilitation Act of 1973 – Students (M) New
P & R 5116	Education of Homeless Children
P 5330.04	Administering an Opioid Antidote (New) – <b>Angel Beebe – ask school nurse</b>
P & R 8330	Student Records (M)

2. HIB Report- as reported by HIB coordinator for January & February 2017

ROLL CALL VOTE:            7 Yes            No            Abstain            2 Absent

**XV. Recognition of Citizens and Staff – non-agenda items**

Eleanor Kelly asked if school is set for tactful training and Mr. Iannucci said yes. Also, please let the borough know if any help is needed for summer program.

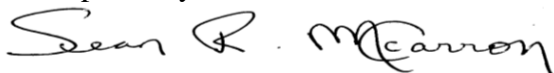
Patti Adair wanted to thank Eleanor Kelly who is the education chair of the Woman’s Club.

**XVI. Executive Session - student, personnel, legal, or contractual matters** (when needed) - none

**XVII. Board/Committee Meetings** – Reminder: Next regular BOE meeting date: March 21, 2017

**XVIII. Adjournment** – A motion was made by Patricia Adair and seconded by Charles Buchheim to adjourn the meeting at 8:17 pm. All members were in favor.

Respectfully Submitted



Sean R. McCarron, Ed.D.