

**BOARD OF EDUCATION**  
**Runnemede, N.J.**

**M I N U T E S**

**August 24, 2011**

**Regular Meeting**

**Mission Statement**

The mission of the Runnemede Public Schools is to provide a successful educational experience for all children. To this end, we expect all students to achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and we will ensure are aligned with the NJCCCS

- A safe, clean and healthy learning environment
- A motivated, committed, skilled staff who are highly qualified in their content areas
- Collaboration between school, parents and community
- Managerial and fiscal accountability
- 

I. Meeting Called to Order 7:00 pm with Vice President Davidson presiding

Sunshine Law:

The Runnemede Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised by notifying the Retrospect, as well as posting notices in Borough Hall, The Runnemede Post Office, Mary Volz School, Aline Bingham School and Grace Downing School.

II. Pledge of Allegiance

III. Roll Call of Board Members:

Angel Beebe – Present	Naomi Davidson – Present
Amy Farry – Present	Colleen Kurth – Present
Maria Panzarella – Present	Patricia Smith – Present
Samantha Spaulding – Absent	Lynn Torrillo – Absent
John Wark - Absent	

Also Present:

Nancy Ward, Superintendent of Schools  
Valerie Carmody, Interim Business Administrator/Board Secretary  
Mark Iannucci, Principal – Mary Volz School  
Robert Mungo, Assistant Principal – Mary Volz School  
Janet Fiola, Child Study Team Coordinator  
Staffmembers, residents and parents

IV. Approval of Minutes –

Motion by

Mrs. Farry

Seconded by

Mrs. Beebe

Approve the minutes of the following meetings.

- Regular minutes from July 27, 2011

ROLL CALL VOTE:    Yes    6    No    0    Abstain    1    Absent    2

With Torrillo  
abstaining

Approve the following be deleted from the minutes of the March 23, 2011  
Item XI Public Comments:

“Resident Conard inquired why the Superintendent reported on the quantity of OPRA requests when this was not reported in the past. Superintendent Ward responded to the inquiry with appreciation for the opportunity to make an explanation in a public forum.”

ROLL CALL VOTE:    Yes    4    No    0    Abstain    3    Absent    2

With Beebe, Farry,  
and Smith abstaining

V. Correspondence – None

VII. Open Public Comment

The Board President opened the meeting to those individuals in the audience whom wish to comment on any action items on this Agenda. Please respect the following procedures:

1. Be recognized by Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment.  
(just before the resolution is voted on)
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

Attendee John Schmidt inquired the reason for an Executive Session on the agenda; why there was a need for a correction of the minutes; what is CCESC.

Hearing no further public comment, the President closed the comment session of the meeting.

VIII. Reports

- a. Superintendent’s Report (on file)
- b. Business Administrator’s – (on file)
- c. Principal’s Report - will resume in October
- d. Nurses Report – will resume in October

- e. Special Education Report (on file)
- f. PTA Report – PTA will be hosting lunch of the staf
- g. Committee Reports
  - Camden County Educational Services Commission Report - None
  - NJSBA Report - None
  - Black Horse Pike - Progress
  - Policy/Public Relations – discussedin the Retreat focusing on improvement of communication
  - Negotiations - Progress
  - Finance - None
  - Personnel - None
  - Property - None

IX. Old Business – none

X. New Business –

**a. PROPERTY & TRANSPORTATION**

Motion by Mrs. Kurth Seconded by Mrs. Smith

Approve the following on the recommendation of the Superintendent:

1. Approve a parental transportation contract to Gloucester County Special Services School District for the 2011-12 school year in the amount of \$2,874.
2. Facility Use

Facility	User	Purpose	Date	Time
Volz All Purpose Room	Runnemedede PTA	Staff Luncheon	9-1-11	11:30 am to 1:30 pm
Volz Library	Runnemedede PTA	Monthly Executive Board Meetings	9-9-11, 10-5-11, 11-3-11, 12-1-11, 1-5-12, 2-2-12, 3-1-12, 4-5-12, 5-3-12, 6-7-12	6:30 pm to 9:00 pm

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

**b. PERSONNEL**

Motion by Mrs. Kurth Seconded by Mrs. Torrillo

Approve the following on the recommendation of the Superintendent:

1. List of Substitutes for the 2011-2012 school year:

Sylwia Assan	Dean Beaulieu
Alice Beckett	Derrick Billups
Mae Canestri	Jessica Clark
Annemarie DeFeo	Scott Denny
Arlene Flite	Pam Giacobbe
Anna Giambrone	Michelle Giambrone
Laura Gillan	Shannon Griffith
Gale Hirst	Christie Johnson
Sally Knapp	Ronald Koniacki
Laura Kramer	Gregg Love
Carolyn Lynch	Lee-Ann Michell
Meredith Scott	Michael Sheehan
Danielle Skelly	Kenneth Visconti
Donna Whalen	

2. Ms. Marie Gallagher as Principal of the Aline Bingham and Grace Downing Elementary Schools for the 2011-2012 school year.

3. Contracts for the following Instructional Aides:

Michelle Betteridge	\$10.50/hr
Melissa Preston	\$10.00/hr
Christina Ayusa	\$16,000/year (benefits)
Robyn White	\$16,000/year (benefits)

4. Mrs. Lynn Hambrose as full-time custodian at Volz. Salary \$34, 270.00 (22 years experience). Effective September 1, 2011.

5. Transfer of Mr. John Leppert, as Downing School custodian. (Replacing Mr. Fred Bovio), effective September 1, 2011.

6. Mrs. Joann Mannion, part-time custodian at Volz School effective September 1, 2011. Salary \$13, 250, no benefits. (Replacing Mrs. Lynn Hambrose)

7. Resignation of Mrs. Lori Hynes, LDTC, effective September 15, 2011. (attached)

8. Mrs. Janet Fiola as the district's Anti-Bullying Coordinator for the 2011-2012 school year.

9. Mrs. Kristin Callahan as the Anti-Bullying Specialist for the Bingham and Downing Schools for the 2011-2012 school year.

10. Mrs. Nancy Bada as the Anti-Bullying Specialist for the Volz School for the 2011-2012 school year.

## 11. Extra-Curricular Activities/Staff/Stipends:

Field Hockey (head coach)	Juliana Pray	\$3,445.68
Student Council	Juliana Pray	\$1,900.35
Soccer (head coach)	Christian Whipple	\$3,445.68
Band	Robert D'Errico	\$3,282.35
Chorus	Robert D'Errico	\$1,642.74
Student Recognition	Melinda Otero	\$1,478.36
Volz Honor Society	Lorraine Sirolli	\$815.61
ATOD	Christie Kerslake	\$2,057.00

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

## c. FINANCE

Motion by Mrs. Kurth Seconded by Mrs. Smith

Approve the following on recommendation of the Superintendent:

1. Recommendation for approval of the following certification and financial reports:

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 4 we certify that as of 2011, after review of the Board Secretary's Report and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Bills List #1 - \$156,264.75 (revised)**

Treasurer's Report – June 2011

2. Professional Development Workshops

Name	Workshop/Conference	Date(s)/Time		Cost
Linda Hurd	Teaching and Learning with Monarch Butterflies	8-18-11 8-19-11	9:00 am to 4:00 pm 9:00 am to 4:00 pm	\$99
<b>Valerie Carmody</b>	<b>Free &amp; Reduced Price Application Workshop for Determining Officials</b>	<b>8-25-11</b>	<b>10:00 am to 1:00 pm</b>	<b>No fee</b>
<b>Suzanne Catarro</b>	<b>Free &amp; Reduced Price Application Workshop for Determining Officials</b>	<b>8-25-11</b>	<b>10:00 am to 1:00 pm</b>	<b>No fee</b>
Janet Fiola	Harassment, Intimidation & Bullying Training Guidance on the District Anti-Bullying Coord. & School Anti-Bullying Specialist Roles	9-19-11	8:30 am to 3:00 pm	No fee
Janet Fiola	Training for Trainers on Harassment, Intimidation and Bullying	9-22-11	8:30 am to 3:00 pm	No fee
Ann "Nancy" McFarland	Art Educators of New Jersey	10-3-11	7:00 am to 4:00 pm	\$160

Patricia Wilson	NJ School Boards 2011 Workshop and Exhibition	10-25-11 10-26-11	9:00 am to 4:00 pm 9:00 am to 4:00 pm	No fee
Janet Fiola	School Psychologist and School Counselors Annual Symposium	10-28-11	8:00 am to 2:45 pm	\$139

3. NJSBA Workshop – No discussion

4. Tuition Contract Amendment

2731581868	Durand	AIDE – 210 days	\$38,850
5781098053	GCSSSD	ESY aide	\$ 3,060
2043172384	GCSSSD	ESY aide	\$ 3,060
5327375089	GCSSSD	ESY aide	\$ 3,060

5. Resolve that the Board of Education does not require the Archway Schools to charge students for reduced and/or paid meals provided as Part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.

6. Approve the submittal of the NCLB FY2012 grant application.

7. Approve the submittal of the IDEA FY2012 grant application.

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

**d. CURRICULUM – No Report**

**e. POLICIES/PUBLIC RELATIONS**

Motion by Mrs. Panzarella Seconded by Mrs. Beebe

Approve the following on recommendation of the Superintendent:

1. Polices for approval – **2nd Reading:**

#1230	Superintendent's Duties Policy
#1522	School Level Planning Policy
#4432	Support Staff Sick Leave Reimbursement
#5512	Harassment, Intimidation and Bullying
#5512R	Harassment, Intimidation and Bullying
#8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and other Drug Abuse
#8461R	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and other Drug Abuse

ROLL CALL VOTE: Yes 7 No 0 Abstain 0 Absent 2

XI. Public Comments (on any item)  
Audience Recognition and Public Comment

The public is reminded that all public complaints against a district employee must be made through a specific grievance process.

A description of this process may be found in BOE policy (File Code 1312). This policy is available upon request in the office of the Board Secretary.

Any individual naming an employee in a complaint before the Board of Education, without the employee's permission, could be cited for violating that employee's civil and contractual rights.

Attendee John Schmidt inquired or noted the following:

- Expressed concern about e-mails issued by and between Board members and administration, based on a review of e-mails from the Camden County Vocational Schools, about energy audits, policy committee matters, contract negotiations and the percentage increases. Mr Schmidt noted his concern is in relation to a court case regarding public entities conducting business by e-mail in Bergen County. Mr Schmidt requested that the Vice President relay his suggestion to the President that the Board should adopt a policy that would address conducting business by e-mail.
- Questioned the Board's policy about missing meetings
- Commented about issuing a request to the NJSBAIG regarding the matter of Paff v. Runnemed Board of Education
- Commented about content of e-mail issued by Dr. Ward to the Board of Education in reference to Dan Conard

Hearing no further comment, the President closed the public comment session.

XII. Executive Session – None

XIII. Adjournment at 7:27 pm  
Motion by Mrs. Torrillo                      Seconded by Mrs. Panzarella

Respectfully submitted,

Valerie J. Carmody  
Interim Business Administrator/Board Secretary